

[Academic Progress and Performance](#) – Dual Degree Programs (Probationary Status and Dismissal - Students in a Degree or Certificate Program)

Review of Academic Progress

The primary responsibility for monitoring academic performance standards rests with the degree or certificate program. However, the academic college and the UCF College of Graduate Studies will monitor a student's progress and may dismiss any student if performance standards or academic progress as specified by the program, college, or university are not maintained. Satisfactory academic performance in a program includes maintaining at least a 3.0 program GPA (defined below) in all graduate work taken since admission into the program. Satisfactory performance also involves maintaining the standards of academic progress and professional integrity expected in a particular discipline or program.

Probationary Status and Dismissal - Students in a Degree or Certificate Program

In order to earn a graduate degree or graduate certificate at the University of Central Florida, students must have a minimum 3.0 Program GPA. To ensure that graduate students adhere to this requirement, the College of Graduate Studies conducts GPA audits at the end of each semester. Any student not achieving this mark will be placed on Academic Probationary Status. This is a formal designation. Students may also be placed on Academic Probation or Dismissed for S/U graded courses, but the College of Graduate Studies will not conduct audits of S/U grades. See Maximum Hours of Unsatisfactory Grades for these performance requirements and Review of Academic Performance and Student Conduct for other grounds for probation or dismissal.

When Program GPA falls below a 3.0, the following occurs:

1. Impacted students will receive notice from the College of Graduate Studies.
2. The probationary status will be imprinted on the student's advising transcript and will remain for each successive semester while on probation. This information remains as a permanent record on the transcript.
3. Students will have a maximum of 18 graduate credit hours of graded A-F course work from their Graduate Plan of Study to increase their Program GPA to 3.0 or higher.
4. Students who have fewer than 18 credit hours of course work left in their Graduate Program of Study will only have the number of remaining credit hours toward degree completion to attain the 3.0 Program GPA.
5. Students who cannot mathematically attain a 3.0 Program GPA, either through the 18 credit hours of course work or through the remaining credit hours to degree completion, will be formally dismissed without the probationary period. Exceptions can be made for students who start their final semester of coursework with a 3.0 (or higher) Program GPA, but fall below a 3.0 when grades post at the end of the final semester of coursework. In this case, the student will be put on probation and may enroll in up to 6 credit hours of electives from their graduate program's approved list of electives. If the student cannot remedy the GPA in the 6 hours, the student will be dismissed.

6. At the end of each semester, the College of Graduate Studies will continue to monitor each student on probation. If further audits reveal that it is mathematically impossible to attain the 3.0, students on probation will be dismissed from the program.
7. Once the 3.0 Program GPA is met, the student will automatically be removed from Academic Probationary Status and be notified by appropriate communication from the College of Graduate Studies.
8. Students who are placed on probation with Incomplete (I) grades on their record or who earn I grades while on probation are expected to complete their work to satisfy the course requirements as soon as is possible. Once the grade has changed to an A-F letter grade, Program GPA will be recalculated retroactively to the semester in which the I grade was earned. This updated Program GPA may cause a student to be dismissed (if it is no longer mathematically possible to earn a 3.0 in the probationary period) or removed from probation (if the 3.0 is now achieved).
9. Incomplete grades can also cause a student who was not on probation to be placed on probation retroactively to the semester of the I grade (when the updated Program GPA is now lower than a 3.0). All grades following that semester will now be part of the probationary period.
10. International students placed on Academic Probationary Status will be sent to UCF Global for advisement regarding the immigration status implications of this action.
11. Students enrolled in multiple graduate programs may be placed on probation for any program in which the Program GPA falls below a 3.0. The College of Graduate Studies will inform students about their standing in each program.

Students placed on probation are required to meet with their graduate program director to create a **Probation Plan**. This plan will state the maximum number of hours that the student can remain on probation (if there are fewer than 18 hours left of graded courses in the student's Graduate Plan of Study) and may include specific direction on courses to be taken and the timing of those courses. In addition, the plan may include other conditions as necessary for the continued enrollment of the student in the program such as retaking courses, taking remedial course work in specified areas, or completing special projects to better prepare the student for success in the program. Failure to meet any of the conditions of the Probation Plan may result in dismissal without any further appeal. The plans are signed by the student and the graduate program director and submitted to the College of Graduate Studies for review and approval. The primary responsibility for monitoring the progress of the student in meeting the terms of the Probation Plan rests with the degree or certificate program, although the appropriate academic college and the College of Graduate Studies may also monitor the plans for compliance.

After dismissal for low GPA, the student may re-apply to the graduate program from which he/she was dismissed after one year of non-enrollment in that program. The student must submit a completely new application (application fee, letters of reference if applicable, AND a statement describing why the student thinks he/she is more capable now to successfully complete the program). If the program admits the student, the student will continue to have the original dismissal

denoted on the transcript and will continue with the same Program GPA that the student held prior to dismissal. Also, the student is admitted on restricted status. The restriction is that the student must bring their cumulative Program GPA up to at least a 3.0 in the next 9 hours of enrollment. Graduate programs may not readmit students in cases where it is not mathematically possible to achieve a 3.0 Program GPA in the next 9 hours of enrollment.

