UCF Graduate Council

CURRICULUM COMMITTEE MINUTES

Minutes of November 12, 2009 meeting	
Members Present	Patricia Bishop, Deborah Breiter, Susan Chase, Ram Mohapatra, Joyce Nutta, Max Poole, Tison Pugh, Martin Richardson, Sergio Tarfur, James Turkson, Art Weeks
Recorder	Rhonda Nelson
Guests Present	Stephen Holmes, Kenyatta Rivers, J. P. Peters, Burt Pryor, Aaron Liberman, MaryAnn Feldheim, Julia Listengarten
Files	2009-11-12 Course Action Request Minutes 2009-11-12 M&S Fee Request Minutes

Welcome and call to order. The meeting was called to order at 12:30 p.m. by Ram Mohapatra, chair, who welcomed guests and established a quorum. The minutes of the last meeting were approved with no changes.

Review of Graduate Equipment Fee Requests. Dr. Bishop shared a report about the use of materials and supplies fees that had been conducted by university auditors in academic units. The audit included percentages of collections spent, cash balances as of 6/30/09, and information on how the fees were being used. The committee then began review of the graduate equipment fee requests for 2010-11. Approval was recommended for requests from the MA in Communications program and for removal of the fee for the Engineering Technology program. The list of requested fees will go next to the Provost for review and approval after which it will be forwarded to the Board of Trustees.

Review of Material and Supplies Fee requests. Requests from the following courses were recommended for "non-approval" since it was felt that these costs should be borne by the students directly and not collected as a fee in the course: FIL 5419, FIL 6146, FIL 6596, FIL 6619, FIL 6649, MAE 5318. Requests from ZOO 5486 and CLP 6XXX (Career and Lifestyle Assessment) were recommended for approval. A list of all recommendations from the committee will next be sent to the Provost for review and approval. Please refer to the attachment for a complete list of fee requests approved.

Addition of an American Humanics option to the Master of Nonprofit Management, COHPA. The department requested to add an American Humanics option to both the program and the graduate certificate that would require students to take an additional Humanics workshop course. This would enable interested students to seek national certification in American Humanics. It was noted that it was not necessary to formally list this opportunity as an "option" but that a paragraph could be added to the catalog description explaining the opportunity for certification. The request was approved.

Course revision to the Emergency Management and Homeland Security certificate, COHPA. The department requests to move the PUR 6403 Crisis Public Relations currently in Group 2 to Group 1. The request was approved.

Course revisions to the Medical-Speech Language Pathology certificate, COHPA. The department requests to change the curriculum from specific required and elective courses to a group of 5 courses in which the student would choose 4 courses. The request was approved.

Deletion of the Multicultural/Multilingual Speech-Language certificate, COHPA. The department requested to delete this certificate due to the fact that one of the courses is no longer being taught and no students have enrolled in the program in the last two years. There will be no effect on the current faculty teaching assignments. The request was approved.

Course deletion to the Corrections Leadership Certificate, COHPA. The department requested to delete one of the courses from the elective course listing. The request was approved although it was noted that this type of change does not require Graduate Council approval.

Course revision to the Criminal Justice Master's Professional track, COHPA. The department requested add an "either/ or" option in two courses to the current list of required courses. The request was approved.

Courses and special topics. A number of courses and special topics were also reviewed and approved. For a complete list of courses approved, review the attachment listed at the top of this page.

Announcements and adjournment. The meeting was adjourned at 1:30 p.m.

Graduate Council Curriculum Committee
Course Minutes for 11-12-2009

All courses were approved unless otherwise noted. Any notation refers to the course directly below the notation.

College of Arts & Humanities Special Topics
DIG 6938   Sect 01 CAH-Digital Media   3(3,0)
ST: Physical Computing: PR: DIG 5137. Methods of connecting physical objects to microprocessor controllers to build original interactive components for research or artistic purposes.*Occasional.*
30 character abbreviation: **ST: Physical Computing**
AGENDA NOTES: Course Addition also being proposed.

Tabled – all Theatre classes are split classes and will be reviewed at the next meeting.
THE 5937   Sect 01   CAH-Theatre   3(3,0)
ST: Cultural Diversity in Theatre: PR: Admission into the MFA/MA Theatre programs or C.I. Commonality of human experience among various groups through the study of dramatic literature.*Occasional.*
30 character abbreviation: **ST: Cult Diversity in Theatre**
AGENDA NOTES: Course Addition also being proposed.

