

UCF Graduate Council

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PROGRAM REVIEW AND AWARDS COMMITTEE MINUTES

Minutes of November 06, 2009 meeting

Members Present

Michael Caputo, Paul Dombrowski, Rich Gause, Patrick LiKimWa, H.G. Parsa, Max Poole, Harry Weger

Recorder

Rhonda Nelson

Welcome and call to order. Dr. Paul Dombrowski called the meeting to order and a quorum was established.

Approval of the minutes. The minutes from the meeting held on October 23 were approved with changes.

Discussion of criteria for reappointment to graduate faculty. Dr. Poole distributed a handout which showed the current criteria that was being used to appoint new graduate faculty members. He indicated that this committee will only focus on associate and full member reappointments and not graduate scholars. It was explained that the current faculty were grandfathered in and will be reviewed for reappointment when their program comes up for review according to the seven-year review cycle. Discussion began on the criteria that should be considered in making reappointments. Dr. LiKimWa indicated that the criteria should consider the characteristics of each discipline and take into account the dean's or the chair's input. It was indicated that the nomination form for reappointment actually comes from the chair and in many colleges is reviewed at the dean's level. The discussion also included reasons why someone may not be reappointed, and also the necessity to take into account program accreditation standards if appropriate. Dr. Poole indicated that the criteria format needed to be in place by January 2010. The group then agreed that there should be at least two people reviewing each of the reappointments of which one reviewer needs to be somewhat familiar with the discipline. Dr. Dombrowski suggested that the members form 4 review teams to review the faculty reappointments. The committee adopted the suggestion and developed the following teams for the current review cycle:

Chemistry and Physics – Harry Weger and Patrick LiKimWa

Health Sciences – Anne Norris and David Ratusnik

Mathematics – Ahmad Elshennawy and Stephen Sivo

Business – H. G. Parsa, Michael Caputo, and Rich Gause

Coordinator and spokesperson for the committee – Paul Dombrowski

Other business. The committee had a discussion on committee members that were not attending meetings. The group agreed that it would be good to request a new member from the Faculty Senate. Dr. Dombrowski agreed to contact the Faculty Senate regarding this.

Action items and adjournment. The committee will continue with the discussion of criteria for reappointment at the November 20th meeting and should forward any suggestions for criteria to Dr. Dombrowski prior to the next meeting. The committee will review any additional suggestions and finalize the criteria categories at the next meeting. The committee agreed that it would be good to review the first 14 reappointments together and will do comparisons of those at the December 11 meeting.

The meeting adjourned at 11:30 a.m. The next meeting will be held November 20, 10:00, TA 420B.

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