

# UCF Graduate Council

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## PROGRAM REVIEW AND AWARDS COMMITTEE MINUTES

### Minutes of October 25, 2013 meeting

#### Members Present

Diane Andrews, Michael Ciuchta, Ahmad Elshennawy, Rich Gause, C. Ross Hinkle, John Schultz, Gerald Smith, Tara Snyder

#### Recorder

Kory Kilgore; Barbara Rodriguez

### Welcome and call to order

The meeting was called to order at 9:02 am by Committee Chair Dr. Ahmad Elshennawy and a quorum was established.

### General business

New member Dr. John Schultz was introduced and introductions of all members were made. Dr. Elshennawy briefly explained the purpose and role of the committee. The minutes from the October 18<sup>th</sup> meeting were reviewed and approved unanimously.

### Nanoscience PSM Update

Dr. Hinkle asked the committee about the timing of the submission of files for the Nanoscience PSM review on November 8. It was determined that the proposal would be sent the next week and then letters of support, CVs, and appendices would be sent when available.

### Review of College of Education and Human Performance Department of Child, Family, and Community Sciences Final Faculty Files and Education Doctoral & Specialist Program Faculty Files

Final faculty files from the Department of Child, Family, and Community Sciences (CFCS) were reviewed. The votes from Rich Gause, Tara Snyder, and Diane Andrews were displayed.

- Twenty-two faculty members were approved without further review – three as Graduate Faculty and nineteen as Graduate Faculty Scholars.
- Twenty-seven faculty members were discussed by committee.
  - Four faculty members were recommended as Graduate Faculty.
    - Two faculty members were recommended to have a Vice-Chair if serving as Chair.
  - Twenty-one faculty members were recommended as Graduate Faculty Scholars.
  - Two faculty members were tabled for updated information.
    - James Owens – Updated CV
    - Kerry Welch – New nomination form and updated CV with clear committee experience

During the review, there was a discussion of the need to request programs to submit updated CVs with indication of committee experience and graduate level teaching experience.

### Conclusion

A plan was made to discuss “lessons learned” and ideas to modify what is requested from programs at the end of the December 6<sup>th</sup> PRC meeting. Dr. Schultz was added to the list of reviewers for December 6.

The meeting was adjourned at 10:37am. The next meeting will be held on November 8<sup>th</sup> at 9:00 am in TA 420B.

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