

Graduate Council Curriculum Committee
November 4, 2013
12:00 p.m., MH 395

Agenda

1. Welcome and call to order
2. Approval of minutes from the last meeting
3. Suspension of the Clinical Nurse Specialist Adult-Gerontology certificate, CON - tabled at last meeting
4. Suspension of the Career Counseling Certificate, CEHP
5. Revisions to the PhD in Public Affairs tracks, COHPA
6. Revisions to the MS in Urban and Regional Planning, COHPA
7. Courses and special topics
8. Adjournment

Members of the Graduate Council Curriculum Committee:

Tosha Dupras, COS (Chair)
Deborah Breiter, RCHM
Tom Bryer, COHPA
Charles Kelliher, CBA
Patrick Murphy, CAH
Art Weeks, CECS
Joyce Nutta, CEHP
Terrie Sypolt, LIB
Julee Waldrop, CON
Boris Zeldovich, COP
Antonis Zervos, COM
Lucretia Cooney, GSA
Max Poole, CGS Liaison



UNIVERSITY OF CENTRAL FLORIDA
COLLEGE OF GRADUATE STUDIES

Program Recommendation Form

This form is to be used to revise, add, suspend, or delete degree programs, tracks, or certificate programs. If there are changes to a program and the changes will affect the program tracks also, one form may be used for this type of change.

PLEASE NOTE: The deadline for new tracks or certificates is **February 1 of each year**. Any proposal for new tracks or certificates received after this date will not be included in the next year's catalog. Revisions to existing programs, tracks, or certificates are **due by March 15**. Any proposals for revisions received after that date will not be included in the next year's catalog. Please include catalog copy (description, curriculum, contact information, application requirements, and application deadlines). For revisions – attach the catalog copy showing changes (use Track Changes in Word).

College/Unit(s) Submitting Proposal: College of Nursing

Proposed Effective Term/Year: Spring 2014

Unit(s) Housing Program: College of Nursing

Name of program, track and/or certificate: Clinical Nurse Specialist Adult-Gerontology Certificate

Brief description of program (this description will show up in the graduate catalog copy): *Do not add complete catalog copy here.*

As shown in catalog.

DELIVERY - Will program be delivered:



Face to face



Completely online



Mixed delivery

Admissions deadlines: (Please specify if you have a different deadline for the track than for the program?)

Same

Application requirements: (Please specify if you have different application requirements for the track than for the program? Will you admit directly to the track?)

Same

Program Director(s) and contact information: (name, email, phone, campus address, program website address)

Susan K. Chase, susan.chase@ucf.edu, 407-823-6274

University Tower, UTRW 300

www.nursing.ucf.edu

Page 2 of UCF Program Recommendation Form

Please check one: this action affects a: ☐ Program ☐ Track ☒ Certificate

Please check one: this action is a(n):

☐ Addition. Please proceed to Part A.

☐ Revision. If a revision applies to multiple tracks, please list them here and then proceed to Part A:

☐ Inactivation

☒ Temporary Suspension of Admissions. Give Length of Suspension:

1 year

Temporary suspension of admissions: The program will be removed from the online application. A notation will be entered in the graduate catalog indicating the length of the suspension of admissions. Currently enrolled students will not experience any issues with continued enrollment.

Inactivation: Admissions will be suspended for new students and the program will be removed from the online application. Students active in the program are eligible to complete the program under the appropriate criteria and an appropriate teach-out plan is required. The program will be removed from the catalog as of the approved term.

If you checked inactivation or you are temporarily suspending admissions, please go to Part B and complete it.

