

# UCF Graduate Council

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## PROGRAM REVIEW AND AWARDS COMMITTEE MINUTES

### Minutes of January 14, 2009 meeting

Members Present Patricia Bishop, Tosha Dupras, Patrick LiKamWa, H.G. Parsa, Max Poole

Recorder Denise Chelmsford

Guests Present Jean Kijek

### Call to order

Dr Stephen Sivo, called the meeting to order at 10:00 a.m. A quorum was established.

### Approval of minutes from last meeting

The minutes from the Dec. 10 meeting were reviewed and approved.

### Health Care Informatics update

1. Submitted for Board of Trustees approval
2. There was a reduced number of adjuncts and courses taught by them to one
3. There was a budget change

### Open Issues

Student Progress to Degree

- Would like to require an ongoing evaluation of doctoral students
- Would be up to program for review of masters students
- Consider including a student self evaluation as part of review
- Questions as to who should conduct the review; what should be covered; what should be the reporting form?
- Would like to implement next fall

### Other Business

Next meeting – continue discussion of annual reviews of doctoral students.

### Announcements and Adjournment

The meeting was adjourned at 11:20 a.m. The next meeting will be held January 28, 2008, 10 a.m., MH 243.