

# UCF Graduate Council

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## GRADUATE POLICY COMMITTEE MINUTES

### Minutes of September 16, 2004 meeting

Members Present Patricia Bishop, Jim Moharam

Recorder Rhonda Nelson

Guests Present Ben Morgan

Handouts: tuition handout for 2003-04, current continuous leave policy, faculty qualifications for graduate education research, and a draft of research on dissertations or degrees with distinction.

1. The meeting began at 10:30 a.m. in MH 327 conference room. Dr. Goodman started by passing out policy statements from the Colleges of Engineering and Education concerning qualifications for faculty who teach and supervise research at the graduate level. Dr. Bishop said that A&S did not have a policy, and Dr. Chai stated that M&M's policy was only a single line. Dr. Bishop summarized the research obtained from other universities: U Iowa, Northern Illinois, U Georgia, Rutgers, U Texas, Arizona State, U Michigan, FSU, FIU, and UF. There appear to be several classifications, usually a renewal process, and some minimal level of qualifications for faculty, with units requiring or applying the qualifications in their own way. Dr. Goodman asked the committee to read the materials and to discuss next time.
2. The committee reviewed the materials prepared by Graduate Studies concerning how tuition was spent in 2003-04. Dr. Morgan explained each of the handouts, and the committee analyzed the available data. They discussed several options that they would like to examine at the next meeting with regard to possible recommendations and will need to see the data on their affect to determine the best practices.
3. The committee reviewed the continuous enrollment policy and modified it to change the language from "two consecutive major" terms to "three consecutive terms" to accommodate Education majors so they can enroll once per year in the summer, without having to reapply to the university. This is regarded as a clarification only of the original intent and can be made to the Graduate Catalog as soon as possible.
4. The meeting adjourned at noon.

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