

**Minutes**  
**Graduate Council Curriculum Committee**  
**November 8, 2023**  
**2:30 p.m., Zoom**

**Members Present:** Nan Yu, Elsie Olan, Alex Rubenstein, Axel Schülzgen, Francisco Guido-Sanz, Kevin Brown, Alla Kourova, Kelly Kibler, Megan Yavar, Gaith Rabadi, Katherine Daly

**Administrators and Guests Present:** Elizabeth Klonoff, John Weishampel, Jackie Zhao, Anastasia Salter, Sevil Sonmez, Ali Gordon, Andrea Withington, Jeff LaRochelle, Carla Gripp, Wei Zhang, Kelley Dietrich, Lealand Morin, Saleh Naser, Khim Kelly, Steven Ebert, Terry Thaxton, Vernet Lasrado, Tonya Walker, Lauren Becker, Andrew Randall, Arvin Cortez, Jaesung Lee, Adrien Bouchet, Mingjie Lin, Pradipkumar Ramanlal

**Recorder:** Emily Stettner

**Welcome and call to order.**

Dr. Nan Yu, chair, called the meeting to order at 2:30p.m. and welcomed the committee, administrators, and guests. A quorum was established. The minutes from the October 25, 2023 meeting were reviewed and approved.

**Courses.**

See the attached detailed minutes.

**Revision of CBA Business Administration PhD, Accounting Track.**

Dr. Khim Kelly explained the revision is to move courses to update the curriculum based on faculty changes and new courses. The track revision received unanimous approval.

**Addition of COM Biomedical Sciences Masters Along the Way.**

Dr. Saleh Naser explained the addition is for a Master Along the Way for the Biomedical Sciences PhD. It was suggested by the College of Graduate Studies to formally add the Along the Way degree for better recordkeeping in PeopleSoft. The degree addition received unanimous approval.

**Revision of COM Biomedical Sciences PhD.**

Dr. Saleh Naser explained the revision is to change the number of credit hours required for a student to enter candidacy. The program revision received unanimous approval.

**Revision of COM Biomedical Sciences MS.**

Dr. Saleh Naser explained the revision is to remove the specializations within electives. The program revision received unanimous approval.

**Revision of COM Biotechnology MS.**

Dr. Saleh Naser explained the revision is to add an independent study option to electives. The program revision received unanimous approval.

**Revision of COM Biomedical Sciences MS, Integrated Medical Sciences Track.**

Dr. Steven Ebert explained the revision is to swap out special topics courses for their permanent versions and remove courses that are no longer regularly taught. The track revision received unanimous approval.

**Revision of COM Biomedical Sciences MD/PhD Track.**

Dr. Steven Ebert explained the revision is to required and unrestrictive elective courses and to the timeline for candidacy and exams. The track revision received unanimous approval.

**Revision of CAH Creative Writing MFA.**

Terry Thaxton explained the revision is to electives to make the curriculum clearer and reduce the need for eforms. The program revision received unanimous approval.

**Revision of CAH English MA, Technical Communication Track; Literary, Cultural, and Textual Studies Track.**

Terry Thaxton explained the revision is to elective courses and the thesis/nonthesis options. The track revisions received unanimous approval.

**Revision of CAH Texts and Technology PhD.**

Anastasia Salter explained the revision addresses time to degree concerns and updates courses offered by their partner units. The program is also pursuing a CIP code change. The program revision received unanimous approval.

**Revision of CAH Music MA.**

Lauren Becker explained the revision is to elective language to allow for more flexibility and reduce eforms. The program revision received unanimous approval.

**Revision of CECS Healthcare Systems Engineering Graduate Certificate.**

Dr. Vernet Lasrado explained the curriculum revision is to include courses within the industrial engineering department. The program revision received unanimous approval.

**Revision of CECS Civil Engineering PhD; Environmental Engineering PhD.**

Dr. Andrew Randall explained the revision is make the curriculum clearer based on suggestions by the College of Graduate Studies. The program revisions received unanimous approval.

**Adjournment.**

The meeting adjourned at 4:37p.m. The next meeting is scheduled for November 29, 2023.

**Graduate Council Curriculum Committee**  
**November 8, 2023**  
**2:30 p.m., Zoom**

*P= Primary reviewer, S= Secondary reviewer*

## **1. College of Medicine**

### ***College of Medicine course additions***

1. BMS 6038 Foundations (*P= Yu, S= Yavar*) – *Approved.*
2. BMS 6039 Integrated Sciences 1: Hematologic, Immunologic, Dermatologic and Musculoskeletal Systems (*P= Yu, S= Yavar*) – *Approved.*
3. BMS 6040 Integrated Sciences 2: Cardiovascular, Respiratory, and Gastrointestinal Systems (*P= Yu, S= Yavar*) – *Approved.*
4. BMS 6041 Integrated Sciences 3: Endocrine, Reproductive, and Renal Systems (*P= Yavar, S= Yu*) – *Approved.*
5. BMS 6042 Integrated Sciences 4: Neurological System and Behavioral Health (*P= Yavar, S= Yu*) – *Approved.*
6. BMS 6043 Integrated Sciences 5: Integrated Multisystem Disorders and Diagnostic Reasoning (*P= Olan, S= Kourova*) – *Approved.*

