

# UCF Graduate Council

[Home](#) > [Curriculum](#) > [Minutes](#)

## CURRICULUM COMMITTEE MINUTES

### Minutes of March 16, 2011 meeting

Recorder

Rhonda Nelson

Guests Present

Atsusi Hirumi, Reid Oetjen, Claire Knox, Cecyle Carson, Mike Robinson, Grant Hayes, Linda Sullivan, Aaron Liberman

Files

[2011-03-16 Course Action Requests Minutes](#) 

**Welcome and call to order.** The meeting was called to order at 3:30 p.m. by Tosha Dupras. A quorum was established.

The minutes from the March 2 meeting were reviewed and approved.

**Addition of an Executive DNP track, Doctor of Nursing Practice, CON.** Diane Andrews presented a summary of this new track addition. This track will be for nurse administrators and will prepare nurse administrators/executives with a doctoral degree that focuses on practice leadership. Discussion was held on the curriculum and the amount of faculty available to teach. Dr. Andrews indicated that an additional faculty member is currently being recruited. Conversation was also held on the number of students that would be expected to start in the fall and how many applications have been received for the MSN-DNP. Dr. Andrews reported they had 6-7 applications for this for fall so far. A question was also raised on using the word "executive" in the title. It was pointed out that this terminology was being used nationally for this type of program at this time. There was a suggestion to add the wording DNP to some of the course titles for clarification. Diane Andrews will be program director for both MSN-DNP and this track. This new track received unanimous approval with the amended changes.

**Re-open admissions to the Higher Ed track, Education PhD, CED.** Mike Robinson gave a brief overview of the rationale to re-open admissions to this track. The faculty members were able to make the needed adjustments to the program much quicker than expected. They were mainly admissions requirements, professional goals, and prerequisite graduate degrees. The request to re-open admissions received unanimous approval.

**Name change of Instructional Technology to Instructional Design and Technology, MA, CED.** Atsusi Hirumi presented a summary of this change. The request was to change the program name to Instructional Design and Technology. Students can stay in their current track but the program name will have the new name effective fall 2011. All students currently in the program will also begin graduating with the new program name effective fall 2011. This change received unanimous approval from the committee.

**Revisions to the Accelerated BA/BS to MA track, CS&D MA, COHPA.** Cycle Carson gave a summary on the revisions to the track. A list of shared courses was added to the curriculum. Dr. Carson's name should be added as the program director. There was discussion on the number of shared courses requested for approval. It was pointed out that the shared courses policy states that if the overall program hours were 36, 9 hours could be shared. If the program hours exceeded 36, 12 hours could be shared. This program was put in place before there was a policy set for the number of shared hours. The department was requesting to share 19 hours instead of the current 18. Discussion was held on this. The committee agreed that only 18 hours should be accepted and that the 1 credit course should be dropped from the shared course list. This request received unanimous approval by the committee with the changes as amended.

**Revisions to the Public Admin. track, Public Affairs PhD, COHPA.** Naim Kapucu presented a summary of the changes. The request was to change the required track specialization courses from 15 to 9 credits with 6 hours of elective courses. No changes in overall hours. This request received unanimous approval.

**Revisions to the Executive Health Services Administration track, Health Sciences MS, COHPA.** Reid Oetjen gave a summary of the changes. He explained the rationale for the changes in curriculum and for creating the 11 new courses. Total credit hours will be reduced from 45 to 44, required courses from 42 to 40, capstone from 3 to 4, and eliminating the electives. Aaron Liberman also presented a few highlights on the program. This request received unanimous approval.

**Revisions to the Medical Speech-Language Pathology certificate, COHPA.** Cecyle Carson presented the revisions to the certificate. The changes included the addition of an elective course which may be applied toward credit for the certificate. The feeding and swallowing courses will be cross listed between the certificate and the master's program. These changes received unanimous approval by the committee.

**Revisions to the Emergency Management & Homeland Security certificate, COHPA.** Claire Knox presented a summary of these changes. There will be no changes to the credit hours. An internship has been added as an option in both groups 1 and 2 but will be recommended if a student has no EMHS work experience. A question was raised on internships and how students were placed. Dr. Knox indicated that they do assist the students in finding internships. A question was

also raised on the hours required for the internship. The internship would be 180 hours which is the normal requirement. These changes received unanimous approval by the committee.

**Courses and special topics.** The courses and special topics were reviewed. For a complete list of courses approved, review the attached listing.

**Other business.** The draft of the split class form was distributed. Discussion was held. One suggestion was to show differences in assessment for both assignments and exams. Dr. Nutta will make revisions and bring to next meeting. Another suggestion was that the PAR form needs revisions. On page 4 of the form, separate the top box into 2 boxes, one for a listing of the changes only, and the second box for the rationale part. Send any additional changes to Rhonda. This will be discussed more in an upcoming meeting.

