

UCF Graduate Council

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PROGRAM REVIEW AND AWARDS COMMITTEE MINUTES

Minutes of October 14, 2011 meeting

Members Present

Michael Caputo, Debopam Chakrabarti, Barbara Ehren, Ahmad Elshennawy, Rich Gause, Patrick LiKamWa, Mary Little, Max Poole, Cheyenne Ro, John Shafer, Michael Stern, Harry Weger, Diane Wink

Recorder

Tara Johnson

Minutes Graduate Council Program Review Committee

October 14, 2011

9 AM, MH 243

Members Present: John Shafer, Mary Little, Michael Caputo, Ahmad Elshennawy, Rich Gause, Patrick LiKamWa, Cheyenne Ro, Diane Wink, Barbara Ehren, Harry Weger, Michael Stern, Debopam Chakrabarti

Guests: Max Poole

Members not present: Patricia Bishop

Recorder: Tara Johnson

Welcome and call to order: Dr. Mary Little called the meeting to order and a quorum was established.

The minutes from the September 16th meeting were reviewed and approved by the committee. Dr. Little suggested that the members have name cards at the next meeting to make it easier for everyone to get to know each other.

Temporary Member Stand-ins:

The committee discussed the instances in which they are unable to attend a scheduled committee meeting and wish to send another faculty member from their college to represent them at the meeting. The committee agreed that for episodic/temporary absences, substitutes for the committee member are allowed to attend the confidential meetings for purposes of communicating discussions to the committee member and to address questions as a representative of the College, as appropriate. The substitute members may attend as non-voting members. The official committee members will communicate program work, information, and/or votes directly to Tara Johnson, as needed, to assure continued, timely completion of committee work. In the case of long-term absences, replacement of members will be governed by the Faculty Senate's policies (article IIC.4 of the Faculty Constitution – Vacancies and Absences). The motion was adopted unanimously by the committee.

This policy should be revisited every year by the committee and put on the first agenda of the year.

The graduate faculty in the following departments were reviewed for reappointment, and the recommendations were forwarded to Dr. Bishop.

Civil / Environmental Engineering

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Twelve graduate faculty members were recommended for Full Graduate Faculty status and six were recommended for Associate Graduate Faculty status. Some recommendations were not approved by the committee due to the nominee not qualifying for the nominated graduate faculty status. These nominations will be sent back to the department for them to re-apply as they see fit.

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Review of Graduate Faculty Policy in the upcoming Policy Committee Meeting:

The committee was invited to the Policy Committee meeting on October 26th from 1:30 pm – 3:00 pm in MH 395, where clarifications to the graduate faculty policy would be discussed. Dr. Stern overviewed the graduate faculty designations used at North Carolina State University. A concern was raised about the status of service

on existing student advisory committees for graduate faculty members being re-appointed in associate status from previous appointments as Full Graduate Faculty. The Program Review Committee will seek clarification from the Policy Committee.

The Computer Science re-appointments will be reviewed at the next meeting due to lack of time.

The meeting adjourned at 10:30 am.

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