THE 5937   Sect 01   CAH-Theatre   3(3,0)
ST: Global Theatre: PR: Admission into the MFA/MA Theatre program or C.I. Theatrical arts and traditions of various countries with an emphasis on non-western countries.*Occasional.*
30 character abbreviation: **ST: Global Theatre**
AGENDA NOTES: Course Addition also being proposed.

THE 5937   Sect 01   CAH-Theatre   3(3,0)
ST: Theatre for Social Change: PR: Admission into the MFA/MA Theatre programs or C.I. Theatre activist's impact on theatrical art forms.*Occasional.*
30 character abbreviation: **ST: Theatre for Social Change**
AGENDA NOTES: Course Addition also being proposed.

THE 5937   Sect 01   CAH-Theatre   3(3,0)
ST: Women in Theatre: PR: Admission into the MFA/MA Theatre programs or C.I. An overview of women's contributions to theatre.*Occasional.*
30 character abbreviation: **ST: Women in Theatre**
AGENDA NOTES: Course Addition also being proposed.

College of Medicine Special Topics
PCB 5937   Sect 01 COM-Molecular & Microbiology   3(3,0)
ST: Advanced Human Physiology: PR: Graduate standing. Advanced knowledge of physiological processes at the cellular, molecular and system levels.*Occasional.*
30 character abbreviation: **ST: Advanced Human Physiology**

Health & Public Affairs Special Topics

HIM 6938   Sect 01   HPA-Health Mangt & Informatic   3(3,0)
ST:Practicum in Health Care Informatics: PR: HIM 5118C; HIM 6119C; Health Care Information Systems Analysis and Deisgn; Health Informatics Applications; Health Care Data Arcitecture and Modeline; Epidemiology, Analytics and Quality Management; Symposium; Seminar on Health Care Informatics and Enterprise Management. The practicum course addresses the process of transforming data to information, knowledge and practice in a health care setting. An operations management challenge that is amenable to IT interventions in a health care organization shall be identified.*Spring.*
30 character abbreviation: **ST:Practicum in Health Care In**
AGENDA NOTES: Course Addition also being proposed.

HIM 6938C   Sect 01   HPA-Health Mangt & Informatic 4(3,1)
ST:Epidemiology, Analytics and Quality Management: PR: Admission to MS in Health Care Informatics or C.I. This course introduces epidemiological principles and analytics for enhancing utilization management, quality improvement, and outcome assessment in the service delivery system.*Occasional.*
30 character abbreviation: **ST:Epidem Analytics & Qual Mgm**
AGENDA NOTES: Course Addition also being proposed.

HIM 6938C   Sect 01   HPA-Health Mangt & Informatic 4(3,1)
ST:Health Care Informatics Symposium: PR: Admission to MS in Health Care Informatics. The focus of this course is on applying informatics solutions to complex situations facing the U.S. health care industry and found in today's health care organizations.*Occasional.*
30 character abbreviation: **ST:Health Care Informatics Sym**
AGENDA NOTES: Course Addition also being proposed.

HIM 6938C   Sect 01   HPA-Health Mangt & Informatic 4(3,1)
ST:Health Informatics Applications-Administrative, Financial, Clinical Project M: PR: Admission to MS in Health Care Informatics or C.I. This course integrates clinical, financial and administrative data to resolve managerial and patient care problems.*Spring.*
30 character abbreviation: **ST:Health Informatics Applicat**

HIM 6938C   Sect 01   HPA-Health Mangt & Informatic 4(3,1)
ST:System Analysis and Design: PR: Admission to Hearch Care Informatics or C.I. System Analysis and Design focuses on electronic health record applications to provide the tools for successful system implementation.*Spring.*
30 character abbreviation: **ST:System Analysis and Design**
AGENDA NOTES: Course Addition also being proposed.

PAD 6938   Sect 01   HPA-Public Administration 3(3,0)
ST:American Humanics Graduate Workshop: PR: Admission to Nonprofit Management degree or certificate program or C.I. Examination, analysis and application of nonprofit competencies to prepare students for management and leadership positions in human services.*Odd Fall.*
30 character abbreviation: **ST:American Humanics Grad Work**
AGENDA NOTES: Course Addition also being proposed.

