

UCF Graduate Council

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CURRICULUM COMMITTEE MINUTES

Minutes of March 17, 2014 meeting

Members Present

Deborah Breiter, Tasha Dupras, Charles Kelliher, Patrick Murphy, Max Poole, Terrie Sypolt, Julee Waldrop, Art Weeks

Recorder

Rhonda Nelson

Guests Present

Bob Porter, Taylor Ellis, Ross Wolf, Chris Geiger, Reid Oetjen, Qun Hou, Lisa Mills, Alicia Keaton

Files

[2014-03-17 Meeting Course minutes](#) 

Welcome and call to order. The meeting was called to order at 12:09 p.m. by Tasha Dupras, Chair. A quorum was established. The minutes of the last meeting were reviewed and approved.

Addition of a HIA graduate certificate – COHPA. Reid Oetjen provided an overview of the Health Information Administration certificate and indicated that the department has changed the name of the certificate so that it would not be confused with the credential offered through the American Health Information Management Association (the title was questioned at the last meeting). This is a market-based certificate and is intended to meet the needs of students in the MS HCI program who are interested in pursuing a career in health information administration. Students currently enrolled in the HCI program will have the opportunity to enroll in additional classes to earn this certificate. Financial Aid raised a question regarding funding. Dr. Wolf indicated that most students would be funded by personal means and that students would not be qualified for Financial Aid. The committee inquired about the states listed at the end of the catalog copy in which UCF is not permitted to provide online courses or instructions to students. Since the names of the states could change periodically, there was a suggestion that CGS add a link to the Distributed Learning website to see a complete listing of states accepted. The committee also requested that any wording referencing to the RHIA certificate be corrected. This certificate received unanimous approval with changes as noted.

Revisions to the Public Affairs PhD – Public Admin. MPA dual degree track revisions – COHPA. Dr. Ross Wolf provided a summary of these changes. He indicated that the revisions to the main five tracks were approved in October. The dual degree track was not sent through in October so it is now be updated to reflect the new PAF curriculum. The total credit hours were increased from 57 to 60, required courses restructured and increased from 42 to 45 credit hours, and an Interdisciplinary Practicum course was added as part of the required courses. These changes received unanimous approval.

Addition of a Business Analytics track to the MS Management program – CBA. Taylor Ellis gave a summary of this new track. This is a joint track between the College of Business Administration and the College of Sciences which provides employees with the content and specialized skills necessary to use data collected within their companies to make better and more informed decisions through the use of data analytic techniques. Since the MSM is a market rate degree, the admission deadlines will correspond with that program. This program will be offered through the Executive Development Center and be taught in the 6-6-6 semester format. There was a suggestion that the boiler plate write up for financial aid support be corrected accordingly. This track received unanimous approval with the changes as noted.

Inactivation of the 1Year Full-Time track to the MBA – CBA. Dr. Robert Porter gave an overview of this item. He indicated that the department would like to suspend (not inactivate) this track for up to 3 years. They will review the track at this time and decide whether to inactivate or remove the suspension. There are approximately 12 students graduating at the end of the summer term so no teach out plan was needed. This request received unanimous approval.

Revisions to the PSM Modeling & Simulation program – CGS

Revisions to the MS Modeling & Simulation program – CGS

Revisions to the PhD Modeling & Simulation program - CGS

Revisions to the Modeling & Simulation graduate certificate - CGS

Dr. Chris Geiger gave an update on the four items for Modeling & Simulation. They all have fall admission. PhD students complete most courses at a distance but this program is not advertised as truly online. There were no changes to admissions. The MS and PhD curricula are being revised to align more exactly with each other and provide more continuity from the MS to the PhD. This alignment will allow PhD student to take courses that will help them obtain a greater depth in their specialty areas. A comment was raised indicating that the courses were light on the business side. Another question was that there were so many courses and questioned if that would be a problem. Dr. Geiger pointed out that the proposed edits allow the M&S core to be scheduled and offered entirely by the M&S program. The Mod/Sim graduate certificate (out of state cohort) is a market-rate program that was established 2 years ago for navy personnel. No financial aid is provided. The new in state track would be offered at the same rate as UCF students. There was a question from the committee regarding the extra course for the out of state cohort and indicated that there may be legal concerns about the 2 different models for this one certificate. The committee voted that both

certificates should offer the same courses. Dr. Geiger will make this correction. All items received unanimous approval with changes as noted.

