


UCF Graduate Council

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CURRICULUM COMMITTEE MINUTES

Minutes of March 30, 2011 meeting

Members Present	Patricia Bishop, Deborah Breiter, Tosha Dupras, Max Poole, Tison Pugh, Terrie Sypolt, Sergio Tafur, Art Weeks
Recorder	Rhonda Nelson
Guests Present	Cynthia Hutchinson for Joyce Nutta
Files	2011-03-30 Course Action Requests minutes 

Welcome and call to order. The meeting was called to order at 3:30 p.m. by Tosha Dupras. A quorum was established.

The minutes from the March 16 meeting were reviewed and approved.

Course revisions to the Master in Social Work tracks, COHPA. The department has requested to change SOW 6914 from a required to an elective and create a new required course. This change would be effective is for all tracks. These changes received unanimous approval by the committee.

Course revisions to the Management MS, Human Resources & Change Mgmt track, CBA. The department has requested to delete electives MAN 6323 and 6395 and replace with BUL 6444 and MAN 6066. These changes received unanimous approval by the committee.

Review of 2 split classes, COM. The Microbial Stress Response (MCB 5XXX) split class was reviewed and received unanimous approval from the committee. The Cellular Metabolism (MCB 5XXX) split class was reviewed and the committee requested that additional information be added to the graduate syllabus that would indicate a more rigorous schedule than the UG course with more depth and scope. They suggested that more rigor be indicated in the areas of the objectives, grading and evaluations. The Cellular Metabolism split class was tabled.

Courses and special topics. The courses and special topics were reviewed. For a complete list of courses approved, review the attached listing.

Review of graduate certificates. Dr. Bishop shared that this was an item that was on the Policy Committee agenda up until last year when it was decided the review of these certificates should go to the Curriculum Committee. She indicated that the Graduate Council reviewed certificates on a 3-year rolling cycle and this year would review certificates established in the following years: 2001, 2004, and 2007. The rationale for this review was to identify programs with no enrollment or marginal enrollment and to establish whether they should be sunsetted in order to ensure that graduate certificate programs were kept current. The certificate report included information on admissions, enrollments and completions for each program. The certificates reviewed were: SW Administration, IC-Computer Forensics, CounsEd-Marriage and Family Therapy, CounsEd-Play Therapy, ED-e-Learning Prof Development, and IT/M-Instr/Educ Technology. No certificates were recommended for sunsetting but memos will be sent to the colleges regarding clarification requested on some of the certificates.

Other business. Dr. Bishop asked Sergio Tafur, Graduate Student Association (GSA), to give everyone an update on the Graduate Student Center that they were trying to establish on campus. Sergio shared information on the facility and how the center would be used. The committee offered some suggestions regarding this. He shared that the GSA Executive Committee was also working on an amendment for the constitution regarding graduate student fees.

Announcements and adjournment. Dr. Dupras indicated that she would not be available for the April 13 meeting and would ask another committee member to chair the meeting. The meeting was adjourned at 4:30 p.m.

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Graduate Council Curriculum Committee **Course Minutes for 03-30-2011**

College of Medicine Special Topics

Tabled. Committee requested more rigor be added to the objectives, grading and evaluation areas of the graduate syllabus.

PCB 5937 Sect 01 COM-Molecular & Microbiology 3(3,0)

ST:Cellular Metabolism: PR: Graduate Standing or C.I. Basic concepts of the mechanisms that define the functioning and regulation of prokaryotic and eukaryotic cell metabolism. *Fall*.

30 character abbreviation: **ST:Cellular Metabolism**

AGENDA NOTES: Course Addition also being proposed.

College of Education Special Topics

EDE 6938 Sect 01 ED-Teach, Learn & Leadership 1(1,0)

ST: Capstone Seminar in Elementary Education: *CO REQ:* To be taken with final internship. As a culminating experience, this seminar provides students with an opportunity to synthesize what they have learned throughout their M.A. or M.Ed. Elementary Education students. *Occasional*.

28 of 30 character abbreviation: **ST: Capstone Sem in Ele Educ**

College of Medicine Course Action Additions

MCB 5XXX COM-Molecular & Microbiology 3(3,0)

Microbial Stress Response: PR: Graduate Standing or C.I. Examination of the molecular genetic mechanisms, bacterial and fungal pathogens used to adapt to changes in their environment. *Fall*.

30 character abbreviation: **Microbial Stress Response**

Tabled. Committee requested more rigor be added to the objectives, grading and evaluation areas of the graduate syllabus.

PCB 5XXX COM-Molecular & Microbiology 3(3,0)

Cellular Metabolism: PR: Graduate Standing or C.I. Basic concepts of the mechanisms that define the functioning and regulation of prokaryotic and eukaryotic cell metabolism. *Fall*.

30 character abbreviation: **Cellular Metabolism**

AGENDA NOTES: Special Topic also being proposed.

Engineering & Computer Science Course Action Revisions

Tabled. Committee requested more rigor be added to the objectives, grading and evaluation areas of the graduate syllabus.

CES 5144 Matrix Methods for Structural Analysis 3(3,0)

PR: CES 4100C or C.I.

Implementation of the matrix methods for structural analysis that are commonly and currently used in practice and in research, special topics such as finite element formulations, special analysis procedures, and use of software packages.