**Announcements and adjournment.** The meeting was adjourned at 4:30 p.m.

## **Graduate Council Curriculum Committee** **Course Minutes for 03-16-2011**

*All courses were approved unless otherwise noted. Any notation refers to the course directly below the notation.*

### **College of Medicine Special Topics**

*Tabled. Split class. Will review at next meeting.*

**PCB 5937 Sect 01 COM-Molecular & Microbiology 3(3,0)**

**ST:Cellular Metabolism:** PR: Graduate Standing or C.I. Basic concepts of the mechanisms that define the functioning and regulation of prokaryotic and eukaryotic cell metabolism. *Fall.*

30 character abbreviation: **ST:Cellular Metabolism**

*AGENDA NOTES: Course Addition also being proposed.*

### **Health & Public Affairs Special Topics**

**HSA 6938 Sect 01 HPA-Health Mangt & Informatic 4(4,0)**

**ST:Financial Accounting for Health Care Managers:** PR: Admission to Executive MSHSA Program. Examines accounting and financial management concepts, along with managerial protocols and regulatory constraints affecting health care organizations. *Spring.*

30 of 30 character abbreviation: **ST:Fin Acc for Health Care Man**

*AGENDA NOTES: Course Addition also being proposed.*

**HSA 6938 Sect 01 HPA-Health Mangt & Informatic 4(4,0)**

**ST:Health Care Organizational Behavior and Human Resource Management:** PR: Admission to Executive MSHSA Program. Application of human resources and organizational theory in the health care setting for health care managers. *Odd Spring.*

30 of 30 character abbreviation: **ST:HC Org Behav & Human Res Mg**

*AGENDA NOTES: Course Addition also being proposed.*

**HSA 6938 Sect 01 HPA-Health Mangt & Informatic 4(4,0)**

**ST:Health Care Statistics and Research:** PR: Admission to Executive MSHSA Program. Research method techniques and statistical techniques for problem-solving and decision-making including theoretical, quantitative, and quantitative skills to understand, conduct, and evaluate health care research. *Odd Fall.*

30 of 30 character abbreviation: **ST:Health Care Stat & Research**

*AGENDA NOTES: Course Addition also being proposed.*

**HSA 6938 Sect 01 HPA-Health Mangt & Informatic 4(4,0)**

**ST:Leadership for Health Care Executives:** PR: Admission to Executive MSHSA Program. Addresses current leadership theory focusing on leadership styles, motivation, change management, innovation, and creativity as they relate to management of health services organizations. *Fall.*

30 of 30 character abbreviation: **ST:Ldrshp Hlth Care Executives**

*AGENDA NOTES: Course Addition also being proposed.*

### **College of Medicine Course Action Additions**

**Tabled. Split class. Will review at next meeting.**

**MCB 5XXX COM-Molecular & Microbiology 3(3,0)**

**Microbial Stress Response:** PR: Graduate Standing or C.I. Examination of the molecular genetic mechanisms, bacterial and fungal pathogens used to adapt to changes in their environment. *Fall.*

30 character abbreviation: **Microbial Stress Response**

**Tabled. Split class. Will review at next meeting.**

**PCB 5XXX COM-Molecular & Microbiology 3(3,0)**

**Cellular Metabolism:** PR: Graduate Standing or C.I. Basic concepts of the mechanisms that define the functioning and regulation of prokaryotic and eukaryotic cell metabolism. *Fall.*

30 character abbreviation: **Cellular Metabolism**

*AGENDA NOTES: Special Topic also being proposed.*

### **College of Nursing Course Action Additions**

**NGR 7XXX CON-Nursing 3(3,0)**

**Evidence-Based Practice Development for DNP:** PR: Admission to the Doctor of Nursing Practice track or C.I. Critique and synthesis of evidence for practice related questions. Includes analysis of the context where evidence will be applied. May be used in the degree program a maximum of 2 times. *Fall, Spring.*

27 of 30 character abbreviation: **Evidence Based Pract Dev for DNP**

**NGR 7XXXL CON-Nursing 3(0,3)**

**Advanced Leadership Selective for DNP:** PR: Admission to the Doctor of Nursing Practice track or C.I. Application of evidence-based management processes to support decision making in the health care environment. Graded S/U. May be used in the degree program a maximum of 2 times. *Fall.*

28 of 30 character abbreviation: **Adv Ldrshp Selective for DNP**

**NGR 7XXXL CON-Nursing 3(0,3)**

**Program Development and Management for DNP:** PR: Admission to the Doctor of Nursing Practice track or C.I. Application of inquiry, critical thinking and strategic planning skills related to project planning, management, evaluation and dissemination. Graded S/U. May be used in the degree program a maximum of 2 times. *Spring.*

24 of 30 character abbreviation: **Program Dev & Management for DNP**

**Course only approved. Not fees.**

### **Health & Public Affairs Course Action Additions**

**SPA 6XXX HPA-Commun Sci & Disorders 3(3,0)**

**Management of Upper Airway and Aerodigestive Disorders:** PR: SPA 6211C; SPA 6565. Overview of the presentation, diagnosis, management and potential complications of common upper airway and aerodigestive disorders in adults and children. *Occasional*.

