

# UCF Graduate Council

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## PROGRAM REVIEW AND AWARDS COMMITTEE MINUTES

### Minutes of September 18, 2015 meeting

**Members Present** Christopher Blackwell, Debopam Chakrabarti, Rich Gause, Jana Jasinski, Ji-Eun Lee, Patrick LiKamWa, John Schultz, Gerald Smith, Tara Snyder, Eleanor Witta

**Recorder** Emily Stettner

**Guests Present** Rob Folger

### Graduate Council Program Review Committee September 18, 2015 • 9:00 am • MH 262

#### MINUTES

Members Present: Christopher Blackwell (CON), Debopam Chakrabarti (COM), Gerald Smith (COHPA), Jana Jasinski (CGS Liaison), Ji-Eun Lee (RHSMG), John Schultz (COS, Chair), Patrick LiKamWa (Optics), Rich Gause (Library), Tara Snyder (CAH), Lea Witta (CEHP)

Recorder: Emily Stettner

#### Welcome and call to order

The meeting was called to order at 9:02 am by Committee Chair Dr. John Schultz and a quorum was established.

#### General business

New member Dr. Lea Witta from the College of Education and Human Performance was introduced and introductions of all members were made. College of Business Administration guest, Dr. Rob Folger was introduced.

The minutes from the September 4th meeting were reviewed and approved unanimously. The schedule for the remainder of the Fall semester was reviewed.

Dr. Jasinski discussed the new program review for the Data Analytics MS which will take place at the October 16th meeting and the Biomedical Engineering MS which will be reviewed at the November 13th meeting. For these sessions, a new location of MH 395E will be used. A general overview of the Master's Program Policies from the Graduate Catalog was given with a more extensive review scheduled for the following meeting.

Dr. Jasinski gave an overview of the Graduate Faculty policy as outlined in the Graduate Catalog for members that were not present at the previous meeting. Questions were asked by the committee and clarification of the policy was given regarding the responsibilities, duties, and role on committees for Graduate Faculty and Graduate Faculty Scholars. Volunteers for the next few meetings were determined. It was determined that Christopher Blackwell, Tara Snyder, and Ji-Eun Lee will review all nominations from Modeling & Simulation and SVAD-CAH files 1-15 for the October 2nd meeting.

#### Review of College of Medicine- Biomedical Sciences (MS &PhD) and Biotechnology (MS) Faculty Nominations

Faculty files from the Department of Biomedical Sciences and Biotechnology were reviewed. The votes from Dr. Schultz, Dr. Smith, and Dr. LiKamWa were displayed.

- Twenty-three faculty members were approved as Graduate Faculty without further review.

- Twelve faculty members were discussed by the committee:

- oNine faculty members were recommended as Graduate Faculty.

- oFor the final status to be determined for three faculty members, more information was requested to clarify previous experience on a thesis or dissertation committee to completion.

The meeting was adjourned at approximately 9:58am. The next meeting will be held on October 2nd at 9:00 am in TA 420B.

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