Signature Page

RECOMMENDATIONS

☒ Yes ☐ No Department Chair: Susan K. Chazy Date: 10/1/13
☒ Yes ☐ No College Curriculum Committee Chair: Diane Andrews Date: 10/1/13
☒ Yes ☐ No College Dean: [Signature] Date: 10/1/13
☐ Yes ☐ No Chair or GSC: _____ Date: _____
☐ Yes ☐ No Dean, College of Graduate Studies: _____ Date: _____

APPROVAL

Provost and Executive Vice President: _____ Date: _____

Distribution: After approval is received from the Provost, distribution will be to:

Department(s); College; Registrar; Associate Registrar; Institutional Research; Academic Services; Faculty Senate;
University Analysis and Planning Support; College of Graduate Studies

Part A – For additions or revisions of programs, tracks or certificates

Brief statement of rationale: (Please indicate the rationale, how it affects the unit and faculty teaching in and students enrolled in the program, track or certificate.)

For Revisions:

Brief listing of Program Changes: (Please indicate the changes in bullet format. If there are changes to the credit hours of the program, required courses or other requirements, please state those changes. Remember to attach the catalog copy showing changes, using Track Changes in Word.)

Will students be moved from an existing program, track, or certificate into this new program, track, or certificate?

☐ Yes ☐ No

If yes, state the name of the program or track where students are currently enrolled and provide a list of students if possible:

Will students have the option to stay in their existing program, track, or certificate? ☐ Yes ☐ No

Name Change

Are you changing the name of an existing program, track, or certificate? ☐ Yes ☐ No

If yes, provide the new name of the program, track, or certificate:

Provide the name of the current program, track, or certificate:

11/10/2022 11:11:22 AM

When is the name change effective? Please note: A name change will apply to the record of all students who are currently enrolled, readmitted or newly admitted into this program as of the effective date of this change.

Will students have the option to stay in their existing program, track, or certificate? ☐ Yes ☐ No

© 2016 Pearson Education, Inc. or its affiliate(s). All rights reserved.

If you are requesting a CIP Code change for an existing program, track, or certificate, please provide:

old CIP:

© 2016 Pearson Education, Inc. or its affiliate(s). All rights reserved.

new CIP:

If a name change is your only revision, stop here. Otherwise, complete the rest of Part A.

Part A - Continued

Specify the faculty who will participate in the program, track or certificate and their credentials to do so: (List faculty and a brief paragraph of their credentials.)

--

Impact of changes on students: Will current students be impacted by the addition or revision of a program, track or certificate? If so, how?

--

If applicable, provide a written agreement (email is fine) from all involved units that they are in support of, will provide courses to, or will participate in the program, track, or certificate. Please attach the correspondence and also list the units here.

If an addition, provide a statement of who is likely to enroll and why. Please state if there is licensure or certification that depends upon this education, etc. Also, complete the following table.

	Year 1	Year 2	Year 3
Headcount			
SCHs			

If an addition, indicate likely career or student outcomes upon completion: (What will students do? What will their job titles be?)

Part A - Continued

If an addition or there are substantial REVISIONS to existing tracks or certificates, please complete the following table on financial support: (Specify all forms of support – assistantships, fellowships, and tuition remission.)

	No. assistantship students	Source of funds	No. fellowship students (specify fellowship)	No. tuition remissions	Source of funds
Year 1					
Year 2					
Year 3					

Checklist of items to be provided:

- ☐ Electronic graduate catalog copy for additions; track changes included if there are revisions. (required)
- ☐ Attach all appropriate course action requests that will be necessary to implement the changes. (required)
- ☐ Emails showing consultation with other units. (if applicable)
- ☐ If an addition, list of 1-3 students and 1-3 faculty for profiles in the graduate catalog (provide email address so Graduate Studies can contact them to write profiles and take photos). You may provide draft copy of profiles if you wish.
- ☐ If an addition, what disciplines does this program, track or certificate belong to? What other UCF graduate programs, tracks, or certificates are related to it? This information will be used to provide additional links for prospective students to search in the online graduate catalog.

Part B – For Inactivations or suspensions of programs, tracks, or certificates

Are students currently enrolled in the program? ☐ Yes ☒ No

If yes, number of current students:

Please specify the intended time period of inactivation or suspension:

Spring 2014 - Spring 2015

If program, track, or certificate is being inactivated or suspended, then attach a "teach out" plan for all current students specifying how they can finish the program or where students will be placed if moving to another program. The "teach out" plan should specify when courses will be offered to enable students to finish. Specify whether students will remain in the existing program to finish, and if so, when the completion date will be, whether students will be moved to another program, etc. Please provide a list of students where applicable.