College of Arts & Humanities Course Action Additions

DIG 6XXX   **CAH-Digital Media   3(3,0)**
Physical Computing: PR: DIG 5137. Methods of connecting physical objects to microprocessor controllers to build original interactive components for research or artistic purposes.*Odd Spring.*
30 character abbreviation: **Physical Computing**
AGENDA NOTES: Special Topic also being proposed.

NOTE: We will not review the Music courses today as Dr. Koons will attend the December 3 meeting to present the changes to the syllabi.

Approved with changes – change wording under course objectives. Add expectations for discussion leader. Clarification needed on weighting for assignments and exams.
MUH 5XXX   CAH-Music 3(3,0)
Development of Opera: PR: Graduate standing in Music or C.I. An in-depth examination of Western European opera, from its origins around 1600 until the present day.*Even Spring.*
30 character abbreviation: **Development of Opera**

Tabled – more detail needs to be demonstrated on the rigor of the graduate syllabus.
MUL 5XXX   CAH-Music 3(3,0)
Brass Literature and Pedagogy: PR: Graduate Standing in Music or C.I. Significant brass repertoire, study materials and a review of teaching techniques for artistic brass performance.*Even Fall.*
30 character abbreviation: **Brass Literature and Pedagogy**

Tabled – paragraph needed on the differences in the graduate and UG course, explain grading scheme, split the description from the objectives.
MUL 5XXX   CAH-Music 3(3,0)
String Literature and Pedagogy: PR: Graduate Standing in Music or C.I. Study of string literature from the Baroque period to the 20th century, along with prominent pedagogical principles.*Odd Fall.*
30 character abbreviation: **String Literature and Pedagogy**

Approved with changes – add additional objectives for graduate students.
MUL 5XXX   CAH-Music 3(3,0)
Woodwind Literature and Pedagogy: PR: Graduate Standing in Music or C.I. Major works written for woodwind instruments, as well as the study of the basic concepts and techniques fundamental to teaching woodwind instruments.*Odd Spring.*
30 character abbreviation: **Woodwind Literature & Pedagogy**

Tabled – syllabus to be redone by new faculty person.
MUT 5XXX   CAH-Music 3(3,0)
Analysis of Twentieth Century Music: PR: Graduate Standing in Music or C.I. Analysis of music in a selection of the different styles practiced in the 20th century, with an emphasis on Western art music.*Fall.*
30 character abbreviation: **Analysis Twentieth C. Music____**

Tabled – syllabus to be redone by new faculty person.
MUT 5XXX   CAH-Music 3(3,0)
Counterpoint: PR: Graduate standing in Music or C.I. Principles of counterpoint and the study of contrapuntal styles in Western music from the 16th century to the present day.*Even Spring.*

30 character abbreviation: **Counterpoint**

Approved with clarification – clarification needed on lessons reflection paper and teaching applied piano major.
MVK 5XXX   CAH-Music 2(2,0)
Piano Pedagogy: PR: Graduate Standing in Music or C.I. Techniques, methods, and experiences of former and current pedagogues to equip students for current or future piano teaching.*Even Spring*.
30 character abbreviation: **Piano Pedagogy**

Tabled – all Theatre courses are split classes and will be reviewed at the next meeting.
THE 5XXX   CAH-Theatre 3(3,0)
Cultural Diversity in Theatre: PR: Admission into the MFA/MA Theatre programs or C.I. Commonality of human experience among various groups through the study of dramatic literature.*Occasional.*
30 character abbreviation: **Cultural Diversity in Theatre**
AGENDA NOTES: Special Topic also being proposed.

THE 5XXX   CAH-Theatre 3(3,0)
Global Theatre: PR: Admission into the MFA/MA Theatre programs or C.I. Theatrical arts and traditions of various countries with an emphasis on non-western countries.*Occasional.*
30 character abbreviation: **Global Theatre**
AGENDA NOTES: Special Topic also being proposed.

THE 5XXX   CAH-Theatre 3(3,0)
Theatre for Social Change: PR: Admission into the MFA/MA Theatre programs or C.I. Theatre activists' impact on theatrical art forms.*Occasional.*
30 character abbreviation: **Theatre for Social Change**
AGENDA NOTES: Special Topic also being proposed.

THE 5XXX   CAH-Theatre 3(3,0)
Women in Theatre: PR: Admission into the MFA/MA Theatre programs or C.I. An overview of women's contributions to theatre.*Occasional.*
30 character abbreviation: **Women in Theatre**
AGENDA NOTES: Special Topic also being proposed.

