

Graduate Council Program Review Committee
November 19, 2008
1:30 p.m., 243 MH
Agenda

1. Welcome and call to order
2. Approval of minutes from the November 5, 2008 meeting
3. Review of section 4: Students of the Program Review Consultant's Report
4. Begin work on Sections 5 & 6 of the Program Review Consultant's Report
5. Other business
6. Adjournment

Committee Members

Kenneth Adams, COHPA
TBD, COM
Tosha Dupras, COS
Richard Harrison, Libraries
Robert Jones, CAH
Alain Kassab, CECS
Patrick LiKam Wa, COP
Walter Milon, CBA
Anne Norris, CON
H. G. Parsa, RCHM
Stephen Sivo, COE
Max Poole, Liaison for GS
Patricia Bishop, Ex Officio for AA

2009 -2010 Program Review

Consultant Graduate Program Review

Section 1: Summary

(Please limit to one page)

Provide a brief executive summary of major findings for this graduate program.

Section 2: Program Goals

- How clear are the program goals, objectives, and rationale and is the program meeting these goals and objectives.
- How appropriate are the goals of the program as measured by the placement of program graduates and your perception of the disciplinary and professional trends for graduates of similar programs.
- Did you identify any unique opportunities for research, or training that our program should embrace? Pay special attention to any interdisciplinary opportunities that our program should consider.

Section 3: Curriculum

- How appropriate is the curriculum in fulfilling program goals.
- Are the number of required courses appropriate and is there an appropriate balance between coursework and research?
- Are courses available to students when they need them?
- How well does the program incorporate the latest pedagogical and/or technological innovations into the curriculum?

- How sufficient is the amount of professional development, teaching and/or research opportunities incorporated into the curriculum?

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- What distinguishes this curriculum from the curriculae of similar programs at other institutions?

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Section 4: Students

Please evaluate and comment about:

- A. Student enrollment, recruitment, and retention

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- Is the program attracting high-quality graduate students?
- Are enrollment levels in the graduate program sufficient or excessive given the faculty size and composition?
- Is the diversity (gender and ethnicity) of student body appropriate?

- Evaluate and comment on attrition and time to degree.
- Does the program have an effective recruitment plan?

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B. Student perceptions and viewpoints

B.1. Mentoring

- How do students perceive the program? Are students being challenged?
- Are the students getting the advising and support that they need?
- Comment on the overall administration of the program as it relates to students.
- Comment on the adequacy, appropriateness, and clarity of the program guidelines as to mentoring, selection of research (or studio) preceptors, How do the students perceive the quality and amount of mentoring they are receiving in the program.
- Do the students feel challenged by the program?
- Comment about whether the students current perception of the program is consistent with their initial expectations upon entering the program?
- Comment about the morale and perceptions of the students as related to the academic and collegial atmosphere of the program

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overall supervision, and requirements for students completing the program.

Comment on the morale and perceptions of the students as related to the program, the Graduate College and the University.

D.C. Student accomplishments

Student accomplishments

- If a doctoral program, comment about the quality of the dissertations produced in this program as compared to reflect the quality normally seen those produced in quality programs in the discipline. Link to ETD's at www.xxx.xxx.
- Are student accomplishments (e.g., papers presented and published, awards won, and position of first employment) indicative of a quality graduate program?

E.D. Student academic and financial support

- Evaluate the quality of the graduate program handbook and other guidance materials provided to the students.
- Evaluate the program's process for selecting research (or studio) preceptors.
- Comment about the effectiveness of the program's process for monitoring the student's progress to degree.

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- How does the department engage and socialize the students into their discipline?
 - ~~Is there sufficient support (e.g., faculty, resources, advising, and infrastructure) for students to succeed?~~
 - ~~How does the department engage and socialize the students into their discipline?~~
- Compare the number and amount of assistantships to that normally found in quality programs in the discipline.
- ~~Evaluate and comment on attrition and time to degree.~~

F. Student Development

Communication with Students

- ~~Does the program have a formal recruitment plan?~~
- ~~Are academic requirements clearly written, readily available, and understood?~~

G. Mentoring

- ~~Does the department provide sufficient levels of advisement, mentoring, and professional development for its students?~~

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Section 5. Evaluation of intended student learning outcomes

Please evaluate and comment about:

- Please rate the quality of the student learning outcomes in the program's assessment plan.
- Comment on the plan's stated intended student learning outcomes. (Provide feedback on the appropriateness of the learning outcomes. For any learning outcome that does not seem appropriate, please provide suggestions.)
- How is UCF's institutional effectiveness process (i.e., student outcomes assessment) used to improve the program?

Section 6. Faculty and Facilities

Please evaluate and comment about:

A. Faculty

- Evaluate and comment on the ability of the graduate faculty to provide instruction, supervision and outstanding research opportunities to students.
- Evaluate and comment on the overall research strength of the graduate faculty compared to faculty in similar programs at peer institutions.
- Evaluate and comment on the morale and collegiality of the graduate faculty, and any impact that these traits are having on the students or the program.

B. Facilities

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PROGRAM REVIEW (FOR DISCUSSION ONLY) DRAFT

- Evaluate and comment on the adequacy of the following facilities to support the program:
 - Laboratory and studio facilities
 - Equipment
 - Library resources
 - Computer resources
 - Office and classroom space
 - Overall environment in regard to contributing to the intellectual development of students and faculty

Section 7. Conclusions and Recommendations

- How would you rate this program in comparison to similar programs at comprehensive state research universities: top 25 percentile? middle 50th percentile? bottom 25 percentile?
- What two things did you find more commendable about the program?
- What two things were of the greatest concern to you about the program?
- What major changes would you recommend?
- What, in your opinion, is the maximum student capacity of the program relative to the current intramural and extramural funding, the available facilities, and the capability of the graduate faculty to provide competent instruction and supervision to the students in both the classroom and in research (and studio) activities.
- Should the program be continued based on the variables that you evaluated in this report?

Section 8. Additional questions submitted by the university that are unique to this program.