

UCF Graduate Council

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GRADUATE POLICY COMMITTEE MINUTES

Minutes of March 05, 2009 meeting

Members Present Patricia Bishop, Jacquie Byers, Jim Moharam, Saleh Naser, Paul Rompf, Michael Stern

Recorder Denise Chelmsford

Staff Members Tracy Jones

1. Dr. Moharam, chair, called the meeting to order at 10:00. The minutes were approved by voice vote.
2. Announcements. (1) Dr. Moharam announced that the approved policies would be presented to the Steering Committee of the Faculty Senate the same afternoon. (2) Dr. Bishop commented on the issue of new doctoral programs that might have no faculty with the requisite committee experience to be appointed as Full Graduate Faculty members and serve as chairs of their doctoral advisory committees. The answer to this conundrum is that new programs all have training sections in their program proposals that outline how this experience will be developed.
3. Placement of 4000 level pre-requisites in the audit. It was noted that the SACS requirement is a minimum of 30 SCH at the 5000 level. Since CECS programs are now 30 SCH, this is not as much of an issue. The sentiment of the committee was to leave the process as is; 4000-level pre-requisites can be listed in the pre-requisite box in the audit.
4. Final deadlines for record change petitions: late withdrawals, add/drops, and grade changes. A table organizing these deadlines was presented to the committee by Dr. Stern to serve as the basis of discussion. [Note: petition deadlines are mostly noted on the petition forms, which are available from the College of Graduate Studies; the medical withdrawal deadline is noted within the text of the graduate catalog policy.] The committee decided to make all withdrawal deadlines (medical and late withdrawals) conform to the 1 year resolution of incomplete grades. Thus, the 6 month deadline for medical withdrawal petitions will be extended to 1 year, and the 2 year deadline for late withdrawal petitions will be shortened to 1 yr. This information will be included in a distinct section of the faculty guide. Petitions for late "adds" will be considered up to two weeks from the start of classes.
5. The committee also discussed the continuous enrollment policy for students in thesis/dissertation research and agreed to leave the policy as currently written. Graduate certificate policies, and the list of additional issues to consider (dual degree programs; course credit for students in programs based on agreements between universities) were also discussed.
6. The meeting adjourned at 11:28.

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