

# UCF Graduate Council

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## PROGRAM REVIEW AND AWARDS COMMITTEE MINUTES

### Minutes of April 15, 2011 meeting

#### Members Present

Patricia Bishop, Michael Caputo, Debopam Chakrabarti, Paul Dombrowski, Ahmad Elshennawy, Rich Gause, Patrick LiKamWa, Mary Little, H.G. Parsa, Max Poole, Harry Weger

#### Recorder

Tara Johnson

#### Guests Present

Michael Stern, Tim Kotonour

**Welcome and call to order:** Dr. Paul Dombrowski called the meeting to order and a quorum was established.

The minutes from the April 8th meeting were approved by the committee with a minor revision.

Dr. Parsa discussed the Hospitality Management program review and presented a document with points to consider as the college moves forward that did not come up in the prior committee meeting. An additional recommendation was listed on the Hospitality Management Review.

**Consideration of the Engineering Management M.S. - PSM proposal:** Dr. Tim Kotonour distributed a summary handout to the committee and presented an overview of the proposed program. Many of the program essentials are already in place in the Industrial Engineering department and the committee discussed the benefit of this cost-recovery program. The committee discussed the budget within the proposal and Dr. Michael Stern was able to answer questions.

After listening to the presentation and asking questions, the committee then analyzed the proposal against the eight criteria set out by the Board of Governors of the State University System. Each criterion was discussed amongst the committee and then voted on with a measure of *met with strength*, *met*, *met with weakness*, or *unmet*. The committee suggested that additional clarification be added to the following areas: accreditation activities in the discipline and the budget of the program.

Overall, the committee felt that the proposal was strong and unanimously voted that the proposal move forward with recommended revisions.

The meeting adjourned at 10:30 AM.

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