Health & Public Affairs Course Action Additions
SPA 6XXX   HPA-Commun Sci & Disorders   6(6,0)
Language Disorders in Children and Adolescents: PR: Admission to Communication Sciences and Disorders graduate program or C.I. The nature, assessment and management of spoken and written language disorders in children and adolescents.*Fall, Spring.*
30 character abbreviation: **Lang Dis in Children & Adol**

HIM 6XXX   HPA-Health Mangt & Informatic   3(3,0)
Practicum in Health Care Informatics: PR: HIM 5118C; HIM 6119C; Health Care Information Systems Analysis and Deisgn; Health Informatics Applications; Health Care Data Arcitecture and Modeline; Epidemiology, Analytics and Quality Management; Symposium; Seminar on Health Care Informatics and Enterprise Management. The practicum course addresses the process of transforming

data to information, knowledge and practice in a health care setting. An operations management challenge that is amenable to IT interventions in a health care organization shall be identified.*Spring.*
30 character abbreviation: **Practicum in Health Care Info_**
AGENDA NOTES: Special Topic also being proposed.

HIM 6XXXC   HPA-Health Mangt & Informatic   4(3,1)
Epidemiology, Analytics and Quality Management: PR: Admission to MS in Health Care Informatics or C.I. This course introduces epidemiological principles and analytics for enhancing utilization management, quality improvement and outcome assessment in the service delivery system.*Occasional.*
30 character abbreviation: **Epidem Analytics & Qual Mgmt__**
AGENDA NOTES: Special Topic also being proposed.

HIM 6XXXC   HPA-Health Mangt & Informatic   4(3,1)
Health Care Informatics Symposium: PR: Admission to MS in Health Care Informatics. The focus of this course is on applying informatics solutions to complex situations facing the U.S. health care industry and found in today's health care organizations.*Occasional.*
30 character abbreviation: **Health Care Informatics Sympos**
AGENDA NOTES: Special Topic also being proposed.

HIM 6XXXC   HPA-Health Mangt & Informatic   4(3,1)
Health Informatics Applications-Administrative, Financial, Clinical Project Mgmt: PR: Admission to MS in Health Care Informatics or C.I. This course integrates clinical, financial and administrative data to resolve managerial and patient care problems.*Spring.*
30 character abbreviation: **Health Informatics Application**

HIM 6XXXC   HPA-Health Mangt & Informatic   4(3,1)
System Analysis and Design: PR: Admission to MS in Hearch Care Informatics or C.I. System Analysis and Design focuses on electronic health record applications to provide the tools for successful system implementation.*Spring.*
30 character abbreviation: **System Analysis and Design**
AGENDA NOTES: Special Topic also being proposed.

PAD 6XXX   HPA-Public Administration   3(3,0)
American Humanics Graduate Workshop: PR: Admission to Nonprofit Management degree or certificate program or C.I. Examination, analysis and application of nonprofit competencies to prepare students for management and leadership positions in human services.*Odd Fall.*
30 character abbreviation: **American Humanics Grad Workshp**
AGENDA NOTES: Special Topic also being proposed.

College of Sciences Course Action Revisions
~~**ZOO 5486C**~~   **Mammalogy**   ~~**4(2,6)**~~
ZOO 5486   **4(4,0)**
~~PR: 6 hours of Zoology, and graduate status or senior standing, or C.I.~~ PR: Admission to the MS Biology, Ph.D. in Conservation Biology, or Certificate in Conservation Biology, or C.I.
~~Introduction to the biology of mammals, their classification, evolution, and life histories.~~
Study of the diversity and biology of mammals from an evolutionary perspective.

Health & Public Affairs Course Action Revisions

PAD 6207   Public Financial Management   3(3,0)

~~PR: Graduate standing or C.I.~~ <u>PR: Admission to Master of Public Administration or Master of Nonprofit Management program or C.I.</u>

Survey of financial management functions in local government, such as accounting, fund structures, debt and case management, and financial reporting.

PAD 6335   Strategic Planning and Management   3(3,0)

PR: Admission to any degree or certificate ~~Criminal Justice certificate or C.I.~~ <u>program</u> offered by <u>the Department of</u> Public Administration or <u>C.I.</u>

An examination and analysis of planning, goal setting, and strategic management in public sector organizations.