

# UCF Graduate Council

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## GRADUATE POLICY COMMITTEE MINUTES

### Minutes of October 14, 2009 meeting

**Members Present** Patricia Bishop, Deborah Breiter, John C. Bricout, Jacquie Byers, Christopher Geiger, Stephanie Guittar, Jim Moharam, Eduardo Mucciolo, Saleh Naser, Eladio Scharron, Michael Stern

**Recorder** Rhonda Nelson

**Staff Members** Tracy Jones

Recorder: Rhonda Nelson

Dr. Moharam, chair, called the meeting to order at 3:30 p.m. A quorum was established. The minutes from the October 7 meeting were approved by voice vote.

**Conclude discussion on transfer policy:** internal and external transfer credits. Dr. Moharam asked Dr. Stern to give a quick update of the revisions to the policy that were discussed at the last meeting.

A discussion was held on the 50% limit for all master's transfer credits. Dr. Stern was asked to explain the two exceptions. The committee agreed that a separate bullet should be added regarding the transfer policy relating to graduate certificate credits. This paragraph was reviewed thoroughly and additional changes will be made for clarity. Dr. Moharam asked whether transfer of doctoral credits to a master's degree program within the same discipline would require approval by the Appeals Committee. Dr. Bishop explained that it is important to have the committee check to ensure that this is reasonable.

The committee felt that wording on traveling scholars credits should be added to the description of internal transfer credits.

The committee reviewed the *current* policy on transfer of credits for master's programs. Transfer work can only be formal coursework. Dr. Bishop asked if the group would have problems with this if we left it up to the discretion of the program. The committee agreed that this was appropriate for external transfer credits, as written in the current draft.

The committee also discussed whether transfer of grades of C- or above should be allowed, if internal and external transfer credits are being distinguished. *Current* policy allows only transfer of credits with grades of B- or above. Some of the members shared what their colleges allowed. Tracy Jones pointed out that other universities do allow transfer of C's only for internal credits. Dr. Moharam asked what we were trying to accomplish with this.

Discussion then expanded to the traveling scholar credit, and Dr. Bishop gave a brief summary of *current* policy concerning traveling scholar credits. Dr. Byers pointed out that the College of Nursing commonly uses traveling scholar credits. The committee agreed that traveling scholar credits would continue not to be counted as external transfer credits, but would count toward the total as internal transfer credits.

Dr. Stern returned to the question regarding transfer of C grades and how this policy should be drafted. He pointed out that most other universities do not allow transfer of external C's. Tracy Jones indicated that transfer credits are not calculated into the graduate status GPA, but do count toward the maximum hours of unsatisfactory grades. The committee agreed that the wording should be changed to "C- or above" for internal transfer credits, to allow the transfer decision to be at the discretion of the program director.

Dr. Mucciolo had a question on waived credits and how these are counted. Additional changes were suggested to be incorporated into the language of the next draft. Dr. Stern agreed to make updates to the policy in light of the discussion; the committee will review at the next meeting.

**Adjournment:** The item will be reviewed again at the next meeting. The meeting was adjourned at 5:05 p.m.

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