

UCF Graduate Council

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GRADUATE POLICY COMMITTEE MINUTES

Minutes of November 30, 2011 meeting

Members Present	Jeffrey Bedwell, Jacquie Byers, Linda Colding, Juli Dixon, Jim Moharam, Nicole Owens, Paul Rompf, Eladio Scharron, Gerald Smith, Michael Stern, Axel Stock
Recorder	Rhonda Nelson
Guests Present	Rich Gause
Staff Members	Max Poole

Welcome and call to order: Dr. Jim Moharam called the meeting to order and a quorum was established. The minutes of the last meeting were reviewed and approved.

Discussion of Graduate Faculty/Graduate Faculty Scholar policy

The updates and changes to the policy that were agreed upon at the last meeting were reviewed and summarized. The committee worked from version 5, which included all formally approved revisions (v4), structural updates, and other changes which were generally agreed upon at the last meeting. The committee agreed that a member of an advisory committee could attend a candidacy or dissertation defense remotely, but that a majority of the committee must be physically present with the student. Section A2 was discussed, and the committee agreed that additional wording be added to make explicit the eligibility of ranked (clinical or research) faculty to serve on Graduate Program Committees. The committee then considered whether graduate faculty without advisory committee experience should be allowed to serve as chairs of committees, and whether to include the category of "vice chair," either as an option or as a requirement, to formalize the appointment of a committee member with advisory committee experience. The committee agreed that junior faculty should be allowed to chair advisory committees and that a vice chair appointment category should be included. Arguments were voiced for both requiring a vice chair appointment in such cases as well as for leaving such appointments optional. The committee then discussed changing the terminology of Associate and Full Graduate Faculty. Suggested options included: (i) graduate faculty and full graduate faculty; (ii) graduate faculty/dissertation chair, graduate faculty/thesis chair, graduate faculty/teaching; (iii) graduate faculty and graduate faculty/chair; (iv) graduate faculty and senior graduate faculty; and (v) graduate faculty with teaching, membership on committee, and chair of the committee. Additional input and review will be sought from the Program Review Committee.

Discussion and refinement of the drafted language will be continued at the next meeting. The committee recommended that the Program Review Committee review a draft of any proposed policy prior to a final vote.

Next Meeting

Discussion was held on when to meet next semester. The next meeting will be held on January 11. Comments may be sent to Jim Moharam or Michael Stern.

The meeting adjourned at 3:00 PM.