No teach out plan as there are no students in certificate track.

Sample teach out plan: Enter the terms and courses that will be taught for each term throughout the last semester. Please delete course prefixes and numbers in this section if no teach out plan is required.

Fall 2012	Spring 2013	Summer 2013	Fall 2013	Spring 2014

Checklist of items to be provided:

- ☐ Attach all appropriate course action requests that will be necessary to implement the changes. (required)
- ☐ E-mails showing consultation with other units. (if applicable)



Program Recommendation Form

This form is to be used to revise, add, suspend, or delete degree programs, tracks, or certificate programs. If there are changes to a program and the changes will affect the program tracks also, one form may be used for this type of change.

PLEASE NOTE: The deadline for new tracks or certificates is **February 1 of each year**. Any proposal for new tracks or certificates received after this date will not be included in the next year's catalog. Revisions to existing programs, tracks, or certificates are **due by March 15**. Any proposals for revisions received after that date will not be included in the next year's catalog. Please include catalog copy (description, curriculum, contact information, application requirements, and application deadlines). For revisions – attach the catalog copy showing changes (use **Track Changes in Word**).

College/Unit(s) Submitting Proposal: College of Education and Human Performance

Proposed Effective Term/Year: Fall 2014

Unit(s) Housing Program: Child, Family & Community Sciences

Name of program, track and/or certificate: Career Counseling Certificate

Brief description of program (this description will show up in the graduate catalog copy): *Do not add complete catalog copy here.*

The Graduate Certificate in Career Counseling is designed to provide advanced training to students in the Counselor Education program and for practicing counselors and therapists who provide career counseling or consultation services. It requires 12 credit hours.

DELIVERY - Will program be delivered: ☒ Face to face ☐ Completely online ☐ Mixed delivery

Admissions deadlines: (Please specify if you have a different deadline for the track than for the program?)

Fall: July 15; Spring: December 1; Summer: April 15

Application requirements: (Please specify if you have different application requirements for the track than for the program? Will you admit directly to the track?)

Admission is open to those with a bachelor's degree from a regionally accredited institution of higher education.

Program Director(s) and contact information: (name, email, phone, campus address, program website address)

Stacy Van Horn, Ph.D.; Counsel@ucf.edu; 407-823-2401; ED 322M

http://education.ucf.edu/prog_page.cfm?ProgDeptID=41&ProgID=127

Please check one: this action affects a: ☐ Program ☐ Track ☒ Certificate

Please check one: this action is a(n):

- ☐ Addition. Please proceed to Part A.
- ☐ Revision. If a revision applies to multiple tracks, please list them here and then proceed to Part A:

☒ Inactivation

☒ Temporary Suspension of Admissions. Give Length of Suspension:

Approximately, two-year suspension.

Temporary suspension of admissions: The program will be removed from the online application. A notation will be entered in the graduate catalog indicating the length of the suspension of admissions. Currently enrolled students will not experience any issues with continued enrollment.

Inactivation: Admissions will be suspended for new students and the program will be removed from the online application. Students active in the program are eligible to complete the program under the appropriate criteria and an appropriate teach-out plan is required. The program will be removed from the catalog as of the approved term.

If you checked inactivation or you are temporarily suspending admissions, please go to Part B and complete it.

