

UCF Graduate Council

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GRADUATE POLICY COMMITTEE MINUTES

Minutes of March 12, 2014 meeting

Members Present

Jeffrey Bedwell, Cheryl Cabrera, Youngsoo Choi, Kevin Coffey, Linda Colding, Juli Dixon, Steven Ebert, Loretta Forlaw, C. Ross Hinkle, Jim Moharam, Patrick Pabian, Cheyenne Ro

Recorder

Rhonda Nelson

Staff Members

Max Poole, Jana Jasinski

Members Present: Jim Moharam (chair), Cheryl Cabrera, Kevin Coffey, Juli Dixon, Steven Ebert, Patrick Pabian, Jeff Bedwell, Linda Colding, Loretta Forlaw, Cheyenne Ro, Yoon Choi, Ross Hinkle

Staff Members: Jana Jasinski, Max Poole

Recorder: Rhonda Nelson

Welcome and call to order. Chair Moharam called the meeting to order and a quorum was established.

Approval of minutes. The minutes from February 19 were reviewed and approved.

Continuous Enrollment policies for T/D students. Dr. Moharam began by opening the meeting up for discussion and review of this second draft which was amended at the February 19 meeting. He reported that these changes would not necessitate Steering Committee approval as the changes were considered clarifications to the policy. The committee discussed GRA hours and dissertation hours, along with full-time and continuous enrollment. One member indicated that his students go beyond their hours anyway. A question raised was once a student has fulfilled their requirements of the program and have defended, do they need to be enrolled for 3 hours if they are waiting to graduate? One comment was to set dissertation hours as a 3 hour course and not variable. Dr. Poole indicated that there was a 1 hour IDS course just for those that have met all of their hours and are waiting to graduate. If they successfully defend, then they can do the 1 hour IDS 6999 course. A question was raised on whether the first section on enrollment should be approved and then move on to any special cases. The committee approved the first page and then moved on to any special cases. The policy will be updated according to the recommendations from today's meeting. The committee then voted to approve all changes as amended. A clean copy of the approved policy will be sent to the committee members for final review.

Parental Leave for Graduate Assistants. Dr. Poole gave an overview and process of a possible new policy. He asked that all members to review and indicate their approval or add comments for changes. He shared that the College of Graduate Studies would be paying a stipend to the student equal to the rate of the existing assistantship agreement for up to six weeks for the parental leave of the student. Human Resources checked with UFF and indicated that we are not in any conflicts with this policy. The paid time leave would be up to 6 weeks. There was a question raised about an assistantship going from one contract to the next. The committee voted to support this proposal as described in this document. The committee was asked to contact Dr. Poole if there were any further comments or questions regarding this proposal.

Announcements and adjournment. Dr. Moharam indicated that our last scheduled meeting was April 9 but indicated that there were no additional agenda items on the agenda for this year. The committee agreed to cancel the April 9 meeting. If an issue did arise that needed attention, the committee would be notified. The meeting adjourned at 11:20 a.m.

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