

# UCF Graduate Council

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## PROGRAM REVIEW AND AWARDS COMMITTEE MINUTES

### Minutes of November 13, 2015 meeting

**Members Present** Christopher Blackwell, Lotzi Boloni, Rich Gause, Jana Jasinski, Ji-Eun Lee, Patrick LiKamWa, John Schultz, David Scrogin, Gerald Smith, Tara Snyder

**Recorder** Emily Stettner

**Guests Present** Mostafa Bassiouni, Alain Kassab, William DeCampi

### Welcome and call to order

The meeting was called to order at 9:01 am by committee chair Dr. John Schultz and a quorum was established.

### General business

The minutes from the October 30th meeting were reviewed and approved unanimously. The Spring 2016 schedule of meeting was reviewed.

### Biomedical Engineering MS Proposal

Members of the committee and guests were introduced. Dr. Kassab was welcomed to the meeting to present the Biomedical Engineering MS program proposal. After the presentation, the floor was opened up for questions and comments. Dr. Kassab and his team left the room for the voting process. The committee reviewed the BOG criteria and determined for the second criteria there was not enough information provided in the proposal to vote on it. A silent vote took place on the remaining criteria. Votes were tallied and there was a discussion on the overall criteria rating based on the majority vote. The committee decided to review the proposal again after more information is added referencing the progress since the last program review and to vote on this outstanding criteria at the next meeting.

### Conclusion

The meeting was adjourned at approximately 11:00 am. The next meeting will be held on December 4th at 9:00 am.