

Graduate Council Program Review Committee
November 5, 2008
1:30 p.m., 327 MH
Agenda

1. Welcome and call to order
2. Introduction of Denise Chelmsford, new recorder for the committee
3. Approval of minutes from the October 22 meeting
4. Update on Health Informatics proposal
5. Continue discussion of the questions for graduate program review
6. Other business
7. Adjournment

Committee Members

Kenneth Adams, COHPA
TBD, COM
Tosha Dupras, COS
Richard Harrison, Libraries
Robert Jones, CAH
Alain Kassab, CECS
Patrick LiKam Wa, COP
Walter Milon, CBA
Anne Norris, CON
H. G. Parsa, RCHM
Stephen Sivo, COE
Max Poole, Liaison for GS
Patricia Bishop, Ex Officio for AA

2009 -2010 Program Review

Consultant Graduate Program Review

Section 1: Summary

(Please limit to one page)

Provide a brief executive summary of major findings for this graduate program.

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Section 2: Program Goals and Curriculum

Please evaluate and comment about:

A. Program Goals

- How clear are ~~Clarity of~~ the program goals, objectives, and rationale and is the whether ~~program is~~ meeting these goals and objectives.
- How appropriate are the goals of the program ~~Appropriateness of curriculum in fulfilling program goals.~~
- Appropriateness of training ~~as measured by the placement of program graduates~~ and your perception of the disciplinary and professional ~~regional/state/national trends and needs~~ for graduates of similar the ~~programs.~~
- Did you identify any ~~Are there~~ unique opportunities for in the program such as ~~research or~~ or training opportunities, interdisciplinary components that our program should embrace ~~you have identified?~~ Pay special attention to any interdisciplinary opportunities that our program should consider.

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Section 3: Curriculum

B.

- How appropriate is the curriculum in fulfilling program goals.
- Are the number of required courses appropriate and is there an appropriate balance between coursework and research?
- Are courses available to students when they need them?
- How well does the program incorporate the latest pedagogical and/or technological innovations into the curriculum?
- What distinguishes this curriculum from the curriculae of similar programs at other institutions? ~~appropriate software tools and state-of-the-art technology?~~

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Section 4.3: Students

Please evaluate and comment about:

A. Student enrollment

- Is the program attracting high-quality graduate students?
- Are enrollment levels in the graduate program sufficient or excessive given the faculty size?
- Is the diversity (gender and ethnicity) of student body appropriate?

B. Student mentoring

- Are students being challenged?
- Are the students getting the advising and support that they need?
- Comment on the overall administration of the program as it relates to students. Comment on the adequacy, appropriateness, and clarity of the program guidelines as to mentoring, selection of research (or studio) preceptors, overall supervision, and requirements for students completing the program.
- Comment on the morale and perceptions of the students as related to the program, the Graduate College and the University.

C. *Student accomplishments*

Student accomplishments

- If a doctoral program, do the dissertations reflect the quality normally seen? Link to ETD's at www.xxx.xxx.
- Are student accomplishments (e.g., papers presented and published, awards won, and position of first employment) indicative of a quality graduate program?

D. *Student support*

- Is there sufficient support (e.g., faculty, resources, advising, and infrastructure) for students to succeed?
- How does the department engage and socialize the students into their discipline?
- Evaluate and comment on attrition and time to degree.

E. *Student Development*

Communication with Students

- Does the program have a formal recruitment plan?
- Are academic requirements clearly written, readily available, and understood?

F. *Mentoring*

- Does the department provide sufficient levels of advisement, mentoring, and professional development for its students?

| **Section 5.4. Evaluation of intended student learning outcomes**

Please evaluate and comment about:

- Please rate the quality of the student learning outcomes in the program's assessment plan.
- Comment on the plan's stated intended student learning outcomes. (Provide feedback on the appropriateness of the learning outcomes. For any learning outcome that does not seem appropriate, please provide suggestions.)
- How is UCF's institutional effectiveness process (i.e., student outcomes assessment) used to improve the program?

| **Section 6.5. Faculty and Facilities**

Please evaluate and comment about:

A. Faculty

- Evaluate and comment on the ability of the graduate faculty to provide instruction, supervision and outstanding research opportunities to students.
- Evaluate and comment on the overall research strength of the graduate faculty compared to faculty in similar programs at peer institutions.
- Evaluate and comment on the morale and collegiality of the graduate faculty, and any impact that these traits are having on the students or the program.

B. Facilities

- Evaluate and comment on the adequacy of the following facilities to support the program:
 - Laboratory and studio facilities
 - Equipment
 - Library resources
 - Computer resources
 - Office and classroom space
 - Overall environment in regard to contributing to the intellectual development of students and faculty

| **Section 7.6. Conclusions and Recommendations**

- How would you rate this program in comparison to similar programs at comprehensive state research universities: top 25 percentile? middle 50th percentile? bottom 25 percentile?
- What two things did you find more commendable about the program?
- What two things were of the greatest concern to you about the program?
- What major changes would you recommend?
- What, in your opinion, is the maximum student capacity of the program relative to the current intramural and extramural funding, the available facilities, and the capability of

the graduate faculty to provide competent instruction and supervision to the students in both the classroom and in research (and studio) activities.

- Should the program be continued based on the variables that you evaluated in this report?

| Section 8. Additional questions submitted by the university that are unique to this program.

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