

**Graduate Policy Committee**  
**January 28, 2015, MH 395**  
**AGENDA**

- 1) Welcome and call to order
- 2) Approval of minutes from the last meeting
- 3) **Review of issues for the committee to consider:**
  - a. Requirement for students to be on campus to defend their thesis/dissertation – request from one of the online programs. Tabled for further information 9/10. Review on 10/8. **Postponed until after the demo.**
  - b. Review of Appeals Deadlines – appeals in terms of graduation put the committee in an awkward place. What is the latest date appeals should be reviewed? Tabled 9/10. Reviewed again on 9/17. Tabled. Discussion was held on 10/8. The majority of the appeals involve the 7 year rule. Tracy Jones will initiate a plan to put a 7 year rule notification in place. **No additional action required at this time.**
  - c. GTA and non-GTA graduate teaching assistant guidelines – graduate students who aren't on an assistantship and hired as a non GTA who volunteer to teach; some do not have GTA training. Tabled 9/10. Review again on 9/17. Tabled. Discussion was held on 10/8. **No additional action required at this time.**
  - d. Graduate Faculty Ranking for lecturers/instructors currently classified as faculty scholars – now we have ranked lecturers and instructors. Some have research assignments and are all active researchers. Should they have the option of graduate faculty ranking, not just scholars, provided they have appropriate terminal degree? **Approved wording change to include lecturers and instructors 9/10/2014.**
- 4) **Certificate Program Policy.** Discussed on 10/8 regarding course substitutions and overlapping of coursework in two or more certificates. **Jana Jasinski will compose appropriate wording to accommodate this issue and present to committee at next meeting.**
- 5) **Doctoral students enrolled in fewer than 3 hours.** The item was a request from the Appeals Committee. Some colleges have been enforcing this policy and some have not. Discussion was held. **Jana Jasinski and Tracy Jones will provide additional information and the committee will review this again at the next meeting.**
- 6) Adjournment

**Policy Members**

Annette Khaled, COM, Chair  
Cheryl Cabrera, CAH  
Andrew Randall, CECS  
Atsusi Hirumi, CEHP  
Jim Moharam, COP  
Kendall Cortelyou-Ward, COHPA  
Liqiang Ni, COS  
Linda Colding, LIB  
Karen Aroian, CON  
Mary Jo Ross, RCHM  
Joshua Solomon, GSA  
Yoon Choi, CBA  
Ross Hinkle, CGS, Ex officio