

UCF Graduate Council

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PROGRAM REVIEW AND AWARDS COMMITTEE MINUTES

Minutes of April 08, 2009 meeting

Members Present Patricia Bishop, Tosha Dupras, Patrick LiKamWa, Anne Norris, Max Poole

Recorder Rhonda Nelson

Guests Present Anthony Byrd, Randy Anderson

Welcome and call to order. Dr. Stephen Sivo, chair, called the meeting to order. A quorum was established. Drs. Anthony Byrd and Randy Anderson were present at this meeting to discuss the proposal and answer questions from the committee.

Approval of the minutes. The minutes from the March 25 meeting were approved with no revisions.

New degree proposal for M.S. in Real Estate. The committee continued discussion on this proposal. Dr. Byrd gave a summary of the proposal. A handout was also distributed by Dr. Byrd that included additional information that provided answers to the questions and concerns that were raised at the last meeting. Dr. Byrd indicated that this additional information has also been added to the proposal. He continued by addressing each of the questions that were noted from the committee at the last meeting. Discussion followed on each of the issues.

Issues of concern and suggested changes addressed at the last meeting:

- More detail was needed on the fees. Issues that need to be addressed were the break even, the cohort attrition and breakdown of expenses.
- A question was raised as to whether a market analysis or survey could be added.
- A statement should be added on how funding will be addressed. What obligation does the department have to staff this? What returns on endowment? What is rate of return on this?
- An issue of overload for the faculty should be addressed.
- A question was raised on new hires, faculty salaries, and who would pay for this.
- Draw a parallel to other night-time programs.
- A question was raised on the title and if a more appropriate title might be Real Estate and Finance.

Dr. Sivo then asked Dr. Bishop to review the BOT new degree program criteria worksheet with the committee. Each of the eight points were reviewed and voted upon by the committee according to the strengths and weaknesses of each criteria. The committee asked that a comparison of the three RE programs (UCF, FIU and UF) be added to the proposal. The proposal received unanimous approval from the committee and will now be sent forward for review and approval at an upcoming BOT meeting.

Other business. The last scheduled meeting will be in two weeks. The committee will recap what was done in the first part of the semester, review some of the past program reviews, and will review how the future program reviews will be conducted.

Announcements and adjournment. The meeting was adjourned at 11:10 a.m. The meeting scheduled for April 22 has been cancelled. This is the last meeting until fall semester.

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