Signature Page

RECOMMENDATIONS

☒ Yes ☐ No Department Chair: Edward H. Robinson III Date: 10/9/13
☐ Yes ☐ No College Curriculum Committee Chair: Colene G. Grier Date: 10/15/13
☒ Yes ☐ No College Dean: B. Hunt Hayes Date: 10/16/13
☐ Yes ☐ No Chair or GSC: _____ Date: _____
☐ Yes ☐ No Dean, College of Graduate Studies: _____ Date: _____

APPROVAL

Provost and Executive Vice President: _____ Date: _____

Distribution: After approval is received from the Provost, distribution will be to:

Department(s); College; Registrar; Associate Registrar; Institutional Research; Academic Services; Faculty Senate;
University Analysis and Planning Support; College of Graduate Studies

Part A – For additions or revisions of programs, tracks or certificates

Brief statement of rationale: (Please indicate the rationale, how it affects the unit and faculty teaching in and students enrolled in the program, track or certificate.)

For Revisions:

Brief listing of Program Changes: (Please indicate the changes in bullet format. If there are changes to the credit hours of the program, required courses or other requirements, please state those changes. **Remember to attach the catalog copy showing changes, using Track Changes in Word.**)

Will students be moved from an existing program, track, or certificate into this new program, track, or certificate?

☐ Yes ☐ No

If yes, state the name of the program or track where students are currently enrolled and provide a list of students if possible:

Will students have the option to stay in their existing program, track, or certificate? ☐ Yes ☐ No

Name Change

Are you changing the name of an existing program, track, or certificate? ☐ Yes ☐ No

If yes, provide the new name of the program, track, or certificate:

Provide the name of the current program, track, or certificate:

When is the name change effective? Please note: A name change will apply to the record of all students who are currently enrolled, readmitted or newly admitted into this program as of the effective date of this change.

Will students have the option to stay in their existing program, track, or certificate? ☐ Yes ☐ No

If you are requesting a CIP Code change for an existing program, track, or certificate, please provide:

old CIP:

new CIP:

If a name change is your only revision, stop here. Otherwise, complete the rest of Part A.

Part A - Continued

Specify the faculty who will participate in the program, track or certificate and their credentials to do so: (List faculty and a brief paragraph of their credentials.)

Impact of changes on students: Will current students be impacted by the addition or revision of a program, track or certificate? If so, how?

If **applicable**, provide a written agreement (email is fine) from all involved units that they are in support of, will provide courses to, or will participate in the program, track, or certificate. Please attach the correspondence and also list the units here.

If an **addition**, provide a statement of who is likely to enroll and why. Please state if there is licensure or certification that depends upon this education, etc. Also, complete the following table.

	Year 1	Year 2	Year 3
Headcount			
SCHs			

If an **addition**, indicate likely career or student outcomes upon completion: (What will students do? What will their job titles be?)

Part A - Continued

If an **addition** or there are **substantial REVISIONS** to existing tracks or certificates, please complete the following table on financial support: (Specify all forms of support – assistantships, fellowships, and tuition remission.)

	No. assistantship students	Source of funds	No. fellowship students (specify fellowship)	No. tuition remissions	Source of funds
Year 1					
Year 2					
Year 3					

Checklist of items to be provided:

- ☐ Electronic graduate catalog copy for additions; track changes included if there are revisions. (required)
- ☐ Attach all appropriate course action requests that will be necessary to implement the changes. (required)
- ☐ Emails showing consultation with other units. (if applicable)
- ☐ If an addition, list of 1-3 students and 1-3 faculty for profiles in the graduate catalog (provide email address so Graduate Studies can contact them to write profiles and take photos). You may provide draft copy of profiles if you wish.
- ☐ If an addition, what disciplines does this program, track or certificate belong to? What other UCF graduate programs, tracks, or certificates are related to it? This information will be used to provide additional links for prospective students to search in the online graduate catalog.

Part B – For inactivations or suspensions of programs, tracks, or certificates

Are students currently enrolled in the program? ☒ Yes ☐ No

If yes, number of current students:

13 students are currently enrolled in the program.

Please specify the intended time period of inactivation or suspension:

Approximately, two-year admission suspension.

If program, track, or certificate is being inactivated or suspended, then attach a "teach out" plan for all current students specifying how they can finish the program or where students will be placed if moving to another program. The "teach out" plan should specify when courses will be offered to enable students to finish. Specify whether students will remain in the existing program to finish, and if so, when the completion date will be, whether students will be moved to another program, etc. Please provide a list of students where applicable.

