

## Graduate Council Policy Committee

October 6, 2021 • 10:30 am • Zoom Meeting

### MINUTES

**Members Present:** Keith Koons (CAH), Jim Moharam (Optics), Robin Back (RCHM), David Mohaisen (CECS, **Vice Chair**), Laurie Neely (CHPS), Annette Bourgault (CON), Stacy Barber (COS, **Chair**), Claudia Andl (COM), Ann Shillingford-Butler (CCIE), Devon Jensen (CGS), Barbara Fritzsche (CGS), John Weishampel (CGS)

**Guests Present:** Ali Gordon (CECS), Natasha Stubbs (CGS), Alan Fyall (RCHM), Lynn Hepner (CAH), Elisabeth Klonoff (CGS), Tonya Walker (COS), Anastasia Miller (CAH)

**Recorder:** Michele Pozdroll

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#### Welcome and call to order

The meeting was called to order at 10:30am by committee chair Dr. Barber. A quorum was established.

Approval of minutes from September 22<sup>nd</sup>, 2021-Approved with no corrections.

**Old business: (Revisit):** Devon informed the committee the Graduate Council Curriculum is not the correct committee to approve. The correct committee should be Graduate Council Program Review and Awards Committee. This was voted and approved by the policy committee. The correct policy is shown below in bold.

**“Multi-institutional dual degree programs (prescribed curriculum designed for multiple students) and cotutelles (multi-institutional research and educational opportunities designed for single students) must be approved by the Graduate Council Program Review and Awards Committee.”**

This still needs to be approved through the Quali workflow process before the new language can be added into the Graduate catalog.

#### Policy Review/Discussion:

Probation policy-The committee approve revised language for Probation Policy-Barbara Fritzsche led this discussion and provided new language from what was discussed last meeting. Voted and approved item # 5.

**“Students who cannot mathematically attain a 3.0 Graduate Status GPA, either through the 18 credit hours of course work or through the remaining credit hours to degree completion, will be formally dismissed without the probationary period. Exceptions can be made for students who start their final semester of coursework with a 3.0 (or higher) Graduate Status GPA but fall below a 3.0 when grades post at the end of the final semester of coursework. In this case, the student will be put on probation and may enroll in up to 6 credit hours of electives from their graduate program’s approved list of electives. If the student cannot remedy the GPA in the 6 hours, the student will be dismissed”.**

Voted and approved with language change item # 8 & 9. (Incomplete Grades) Shown below in bold.

**#8-Students who are place on probation with Incomplete (I) grades on their record or who earn I grades while on probation are expected to complete their work to satisfy the course requirements as soon as is possible. Once the grade has changed to a A-F letter grade. Graduate Status GPA will be recalculated retroactively to the semester in which the I grade was earned. This updated Graduate Status GPA may course a student to be dismissed (if it is not longer mathematically possible to earn a 3.0 in the probationary period or removed from probation (if the 3.0 in now achieved).**

**#9-Incomplete grades can also cause a student who was not on probation to be placed on probation retroactively to the semester of the I grade (when the updated Graduate Status GPA is now lower than a 3.0). All grades following that semester will not be part of the probationary period.**

Voted and approved with language change item #11. Shown below in bold. This new language will be added to existing language shown in the catalog.

**#11-Students enrolled in multiple graduate programs may be placed on probation for all graduate programs, depending on their initial admit term to each program. When a student's initial admit term is the same for multiple programs, then the student who fall below a 3.0 will be placed on probation for all programs. If the student's initial admit term is different for each graduate program, the probation is determined for each program, based on the Graduate Status GPA, since the initial admit term for each program. In this case the student may be placed on probation for one or more programs, depending on that calculation. The College of Graduate Studies will inform students about their standing in each program.**

Did not have time to discuss option A (Dismissed Student). Dr. Fritzsche will provide the committee with the old policy and the proposed new policy in one document for the committee to review and discuss at our next meeting.

The meeting was adjourned at approximately 11:30am. The next meeting will be held on October 20<sup>th</sup>.