


UCF Graduate Council

[Home](#) > [Curriculum](#) > [Minutes](#)

CURRICULUM COMMITTEE MINUTES

Minutes of September 27, 2006 meeting

Recorder	Rhonda Nelson
Guests Present	Consuelo Stebbins, Grant Hayes, David Boote, Paige Borden, Jane Lieberman
Staff Members	Dore Carter
Files	Course Action Minutes 

1. **Welcome and Introductions.** Dr. Sivo began the meeting at 10:00 and welcomed the committee members. Members and guests were asked to introduce themselves.
2. **Review of Graduate Council Curriculum procedures and policies.** Handouts were distributed to the committee members on the subcommittee procedures and policies. The group was then asked about the starting time on Wednesdays and if there was a preference on meeting at 10:00 or at 12:00. The group questioned a possible meeting time of 1:30. Rhonda will check feedback from members to see if this time is workable for everyone. The committee was then asked if they wanted to consider proxy voting if members were not present. The committee voted to not allow proxy votes and voted to use a quorum of the committee for voting purposes.
3. **Renaming of the Ed.D. in C&I to the Doctor of Education and the ED.S. in C&I.** David Boote gave a summary for the renaming of these 2 programs. By renaming these programs, students are better able to identify with the program's original intent and options which include multiple areas of specialization for this college-wide program. A question was raised regarding its similarity to the Ed.D. in Ed Leadership. Ed Leadership is specialized for that program only. Individual degree programs were not being considered for this program at the present time. Dr. Bishop indicated that the committee was not approving hours or any curriculum changes today and only approving the title change. Paige asked for clarification on both diploma titles which will now read Doctor of Education in Education and Educational Specialist in Education. Dr. Boote will send a revised copy of these 2 reports eliminating the reference to course or hours changes as these changes will be forthcoming at a later meeting. The committee voted unanimously to approve these title changes.
4. **Suspend admission to the Teaching Writing K-12 Certificate Program.** The college has requested to inactivate this program until additional qualified faculty are hired as one faculty member has retired. The demand for this program has changed and thus created lower enrollment at this time. The committee discussed the inactivation process and if there was a time limit on inactivation. Dr. Bishop reported that there was not a time limit set in place at this time. The committee unanimously voted to inactivate the program.
5. **Review of graduate certificates.** Discussion was briefly held on the review of graduate certificates and the current process that is in place. Dr. Bishop reported that the Graduate Council Policy and Procedures Subcommittee reviews graduate certificates each year for low enrollment. The certificates are on a 3-year rolling review. Dr. Bishop indicated that she would discuss with the Policy Committee regarding their continuance of this activity and will report back to this committee.
6. **Revision to the title of the MA and MED in Early Childhood Education to Pre-K/Primary Education (Age 3 – Grade 3).** This revision was withdrawn by the College of Education.
7. **Renaming of the Ph.D. in Biomolecular Science Program.** This request had been tabled at the January 2006 meeting due to consultations needed with the Departments of Biology and Chemistry. Dr. Cole indicated that the program was starting to move more to the biomedical science area and the program discipline coverage includes molecular, cellular and developmental aspects. The theme of the program is biomedical science. Dr. Bishop reported that since January she met with each of the departments regarding this title change. The committee voted unanimously to approve this title change. The title and diploma name will now read PhD in Biomedical Sciences.
8. **Accelerated BA to MA in Communication Sciences and Disorders.** This program request was withdrawn by the College of Health and Public Affairs pending final approval at the college level.
9. **Special topics and course action requests.** The special topics and course action requests were then reviewed.
 - a. **E&CS special topic.** Digital cartography was tabled. A question was raised regarding the prerequisite level of the course and whether this course was taught as a split level class. Department to be contacted.
 - b. **BA course additions.** Additions approved pending one question. Department will be contacted.
 - c. **COS course additions.** Approved.

- d. **E&CS course additions** - Environmental & Water Resources Systems Analysis course approved pending question on whether this was a split level class. Department to be contacted.
- e. Biomedical Nanotechnology - Approved pending question on whether this was a split level class and if it would be open to senior level students.
- f. Biomedical Sensors - Add C.I. to prereq. and description changed. Course was approved. One abstention.
- g. RF and Microwave Measurement Techniques - Course approved.
- h. **BCBS course revision**. Course tabled. Clarification needed on variable credit hours. Department will be contacted.

10. **Adjournment of meeting.** The next meeting is scheduled for October

11. Rhonda was asked to follow up with everyone regarding the start time of the upcoming meeting.

Informational Item:

1. The College of Business Administration is proposing a new cohort program to the MS/MIS starting January 2007. The program will be a Professional Masters in Management Information Systems. The college already offers a Masters in MIS, but would like this program to be set up as a track under the program. This degree program has been previously approved by the Graduate Council.
2. Curriculum changes to the Ed.D. and Ed.S. in C&I will be forthcoming.

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Approved at Graduate Council meeting on 9/27/2006

Business Administration Course Action Additions

MAN 6XXX **BA-Management** **1.5 (1.5,0)**

Negotiations and Conflict Management: PR: Graduate standing. Provides an understanding of conflict resolution and negotiation issues with an emphasis on the application of conflict resolution and negotiations process.

17 character abbreviation: **NEGOTIAT & CONFL**

MAN 6XXX **BA-Management** **1.5(1.5,0)**

Organizational Behavior: PR: Graduate standing. Study of behavior of individuals, groups, and the interactions between them. Students will be exposed to the theories behind the "people" skills for effective management.

17 character abbreviation: **ORG BEHAVIOR**

College of Sciences Course Action Additions

CHM 6XXX **COS-Chemistry 3(3,0)**

Advanced Instrumental Analysis: PR: CHM 6710. Advanced instrumental techniques related to luminescence spectroscopy and applications to chemical analysis.

17 character abbreviation: **ADV INSTR ANALYSI**

Engineering & Computer Science Course Action Additions

ENV 5XXX **ECS-Civil & Environmental 3(3,0)**

Environmental and Water Resources Systems Analysis: PR: ENV 3001 or C.I. Discussion of environmental and water resources systems with the emphasis on cost-effectiveness, pollution prevention, and sustainability to aid in environmental engineering decision-making.

17 character abbreviation: **ENV&WATER RES**

EEL 5XXX **ECS-Electrical & Computer Eng 3(3,0)**

Biomedical Sensors: PR: EEL 4750 or EEL 4832 or C.I. Study of engineering concepts behind the various biomedical sensors used to monitor a patient undergoing clinical therapy.

17 character abbreviation: **BIOMEDICAL SENSOR**

EEL 5XXXC **ECS-Electrical & Computer Eng 4(3,3)**

RF and Microwave Measurement Techniques: PR: EEL 4436C or EEL 5434 or EEL 5555C. RF& Microwave components in wireless systems, i.e. antennas, passive components, active circuits, as well as noise, modulation are characterized by measurement and designed/verified by EM/circuit software.

Materials & Supply Fee proposed: \$30.00

17 character abbreviation: **RF&MW MEAS TECH**

