

# UCF Graduate Council

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## PROGRAM REVIEW AND AWARDS COMMITTEE MINUTES

### Minutes of January 22, 2016 meeting

**Members Present**

Lotzi Boloni, Ratna Chakrabarti, Rich Gause, Jana Jasinski, Ji-Eun Lee, Marshall Schminke, John Schultz, Gerald Smith, Tara Snyder, Eleanor Witt

**Recorder**

Emily Stettner

**Staff Members**

Kelly Grieneisen-Tillotson

### Graduate Council Program Review Committee

January 22, 2016 • 9:00 am • MH 395E

### MINUTES

**Members Present:** Ratna Chakrabarti (COM), Gerald Smith (COHPA), Jana Jasinski (CGS Liaison), Ji-Eun Lee (RHSMG), John Schultz (COS, Chair), Lotzi Bölöni (CECS), Rich Gause (Library), Tara Snyder (CAH), Lea Witt (CEHP), Marshall Schminke (CBA)

**Recorder:** Emily Stettner

### Welcome and call to order

The meeting was called to order at 9:02am by Committee chair Dr. Schultz.

### General business

Introductions of the members were made. Dr. Jasinski gave an overview of the schedule for the Spring semester meetings. The organization of the GradInfo website was explained and an overview of where materials for program reviews, new program proposals, and awards will be stored was given. The criteria for the different student and faculty awards were described. The awards criteria were displayed from the College

of Graduate Studies and Provost websites. For the program review, the SWOT analysis was shown and the role of the committee was clarified.

#### **Announcements/Discussions**

Assignments were made for the main reviewers for the remainder of the Spring semester. The Genetics Counseling MS new program proposal from the Burnett School of Biomedical Sciences will be presented during the next meeting on February 12<sup>th</sup>.

The importance of committee member's attendance was stressed so that a quorum is established for the future meetings.

The meeting was adjourned at approximately 9:52am. The next meeting will be held on February 12<sup>th</sup> at 9:00am in TA 420B.

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