

UCF Graduate Council

[Home](#) > [Program Review](#) > [Minutes](#)

PROGRAM REVIEW AND AWARDS COMMITTEE MINUTES

Minutes of February 26, 2016 meeting

Members Present Christopher Blackwell, Lotzi Boloni, Ratna Chakrabarti, Jana Jasinski, Ji-Eun Lee, Gerald Smith, Tara Snyder, Eleanor Witt

Recorder Emily Stettner

Staff Members Pam Hanson-Phillips

Welcome and call to order

The meeting was called to order at 9:01am by College of Graduate Studies liaison Dr. Jana Jasinski and a quorum was established.

General business

The minutes from the February 12th meeting were reviewed and approved unanimously.

Awards

The committee reviewed the nominations for graduate student and faculty awards. The committee members were provided with the nominees' entries prior to the meeting along with a criteria sheet to rate the nominees. Ratings were received from the committee members prior to the meeting and compiled by Pam Hanson-Phillips. The results were displayed to facilitate discussion.

Discussions were held for each award category with some categories having lengthier discussion regarding award criteria and the supporting information provided for each. All final rankings/votes were recorded and the committee made final recommendations for winners of each of the awards. The information discussed at the meeting along with the recommendations will be forwarded to the Interim Vice Provost and Dean of the College of Graduate Studies.

The committee discussed the possibility of clarifying the format of the faculty award and converting the nomination process to an electronic process.

Announcements/Discussions

The upcoming program review for the College of Medicine was discussed. A deliverables list was distributed with all of the documents that are available in GradInfo for the committee's review. The portion of the full SWOT analysis that the committee is responsible for was reviewed.

Conclusion

The meeting was adjourned at approximately 10:15am. The next meeting will be held on March 18th at 9:00 am in Millican Hall, room 395E. The committee will conduct the graduate program review for the College of Medicine.

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