### ***College of Medicine course revision***

1. ZOO 6737 Clinically Oriented Human Anatomy (*P= Olan, S= Kourova*) – *Approved.*  
*Revision to syllabus needed.*
  - Adding M&S Fee of \$16

### ***College of Medicine track addition***

1. Biomedical Sciences Masters Along the Way (*P= Kourova, S= Olan*) – *Approved.*
  - Requested by College of Graduate Studies as a new track

### ***College of Medicine program revisions***

1. Biomedical Sciences PhD (*P= Kourova, S= Olan*) – *Approved.*
  - Revision to courses, updating candidacy requirements, formalizing Masters Along the Way option
2. Biomedical Sciences MS (*P= Kourova, S= Olan*) – *Approved.*
  - Removing specializations within Electives
3. Biotechnology MS (*P= Shapoval, S= Kibler*) – *Approved.*
  - Revision to Electives
4. Biomedical Sciences MS, Integrated Medical Sciences Track (*P= Shapoval, S= Kibler*) – *Approved. Update to required courses description needed.*

- Rationale: “Some of the required core courses are no longer being offered on a regular basis, and so we are proposing to remove these and replace them with alternative options of similar nature. This revision will also simplify and condense the number of core requirement options from 4 to 3.”
5. Biomedical Sciences MD/PhD Track (*P*= Shapoval, *S*= Kibler) – *Approved. Update to track description needed.*
    - Revision to Required Courses, Unrestricted Electives, and Cumulative/Qualifying Exams

## **2. College of Business**

### ***College of Business course additions***

1. ACG 7391 Seminar in Auditing Research (*P*= Kibler, *S*= Shapoval) – *Approved. Revision to syllabus needed.*
2. RMI 5017 Fundamentals of Risk and Insurance (*P*= Kibler, *S*= Shapoval) – *Approved. Revision to syllabus needed.*
3. RMI 5225 Property/Liability Insurance Contract Analysis (*P*= Kibler, *S*= Shapoval) – *Approved. Revision to syllabus needed.*
4. RMI 5345 Risk Management in the Business Enterprise (*P*= Daly, *S*= Guido-Sanz) – *Approved. Revision to syllabus needed.*
5. RMI 5663 Digital Risk and Insurance Technology (*P*= Daly, *S*= Guido-Sanz) – *Approved. Revision to syllabus needed.*
6. QMB 6618 Project Management in Business Analytics (*P*= Daly, *S*= Guido-Sanz) – *Approved.*
7. QMB 6619 Leadership in Business Analytics (*P*= Guido-Sanz, *S*= Daly) – *Approved. Revision to syllabus needed.*
8. SPB 6600 Implementing Change and Innovation (*P*= Guido-Sanz, *S*= Daly) – *Approved. Revision to syllabus needed.*
9. SPB 6700 Revenue Generation Strategies (*P*= Guido-Sanz, *S*= Daly) – *Approved. Revision to syllabus needed.*

### ***College of Business program revision***

1. Business Administration PhD, Accounting Track (*P*= Schülzgen, *S*= Brown) – *Approved.*
  - Revision to Core Courses and Restricted Electives.

## **3. College of Arts and Humanities**

### ***College of Arts and Humanities course revision***

1. ENG 6806 Humanities in the Age of AI (*P*= Schülzgen, *S*= Brown) – *Approved. Revision to syllabus needed.*
  - Revising course title from “Digital Editing and Databases”

- Changes to Course Description, Prereqs

#### ***College of Arts and Humanities program revisions***

1. Creative Writing MFA (P= Schülzgen, S= Brown) – ***Approved. Revision needed to unrestricted electives section.***
  - Revision to Electives
2. English MA, Technical Communication Track (P= Brown, S= Schülzgen) – ***Approved.***
  - Revision to Electives and Thesis/Non-thesis Options
3. English MA, Literary, Cultural, and Textual Studies Track (P= Brown, S= Schülzgen) – ***Approved.***
  - Revision to Electives and Thesis/Non-thesis Options
4. Texts and Technology PhD (P= Brown, S= Schülzgen) – ***Approved.***
  - Removing open electives and updating Area of Specialization Courses
5. Music MA (P= Rubenstein, S= Duff) – ***Approved.***
  - Revision to Elective language

## **4. College of Engineering and Computer Science**

#### ***College of Engineering and Computer Science course addition***

1. EEL 5937 ST: Introduction to Space Electronics (Special Topics) (P= Rubenstein, S= Duff) – ***Approved. Revision to syllabus needed.***

#### ***College of Engineering and Computer Science program/track revisions***

1. Healthcare Systems Engineering Graduate Certificate (P= Rubenstein, S= Duff) – ***Approved.***
  - Changes to Required Courses
2. Civil Engineering PhD (P= Duff, S= Rubenstein) – ***Approved.***
  - Revision to Program Description, Program Prereqs, Degree Requirements, Program Details
3. Environmental Engineering PhD (P= Duff, S= Rubenstein) – ***Approved.***
  - Revision to Program Description, Program Prereqs, Degree Requirements, Program Details

#### ***College of Engineering and Computer Science track addition***

1. Computer Science PhD - Accelerated MS to PhD Track (P= Duff, S= Rubenstein) – ***Removed from agenda at request of college.***