

Graduate Council Program Review Committee
September 13, 2024 • 9:30 am • Zoom
MINUTES

Members Present: Reid Oetjen (CCIE), Lauren Bislick (CHPS), Mehdi Razavi (COM), Ahmad Elshennawy (CECS), Jennifer Crook (CON), Corinne Bishop (UL), Jeong-Yeol Park (RCHM), Sara Lopez CBA)

Recorder: Emily Stettner

Welcome and call to order

The meeting was called to order at 9:30am by committee chair Reid Oetjen. Introductions of the members followed.

General Business

The Committee discussed the responsibilities of the Vice Chair. A Vice Chair will be elected at the next meeting.

Overview of purpose and role of committee

Emily Stettner presented a PowerPoint on the committee's function and explained the related policies. The committee's charge to review the graduate faculty in the programs that will be examined as part of the 7-year cycle was explained. This year, the committee will review selected programs in the College of Arts and Humanities and the College of Business. The committee will review new degree programs.

In the spring, any programs in which the external reviewers suggest be discontinued will be evaluated. The committee will review the graduate student awards for teaching, creative works, thesis, and dissertation, and review the faculty excellence awards for Mentoring Postdoctoral Scholars, Graduate Teaching, and Graduate Mentoring.

Emily Stettner gave an overview of the Graduate Council website and Teams. The Graduate Council website is where information regarding the Graduate Council and the different subcommittees is available. Meeting agendas, minutes, schedule, and the member list will be available on this site. Reviewing materials will be in Teams, including spreadsheets and nomination packets used for the review of graduate faculty and scholar re-nominations, and information needed for the review of new program proposals and awards.

Discussions

Primary reviewers for faculty nominations were discussed and assigned for future meetings.

Adjournment

The meeting adjourned at approximately 10:09am. The next meeting will be September 27th via Zoom.