NOTE: Individual graduate programs may have more stringent grade requirements than described above. Students must abide by the academic performance standards of their graduate program.

Proposed Amendment:

Probationary Status and Dismissal - Students in a Degree or Certificate Program

In order to earn a graduate degree or graduate certificate at the University of Central Florida, students must have a minimum 3.0 Program GPA. To ensure that graduate students adhere to this requirement, the College of Graduate Studies conducts GPA audits at the end of each semester. Any student not achieving this mark will be placed on Academic Probationary Status. This is a formal designation. Students may also be placed on Academic Probation or Dismissed for S/U graded courses, but the College of Graduate Studies will not conduct audits of S/U grades. See Maximum Hours of Unsatisfactory Grades for these performance requirements and Review of Academic Performance and Student Conduct for other grounds for probation or dismissal.

When Program GPA falls below a 3.0, the following occurs:

1. Impacted students will receive notice from the College of Graduate Studies.
2. The probationary status will be imprinted on the student's advising transcript and will remain for each successive semester while on probation. This information remains as a permanent record on the transcript.
3. Students will have a maximum of 18 graduate credit hours of graded A-F course work from their Graduate Plan of Study to increase their Program GPA to 3.0 or higher.
4. Students who have fewer than 18 credit hours of course work left in their Graduate Program of Study will only have the number of remaining credit hours toward degree completion to attain the 3.0 Program GPA.
5. Students who cannot mathematically attain a 3.0 Program GPA, either through the 18 credit hours of course work or through the remaining credit hours to degree completion, will be formally dismissed without the probationary period. Exceptions can be made for students who start their final semester of coursework with a 3.0 (or higher) Program GPA, but fall below a 3.0 when grades post at the end of the final semester of coursework. In this case, the student will be put on probation and may enroll in up to 6 credit hours of electives from their graduate program's approved list of electives. If the student cannot remedy the GPA in the 6 hours, the student will be dismissed.

6. At the end of each semester, the College of Graduate Studies will continue to monitor each student on probation. If further audits reveal that it is mathematically impossible to attain the 3.0, students on probation will be dismissed from the program.
7. Once the 3.0 Program GPA is met, the student will automatically be removed from Academic Probationary Status and be notified by appropriate communication from the College of Graduate Studies.
8. Students who are placed on probation with Incomplete (I) grades on their record or who earn I grades while on probation are expected to complete their work to satisfy the course requirements as soon as is possible. Once the grade has changed to an A-F letter grade, Program GPA will be recalculated retroactively to the semester in which the I grade was earned. This updated Program GPA may cause a student to be dismissed (if it is no longer mathematically possible to earn a 3.0 in the probationary period) or removed from probation (if the 3.0 is now achieved).
9. Incomplete grades can also cause a student who was not on probation to be placed on probation retroactively to the semester of the I grade (when the updated Program GPA is now lower than a 3.0). All grades following that semester will now be part of the probationary period.
10. International students placed on Academic Probationary Status will be sent to UCF Global for advisement regarding the immigration status implications of this action.
11. Students enrolled in multiple graduate programs may be placed on probation for any program in which the Program GPA falls below a 3.0. The College of Graduate Studies will inform students about their standing in each program.
12. Students enrolled in dual degree programs will be placed on probation for both programs when the Program GPA falls below a 3.0 in either degree program. Academic dismissal will also apply to both degree programs. The College of Graduate Studies will inform students about their standing in each program.

Students placed on probation are required to meet with their graduate program director to create a **Probation Plan**. This plan will state the maximum number of hours that the student can remain on probation (if there are fewer than 18 hours left of graded courses in the student's Graduate Plan of Study) and may include specific direction on courses to be taken and the timing of those courses. In addition, the plan may include other conditions as necessary for the continued enrollment of the student in the program such as retaking courses, taking remedial course work in specified areas, or completing special projects to better prepare the student for success in the program. Failure to meet any of the conditions of the Probation Plan may result in dismissal without any further appeal. The plans are signed by the student and the graduate program director and submitted to the College of Graduate Studies for review and approval. The primary responsibility for monitoring the progress of the student in meeting the terms of the Probation Plan rests with the degree or certificate program, although the appropriate academic college and the College of Graduate Studies may also monitor the plans for compliance.

After dismissal for low GPA, the student may re-apply to the graduate program from which he/she was dismissed after one year of non-enrollment in that program. The student must submit a completely new application (application fee, letters of reference if applicable, AND a statement describing why the student thinks he/she is more capable now to successfully complete the program). If the program admits the student, the student will continue to have the original dismissal denoted on the transcript and will continue with the same Program GPA that the student held prior to dismissal. Also, the student is admitted on restricted status. The restriction is that the student must bring their cumulative Program GPA up to at least a 3.0 in the next 9 hours of enrollment. Graduate programs may not readmit students in cases where it is not mathematically possible to achieve a 3.0 Program GPA in the next 9 hours of enrollment.

NOTE: Individual graduate programs may have more stringent grade requirements than described above. Students must abide by the academic performance standards of their graduate program.

Proposed Effective Term: Summer 2025

Rationale: Students apply and are admitted as dual degree students to both degree programs. Actions related to their academic standing should apply in the same way.

Align with the Dual Degree Shared Credit policy.