

UCF Graduate Council

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PROGRAM REVIEW AND AWARDS COMMITTEE MINUTES

Minutes of January 29, 2010 meeting

Members Present

Patricia Bishop, Michael Caputo, Paul Dombrowski, Rich Gause,
Patrick LiKamWa, H.G. Parsa, Max Poole, David Ratusnik, Stephen Sivo,
Harry Weger

Recorder

Tara Johnson

Welcome and call to order: Dr. Paul Dombrowki called the meeting to order and a quorum was established. Dr. Parsa was excused of his absence from the last meeting.

Minutes from December 11, 2009 were approved.

The committee decided that it would be most efficient to review each program with three reviewers. The reviewers will then send their recommendations of "yes" or "no" for each nominee to Dr. Poole. At least one of the three reviewers should be someone with reasonable knowledge of the program under discussion. Each committee member will submit the spreadsheet with a recommendation of "yes" or "no" to Dr. Poole on the Monday before each meeting. After Dr. Poole collects all of the recommendations, he will bring any inconsistencies of the recommendations to the entire committee for discussion. These nominees then will be discussed and decided by the entire committee during the meeting.

An appeal process was also proposed which allows a program to appeal a decision by the vice provost, by providing additional information on the nominee as to why the decision should be changed. At that time, Dr. Bishop can bring this information back to the committee for their consideration. Dr. Bishop will report decisions that were different from the committee's recommendations.

The first five programs were assigned reviewers and assigned the following meeting date to be discussed:

February 12th Meeting (Please have all decisions to Dr. Poole by Monday, February 8th)

Economics – Caputo, Gause, Sivo

Statistics – Ratusnik, LiKam Wa, Sivo

HSA – Dombrowski, Weger, Parsa

March 12th Meeting (Please have all decisions to Dr. Poole by Monday, March 8th) – This meeting was decided to be an intensive meeting as it is during Spring Break. Lunch will be provided if necessary.

Finance – Dombrowski, Caputo, Gause

Chemistry – LiKam Wa, Weger, Parsa

Marketing – TBD

Management - TBD

March 26th Meeting – (Please have all decisions to Dr. Poole by Monday, March 22nd)

Physics – TBD

Accounting – TBD

April 9th Meeting

Discuss new program proposals (2-3 possible proposals)

April 23rd Meeting - (Please have all decisions to Dr. Poole by Monday, April 19th)

Math – TBD

Nursing – TBD

The meeting adjourned at 11:30 a.m.

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