Spring 2014 SDS 6347	Summer 2014 MHS 6306 MHS 6307	Fall 2014 SDS 6347	Students will remain in the existing program in order to finish the program; they will not be moved to another program. The completion date will be Fall 2014.
*Approved Electives	*Approved Electives	*Approved Electives	* EDH 6635/ MAN 5037/ MAN 6305/ MHS 6020/ SDS 6620/ SOW 5305

Sample teach out plan: Enter the terms and courses that will be taught for each term throughout the last semester. Please delete course prefixes and numbers in this section if no teach out plan is required.

Fall 2012	Spring 2013	Summer 2013	Fall 2013	Spring 2014

Checklist of items to be provided:

- ☐ Attach all appropriate course action requests that will be necessary to implement the changes. (required)
- ☐ E-mails showing consultation with other units. (if applicable)

Teach Out Requirements for Currently Enrolled Graduate Career Certificate Students

Student Name	<i>SDS 6347: Career Development</i>	<i>MHS 6306: Applied Career I</i>	<i>MHS 6307: Applied Career II</i>	Approved Elective (3 credits needed) <i>EDH 6635/MAN5037/MAN6305/MHS6020/ SDS6620/SOW5305</i>	Comments
[REDACTED]	Not Met Enroll: Spring, 2014 or Fall, 2014	Not Met Enroll: Summer, 2014	Not Met Enroll: Summer, 2014	Not Met Enroll for 3 credits from approved electives: Spring, 2014/Summer, 2014/ or Fall, 2014	No credits taken towards certificate
[REDACTED]	Met requirement	Not Met Enroll: Summer, 2014	Not Met Enroll: Summer, 2014	Met requirement: Completed: SDS 6620	Graduated from M.A. Counselor Ed
[REDACTED]	Not Met Enroll: Spring, 2014 or Fall, 2014	Not Met Enroll: Summer, 2014	Not Met Enroll: Summer, 2014	Not Met Enroll for 3 credits from approved electives: Spring, 2014/Summer, 2014/ or Fall, 2014	No credits taken towards certificate (just admitted Spring, 2014)
[REDACTED]	Currently enrolled	Not Met Enroll: Summer, 2014	Not Met Enroll: Summer, 2014	Currently enrolled: Elective: SDS 6620	
[REDACTED]	Currently enrolled	Not Met Enroll: Summer, 2014	Not Met Enroll: Summer, 2014	Currently enrolled: Elective: EDH 6635	
[REDACTED]	Met requirement	Met requirement	Met requirement	Met requirement: Completed: SDS 6620	Completed Certificate Certificate Signed & Submitted
[REDACTED]	Not Met Enroll: Spring, 2014 or Fall, 2014	Met requirement	Met requirement	Not Met Enroll for 3 credits from approved electives: Spring, 2014/Summer, 2014/ or Fall, 2014	
[REDACTED]	Met requirement	Met requirement	Met requirement	Not Met Enroll for 3 credits from approved electives: Spring, 2014/Summer, 2014/ or Fall, 2014	
[REDACTED]	Met requirement	Met requirement	Met requirement	Met requirement: Completed: MHS 6020	Completed Certificate Unsure if certificate was signed /submitted

Teach Out Requirements for Currently Enrolled Graduate Career Certificate Students

Student Name	<i>SDS 6347: Career Development</i>	<i>MHS 6306: Applied Career I</i>	<i>MHS 6307: Applied Career II</i>	Approved Elective (3 credits needed) <i>EDH 6635/MAN5037/MAN6305/MHS6020/ SDS6620/SOW5305</i>	Comments
[REDACTED]	Not Met Enroll: Spring, 2014 or Fall, 2014	Met requirement	Met requirement	Not Met Enroll for 3 credits from approved electives: Spring, 2014/Summer, 2014/ or Fall, 2014	
[REDACTED]	Met requirement	Met requirement	Met requirement	Not Met Enroll for 3 credits from approved electives: Spring, 2014/Summer, 2014/ or Fall, 2014	
[REDACTED]	Not Met Enroll: Spring, 2014 or Fall, 2014	Not Met Enroll: Summer, 2014	Not Met Enroll: Summer, 2014	Met requirement: Completed: MAN 6305	
[REDACTED]	Not Met Enroll: Spring, 2014 or Fall, 2014	Met requirement	Met requirement	Not Met Enroll for 3 credits from approved electives: Spring, 2014/Summer, 2014/ or Fall, 2014	

