

**Graduate Council Program Review Committee**  
**September 1, 2023 • 9:30 am • Zoom**  
**MINUTES**

**Members Present:** Reid Oetjen (CCIE), Lauren Bislick (CHPS), Daniel Marien (COS), Mehdi Razavi (COM), Peter Weishar (CAH), Ahmad Elshennawy (CECS), Gerd Bruder (CGS), Desiree Diaz (CON), Corinne Bishop (UL), John Weishampel (CGS Liaison), Elizabeth Klonoff (CGS Dean)

**Recorder:** Emily Stettner

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**Welcome and call to order**

The meeting was called to order at 9:30am by committee chair Reid Oetjen. Introductions of the members followed.

**General Business**

The Committee elected Stephen Eikenberry as the Vice Chair.

**Overview of purpose and role of committee**

John Weishampel presented a PowerPoint on the committee's function and explained the related policies. The committee's charge to review the graduate faculty in the programs that will be examined as part of the 7-year cycle was explained. This year, the committee will review selected programs in the College of Medicine, College of Nursing, and the College of Sciences. The committee will review new degree programs.

In the spring, any programs in which the external reviewers suggest be discontinued will be evaluated. The committee will review the graduate student awards for teaching, creative works, thesis, and dissertation, and review the faculty excellence awards for Mentoring Postdoctoral Scholars, Graduate Teaching, and Graduate Mentoring.

Emily Stettner gave an overview of the Graduate Council website and Teams. The Graduate Council website is where information regarding the Graduate Council and the different subcommittees is available. Meeting agendas, minutes, schedule, and the member list will be available on this site. Reviewing materials will be in Teams, including spreadsheets and nomination packets used for the review of graduate faculty and scholar re-nominations, and information needed for the review of new program proposals and awards.

**Discussions**

Primary reviewers for faculty nominations were discussed and assigned for future meetings.

**Adjournment**

The meeting adjourned at approximately 10:00am. The next meeting will be September 15<sup>th</sup> via Zoom.