Courses and special topics. The School of Visual Arts & Design (SVAD) requested that the 4 MHS courses be tabled due to a possible conflict or overlap of courses. The SVAD will review the syllabi for these courses and report back to the committee. For a complete list of courses approved by the committee, review the attached course listing.

Announcements and adjournment. The meeting was adjourned at 1:05 p.m.

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Course Minutes

March 17, 2014

All courses were approved unless otherwise noted. Any notation refers to the course directly below the notation.

1. Course Additions

College of Business Administration Course Additions

GEB 6XXX **BA-Department of Management** **3(3,0)**
Business Intelligence: PR: Consent of College of Business Graduate Studies. Study of the sources, acquisition, warehousing, analysis, and application of data pertaining to business decision-making in the firm. *Occasional*.
Abbrev: (16 of 30 chars) Bus Intelligence
Discussion with others: No duplications or conflicts noted. Course is a component of a new collaborative venture between College of Business Administration and College of Science.
Rationale: Course is the first students take in a new Business Analytics track of the PMSM program offered by the College of Business Administration. Demand for the new track is projected to be robust.
Majors taking course: All PMSM students in the Business Analytics track

College of Graduate Studies Course Additions

IDS 6XXX **GRDST-Interdisciplinary Grad** **3(3,0)**
Bioanalytical Technology: PR: Admission to the PSM in Nanotechnology and IDS 6XXX Intro to Nanoscience and Nanotechnology, or C.I. Analytical technologies and products for biomolecular detection and analysis, nanotechnology-based medical diagnostics. *Fall*.
Abbrev: (24 of 30 chars) Bioanalytical Technology
Discussion with others: None
Majors taking course: PSM in Nanotechnology

IDS 6XXX **GRDST-Interdisciplinary Grad** **3(3,0)**
Biomedical Nanotechnology: PR: Admission to the PSM in Nanotechnology and IDS 6XXX Intro to Nanoscience and Nanotechnology, UG General and Organic Chemistry, or C.I. Synthesis and properties of nanomaterials related to biomedical applications, nanotechnology for in vitro and in vivo diagnostics, and therapeutics. *Spring*.
Abbrev: (25 of 30 chars) Biomedical Nanotechnology
Discussion with others: None
Majors taking course: PSM in Nanotechnology

IDS 6XXX **GRDST-Interdisciplinary Grad** **3(3,0)**
Computation, Simulation and Modeling in Nanotechnology: PR: Admission to the PSM in Nanotechnology and background in chemistry and computer science, or C.I. Modeling methods and computational approaches applicable to nanotechnology problems. *Spring*.

Abbrev: (30 of 30 chars) Comput. & Modeling in Nanotech

Discussion with others: None

Majors taking course: PSM in Nanotechnology

IDS 6XXX **GRDST-Interdisciplinary Grad** **3(3,0)**

Introduction to Nanoscience and Nanotechnology: PR: Admission to the PSM in Nanotechnology or C.I. A general overview of nanomaterials and nanodevices, including their synthesis, new properties and applications. *Fall.*

Abbrev: (26 of 30 chars) Intro to Nanscience & Tech

Discussion with others: None

Majors taking course: PSM in Nanotechnology

IDS 6XXX **GRDST-Interdisciplinary Grad** **3(3,0)**

Nanofabrication and Characterization: PR: Admission to the PSM in Nanotechnology and IDS 6XXX Intro to Nanoscience and Nanotechnology, or C.I. Techniques for fabrication and characterization of nanoscale materials, nanoelectronics and devices. *Spring.*

