

UCF Graduate Council

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CURRICULUM COMMITTEE MINUTES

Minutes of November 29, 2006 meeting

Members Present

Richard Harrison, Aubrey Jewett, Fevzi Okumus, Patricia Bishop, Diane Wink, Walter Milon, Jim Moharam, Stephen Sivo, Art Weeks

Recorder

Rhonda Nelson

Guests Present

Consuelo Stebbins, Johnny Pherigo, Elliot Vittes, Neal Gallagher, Jai Ganesh, Jean Kijek, David Vickers, Graham Worthy, Stephen Holmes, William Wienke

1. **Introductions.** Dr. Sivo began the meeting at 12:00. Minutes from the November 8, 2006, meeting were approved. The agenda began with the review of the Nursing courses that were tabled at the November 8 meeting.
2. **Doctor of Nursing Practice courses.** The committee reviewed the courses on the agenda that pertained to the new Doctor of Nursing Practice proposal. These courses were approved.
3. **CECS Non-Thesis Master's Degree requirements.** Dean Gallagher proposed the changes to the CEE, EECS, IEMS, and MMAE non thesis master's programs and tracks. This change will reduce the coursework requirement for non thesis students from 36 to 30 hours. The requirement of a final capstone experience in at least one course or a comprehensive exam at the end of the course will be retained. The requirements for the thesis-based degrees and tracks will not change. The change came about as a result of extensive benchmark studies of similar program across the U.S. In addition, program reviews and outside consultants have made recommendations in support of this change. These changes were approved by the committee. New catalog copy was requested for each of the programs.
4. **Graduate Certificate in Arts Administration.** Dr. Pherigo has requested that this certificate be inactivated and that no new students be admitted to the program. Enrollment has been minimal. Also, several changes have been made in some of the business courses that are a requirement of this program that affected this certificate. They do not foresee bringing this program back. If brought back, it would be in a different form. There are 2 certificate only students and 7 additional that are also enrolled in a master's program. The committee asked that a list of the students be forwarded to Graduate Studies. Dr. Pherigo requested that this program be removed from apply yourself so that students could not apply beginning immediately. Then, it will be sent to the Publications unit in Graduate Studies for catalog update. The students in the program will be allowed to complete the program, if desired. This inactivation was approved by the committee.
5. **Changes to Master's in Liberal Studies program.** Elliot Vittes has requested a name change of this program to M.A. in Interdisciplinary Studies and M.S. in Interdisciplinary Studies. Dr. Vittes also noted that the Maya Studies track has been already moved to the Anthropology program. The changes also included internal course revisions to the three core courses. These revisions were approved by the committee.
6. **6000/7000 Split Courses for M.S. and Ph.D. Biology program.** Dr. Worthy indicated that the department would like to offer 6000/7000 level split classes which would link the M.S. and Ph.D. versions of their professional development courses. The committee requested that Dr. Worthy forward a separate syllabus for each level that is to be requested as split courses. The committee will vote on these courses once they are sent forward for the agenda.
7. **Course level changes to the Biology program.** A request was made to revise course levels from 5000 to 6000 in the Biology program. These changes were approved with a recommendation to Biology to consider a higher level prereq. for these courses. These revisions were approved with 5 yes' and 1 abstention.
8. **Revisions to the MS Biology Thesis track program.** Curriculum changes to the thesis option of the track were requested. These changes will allow for greater flexibility in developing program of study that are tailored to the individual student's needs and will increase retention. These changes were approved by the committee.
9. **Revisions to the MBA program.** Dr. Ganesh gave a summary of the changes to the MBA program and shared that they want to follow a lockstep, evening MBA format beginning with fall 2007. Students will only be admitted in the fall and will offer 2 evening courses per semester (one in summer) in a lockstep fashion, with graduation following in 33 months. Foundation courses to be changed. These revisions were approved by the committee.
10. **Special topics and course action requests.**
 - Digital Media courses were reviewed and approved.
 - The Clinical Lifestyle Sciences track courses were tabled. The committee requested to review and approve the Clinical Lifestyle Sciences track first.
 - The ISM revision courses were tabled pending clarification on course levels.
 - See attached list that details all additional courses that were approved.
 - Any remaining courses were tabled until the next meeting due to time.

Adjournment of meeting. The meeting was adjourned at 1:40 p.m. The next meeting is scheduled for December 13. The Doctor of Physical Therapy and the Doctor of Nursing will be reviewed at this next meeting. The meeting start time will be 12:00 p.m. in Room 243 MH.

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