Materials & Supply Fee addition proposed: \$42.19 [Fees will not be reviewed until fall 2011.](#)

30 of 30 character abbreviation: **Mgmt Upr Airway & Aerodigstive**

**HSA 6XXX HPA-Health Mangt & Informatic 4(4,0)**

**Epidemiology and Health Planning:** PR: Admission to Executive MSHSA Program. Descriptive and applied methods of managerial epidemiology, including methods for data retrieval and research application. *Odd Spring*.

30 of 30 character abbreviation: **Epidemiology & Health Planning**

**HSA 6XXX HPA-Health Mangt & Informatic 4(4,0)**

**Financial Accounting for Health Care Managers:** PR: Admission to Executive MSHSA Program. Examines accounting and financial management concepts, along with managerial protocols and regulatory constraints affecting health care organizations. *Spring*.

29 of 30 character abbreviation: **Fin Acc for Health Care Manag**

*AGENDA NOTES: Special Topic also being proposed.*

**HSA 6XXX HPA-Health Mangt & Informatic 4(4,0)**

**Financial Management for Health Care Managers:** PR: Admission to Executive MSHSA Program. Application and integration of advanced accounting and financial principles to develop solutions to specific problems encountered in today's health care organizations. *Occasional*.

30 of 30 character abbreviation: **Financial Mgmt for HC Managers**

**HSA 6XXX HPA-Health Mangt & Informatic 4(4,0)**

**Health Care Capstone and Strategic Management:** PR: Admission to Executive MSHSA Program. Concepts and course work through the lens of strategic management. *Occasional*.

23 of 30 character abbreviation: **HC Capstone & Strat Mgm**

**HSA 6XXX HPA-Health Mangt & Informatic 4(4,0)**

**Health Care Economics and Policy:** PR: Admission to Executive MSHSA Program. Study of the economic foundations of the health care market and policy. *Fall*.

30 of 30 character abbreviation: **Health Care Economics & Policy**

**HSA 6XXX HPA-Health Mangt & Informatic 4(4,0)**

**Health Care Ethics and Law:** PR: Admission to Executive MSHSA Program. Overview of legal and ethical issues facing health care managers and providers in a variety of health care settings. *Odd Spring*.

24 of 30 character abbreviation: **Health Care Ethics & Law**

**HSA 6XXX HPA-Health Mangt & Informatic 4(4,0)**

**Health Care Organizational Behavior and Human Resource Management:** PR: Admission to Executive MSHSA Program. Application of human resources and organizational theory in the health care setting for health care managers. *Odd Spring*.

29 of 30 character abbreviation: **HC Org Behav & Human Res Mgmt**  
*AGENDA NOTES: Special Topic also being proposed.*

**HSA 6XXX HPA-Health Mangt & Informatic 4(4,0)**  
**Health Care Quality and Risk Management:** PR: Admission to Executive MSHSA Program. Current quality-based management practices within health care organizations and effective risk management strategies for health care managers. *Occasional.*  
28 of 30 character abbreviation: **Health Care Qual & Risk Mgmt**

**HSA 6XXX HPA-Health Mangt & Informatic 4(4,0)**  
**Health Care Statistics and Research:** PR: Admission to Executive MSHSA Program. Research method techniques and statistical techniques for problem-solving and decision-making including theoretical, quantitative, and quantitative skills to understand, conduct, and evaluate health care research. *Odd Fall.*  
27 of 30 character abbreviation: **Health Care Stat & Research**  
*AGENDA NOTES: Special Topic also being proposed.*

**HSA 6XXX HPA-Health Mangt & Informatic 4(4,0)**  
**Leadership for Health Care Executives:** PR: Admission to Executive MSHSA Program. Addresses current leadership theory focusing on leadership styles, motivation, change management, innovation, and creativity as they relate to management of health services organizations. *Fall.*  
27 of 30 character abbreviation: **Ldrshp Hlth Care Executives**  
*AGENDA NOTES: Special Topic also being proposed.*

**HSA 6XXXC HPA-Health Mangt & Informatic 4(3,1)**  
**Health Care Informatics for Health Care Leaders:** PR: Admission to Executive MSHSA Program. Alignment of health information technology advances with the organizational strategy, including improving quality, safety and efficiency. *Fall.*  
29 of 30 character abbreviation: **HC Informatics for HC Leaders**

**SOW 6XXX HPA-Social Work 3(3,0)**  
**Theories for Evidence-Based Clinical Practice in Social Work:** PR: Admission to Master of Social Work program. Theoretical perspectives including: Cognitive; Cognitive Behavioral; Feminist Therapy; Psycho-dynamic Therapy; Motivational Interviewing; Rational Emotive Behavioral Therapy; Solution-focused Therapy; and Narrative Therapy. *Occasional.*  
30 of 30 character abbreviation: **Theor Evdnc Based Clin Prac in Soc Wk**

### **Engineering & Computer Science Course Action Revisions**

**Tabled. Committee requested more rigor be added to the objectives, grading and evaluation areas of the graduate syllabus.**

**CES 5144 Matrix Methods for Structural Analysis 3(3,0)**  
PR: CES 4100C or C.I.

Implementation of the matrix methods for structural analysis that are commonly and currently used in practice and in research, special topics such as finite element formulations, special analysis procedures, and use of software packages.