Abbrev: (26 of 30 chars) Nanofab & Characterization

Discussion with others: None

Majors taking course: PSM in Nanotechnology

IDS 6XXX **GRDST-Interdisciplinary Grad** **3(3,0)**

Nanotechnology in Energy and Sustainability: PR: Admission to the PSM in Nanotechnology or C.I. Energy generation and storage, sustainability of materials and device fabrication and deployment, application of nanotechnology in improving the device efficiency in energy generation and storage. *Fall.*

Abbrev: (25 of 30 chars) Nanotech Energy & Sustain

Discussion with others: None

Majors taking course: PSM in Nanotechnology

2. Special Topics Additions

College of Health and Public Affairs Special Topics Additions

SPA 6938C **HPA-** **3(1,6)**

ST: Intermediate Clinical Practicum: PR: Admission to Communication Sciences master's program or C.I. Intermediate supervised practicum in evaluation and management of speech, language and hearing disorders. Includes 1 hour weekly meeting. *Occasional.*

Abbrev: (28 of 30 chars) ST: Intermediate Clinical Pr

Discussion with others: No duplications or conflicts are anticipated.

HIM 6938C **HPA-Department of Health Management and Informatics** **4(3,1)**

Health Care Coding and Diagnosis: PR: Admission to Health Care Informatics master's degree or HIA graduate certificate or C.I. Medical Coding and the role it plays in informatics emphasizing document usage and extracting needed data for proper code selection. Data mapping related to ICD-9-CM and ICD-10-CM is explored. *Occasional.*

Abbrev: (29 of 30 chars) ST:Health Care Code&Diagnosis

Discussion with others: Existing course- No duplication or conflicts exist.

Rationale: This is an existing course in the Health Services Administration program that has not been taught in several years. It is being updated to be used in the HIA certificate program.

HSA 6938C **HPA-Department of Health Management and Informatics** **4(3,1)**

Health Care Procedural Coding and Reimbursement: PR: Admission to the Health Care Informatics master's degree or HIA certificate, or C.I. Introduction and analysis of reimbursement systems. Focus on Current Procedural Terminology (CPT) code selection and audit tools, reimbursement methodologies and revenue cycle management. *Occasional.*

Abbrev: (29 of 30 chars) ST: HC Procedure Code & Reimb

Discussion with others: Existing course - No duplications or conflicts.

Rationale: This is an existing course in the Health Service Administration program that has not been taught in several years. It is being updated to be used in the HIA certificate program.

HSA 6938C **HPA-Department of Health Management and Informatics** **4(3,1)**

Health Care Outcomes Management: PR: Admission to the Health Care Informatics master's degree or HIA certificate. Measure and methods of outcomes assessment and evaluation focusing on regulatory policies, use of data to investigate fraud, organizational compliance programs and health information system compliance. *Occasional.*

Abbrev: (29 of 30 chars) ST: Health Care Outcomes Mgmt

Discussion with others: Existing course - No duplication or conflicts

Rationale: This is an existing course in the Health Service Administration program that has not been taught in several years. It is being updated to be used in the HIA certificate program.

HSA 6938C **HPA-Department of Management Information Systems** **4(3,1)**

(see next page)

MAR 6646

**Marketing Engineering
Marketing Analytics for Strategic Decision
Making**

3(3,0)

PR: ~~CBA master's program~~ Consent of study foundation core. College of Business Graduate Studies.

~~Acquire knowledge about~~ Study of a variety of planning data-driven models and decision models techniques used to creatively solve marketing problems. understand customers, improve results, and facilitate strategic decision making.

Abbrev (16 of 30): ~~Marketing Engineering Mkting Analytics~~

Discussion with others: No duplications or conflicts noted; this is a revision of an existing masters level marketing course. Course is a component of a new collaborative venture between College of Business Administration and College of Science. Approximately half of the courses will be taught by Department of Statistics faculty members.

