

# UCF Graduate Council

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## PROGRAM REVIEW AND AWARDS COMMITTEE MINUTES

### Minutes of September 28, 2012 meeting

#### Members Present

Michael Ciuchta, Alexander Cole, Ahmad Elshennawy, Rich Gause, David Kwun, Patrick LiKamWa, Amy Reckdenwald, John Shafer, Michael Stern

#### Recorder

Barbara Rodriguez

### Welcome and call to order

The meeting was called to order at 9:00 am by Dr. Michael Stern. It was noted that the chair of the committee, Dr. Mary Little, could not be in attendance. Dr. Little will be leading the meetings in the future.

### Overview and purpose and role of committee

#### Awards

There was a review of the different graduate student awards for teaching, thesis, and dissertation that this committee will be charged with reviewing. This committee will also be charged with reviewing the University Excellence in Graduate Teaching and the University Excellence in Graduate Mentoring Awards. All of the committees' recommendations will be forwarded to the Vice Provost and Dean of the College of Graduate Studies.

#### New Graduate Faculty Policy

A handout was provided that detailed the changes to the graduate faculty policy. Committee members were asked to please read the policy in the graduate catalog to gain more knowledge about the policy. Reviewed the new nomination form for faculty and explained the process that takes place to review these nominations. The committee also reviewed eligibility requirements for faculty to be added to the graduate faculty or as graduate faculty scholars.

#### Re-nominations; assignments

This committee is charged with reviewing the faculty for the programs that are coming up for 7-year review. Discussed the programs that are coming up for review and made some assignments of who will review faculty files for future meetings. The faculty in the Optics MS & PhD programs will be reviewed during the next meeting on October 5<sup>th</sup>.

#### Program Review

The committee reviewed the new program development chart master list from Dr. Stern. It was discussed that this committee will review the updated proposal for Criminal Justice in November. Committee members will receive the CJ proposal two weeks before the meeting date.

#### Academic Program Review

The committee reviewed all of the programs that are coming up for 7-year review. This review will be done in the Spring term and committee members will have access to the consultant reports.

The meeting was adjourned at approximately 10:30am. The next meeting will be held on October 5<sup>th</sup> at 9:00 am in MH 327.