

Minutes DRAFT
Graduate Council Curriculum Committee
September 11, 2024
2:30 p.m., Zoom

Members Present: Daniel Paulson, Elsie Olan, Michael Caputo, Francisco Guido-Sanz, Kevin Brown, Kelly Kibler, Sean Moore, Sara Duff, Ghaith Rabadi, Rohan Jowallah

Administrators and Guests Present: Julia Listengarten, Ronnie Zimmerman, Susan Dyess, Jihe Zhao, Carla Gripp, Bob Reed, Bridgett Burk, Monique Carter

Recorder: Emily Stettner

Welcome and call to order.

Dr. Daniel Paulson, chair, called the meeting to order at 2:32p.m. and welcomed the Committee and administrators. A quorum was established. Introductions followed.

Election of Vice Chair.

Nominations and volunteers for the committee Vice Chair role were reviewed. Dr. Kelly Kibler was elected as the Vice Chair for the 2024-2025 academic year.

Proxy voting.

Proxy voting was discussed. The members voted against proxy voting.

Graduate Council Curriculum Committee Overview.

A presentation was given by Emily Stettner and Dr. Julia Listengarten informing the Committee members and administrators of the charge of the Committee, their roles, the Quali curriculum management system, and actions that will be taken over the next year. The Committee reviewed best practices and sample questions that the members can use while reviewing proposals. The Committee viewed a sample PDF agenda and the agenda within Quali.

Adjournment.

The meeting adjourned at 3:10p.m. The next meeting is scheduled for September 25, 2024.