Rationale: Existing MAR 6646 course, titled Marketing Engineering, is being revised to fulfill an elective requirement in the new Business Analytics track of the PMSM program offered by the College of Business Administration. Demand for the new track is projected to be robust.

Majors taking course: All PMSM students in the Business Analytics track

There are no programs that list MAR 6646.

College of Education and Human Performance Course Revisions

Tabled. Checked with department on S/U grading. Update – grading should be A-F for all 4 courses. SVAD requested that courses 6403, 6421, 6422, and 6424 be tabled until they could review the syllabi for possible overlap of courses.

MH 6403

**~~Techniques of Play Therapy and Expressive Arts~~ 3(3,0)
Group and Family Play Therapy**

PR: ~~Graduate standing in mental health counseling or related field.~~ MHS 6421.

This practical course provides an overview of using different mediums of play therapy, including expressive arts, groups of children, and families for a theoretical foundation for using expressive arts in counseling. systemic approach.

Abbrev (25 of 30): ~~Tech Play Therap & Express Art Grp & Family Play Therapy~~

Term Offered: Fall Spring

Graded SU: ~~No~~ Yes

Rationale: This course will continue to include expressive art mediums; however, the course will focus specifically on utilizing this medium with specific populations: groups of children and families. Due to limited time, many therapists choose to see children in groups or to see the whole family. To best prepare students in this certificate program, it is important to create a course that prepares the students for their future work with children in play therapy.

There are no programs that list MHS 6403.

Tabled.

MHS 6421

**~~Foundations of Play Therapy and Play
Process~~**

3(3,0) Foundations of Play Therapy

Procedural Terminology (CPT) code selection and CPT coding procedures; audit tools; reimbursement methodologies; and revenue cycle management.

Abbrev (26 of 30): ~~Health Care Coding & Diag~~ HC Procedural Code & Reimb

Term Offered: ~~Occasional~~ Spring

Discussion with others: Existing course - No duplications or conflicts.

Rationale: This is an existing course in the Health Services Administration program that has not been taught in several years. It is being updated to be used in the HIA certificate program.

Majors taking course: Health Information Administration certificate

There are no programs that list HSA 6189.

HSA 6752

~~Health Care Statistical Tools~~

~~3(3,0)~~

Health Care Analytics

4(3,1)

PR: ~~Graduate status.~~ Admission to Health Information Administration graduate certificate.

Computer based course focusing on statistical quality tools, such as cause analyzing health care data including using data for decision making, process improvements, efficient health care delivery and effect diagrams, pareto and control charts, and root cause analysis, used in the management of healthcare organizations. preparing reports for other mangers.

Abbrev (21 of 30): ~~Health Care Statistical Tools~~ Health Care Analytics

Term Offered: ~~Occasional~~ Spring

Discussion with others: Existing course - No duplications or conflicts.

Rationale: This is an existing course in the Health Services Administration program that has not been taught in several years. It is being updated to be used in the HIA certificate program.

Majors taking course: Health Information Administration Certificate

There are no programs that list HSA 6752.

HSA 6759

Health Care Outcomes Management

~~3(3,0)~~

4(3,1)

PR: ~~Graduate status.~~ Admission to Health Information Administration Certificate or Health Care Informatics degree program.

Measure and methods of outcomes assessment and evaluation. Development, structure, evaluation focusing on regulatory policies; use of data to investigate fraud; organizational compliance programs and evaluation of performance of health system. Assessing quality of services and quality management. information system compliance.

Term Offered: ~~Occasional~~ Fall

Discussion with others: Existing course - No duplication or conflicts

Rationale: This is an existing course in the Health Services Administration program that has not been taught in several years. It is being updated to be used in the HIA certificate program.

Majors taking course: Health Information Administration certificate.

There are no programs that list HSA 6759.