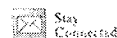
Quicklinks:

Search UCF



UCF COLLEGE OF EDUCATION AND HUMAN PERFORMANCE

APPLY NOW

GIVE to the
COLLEGEStay
Connected

Find Us



Follow Us



UCF Teaching Academy



Toni Jennings Exceptional Education Institute



Morgridge International Reading Center



About the College

Degrees & Programs

For Students

Faculty & Staff Directory

Research & Centers

Alumni & Giving

Degrees & Programs

Academic Programs

Undergraduate Minors

[Return to previous page.](#)

Certificates

Career Counseling

School and Departments

Graduate Certificate

Department of Child, Family, and Community Sciences

The Graduate Certificate in Career Counseling is designed to offer additional training to counselors and other professionals who provide career counseling or consultation services. To tailor an area of concentration, the program is composed of three graduate courses addressing career counseling and at least one graduate-level specialization elective in some specific academic discipline.

Program Coordinator: Stacy Van Horn
Office: ED 322 M

► [UCF Catalog](#)
► [Apply Online](#)

For information about admissions and course requirements, please see the [Career Counseling Program Description](#) on the Office of Graduate Studies website.


[Calendar](#) | [Employment](#) | [For Faculty](#) | [Campus Map](#) | [Contact Us](#) | [Sitemap](#) | [Mobile Website](#)

Physical Address: 12494 University Boulevard, Orlando, FL 32816
Mailing Address: P.O. Box 161250, Orlando, FL 32816-1250 Ph: 407-823-2835
Developed by CEDHP Communications ©2013 University of Central Florida

Quicklinks:

Search UCF



Career Counseling Certificate

College : Education and Human Performance	Degree : CRT
Department : Educational and Human Sciences	Option : N/A
Program Websites : http://education.ucf.edu/prog_page.cfm?ProgDeptID=41&ProgID=127	

PROGRAM DESCRIPTION

The Graduate Certificate in Career Counseling is housed within the Counselor Education Program in the College of Education. The certificate program is designed to provide advanced training to students in the Counselor Education program and for practicing counselors and therapists who provide career counseling or consultation services.

CURRICULUM

The Graduate Certificate in Career Counseling requires 12 credit hours.

Total Credit Hours Required:
12 Credit Hours Minimum beyond the Bachelor's Degree

Required Courses—9 Credit Hours

- SDS 6347 Career Development (3 credit hours)
- MHS 6306 Applied Career Development (3 credit hours)
- MHS 6307 Applied Career Development II (3 credit hours)

Elective Course—3 Credit Hours

Students may choose to specialize in a specific academic discipline or tailor their own areas of concentration.

- EDH 6635 Organization and Administration of Higher Education (3 credit hours)
- MHS 6020 Mental Health Care Systems (3 credit hours)
- MAN 5037 Management Foundations (1.5 credit hours)
- MAN 6305 Human Resource Management (3 credit hours)
- SDS 6620 Coordination of Comprehensive Professional School Counseling Programs (3 credit hours)
- SOW 5305 Social Work Practice I: Generalist Practice (3 credit hours)

APPLICATION REQUIREMENTS

Admission is open to those with a bachelor's degree from a regionally accredited institution. An application to the graduate certificate program and official transcripts must be submitted. Applicants must apply online. All requested materials must be submitted by the established deadline.

Admission to the program is competitive on a space-available basis.

Application Deadlines

Career Counseling Certificate	Fall Priority	Fall	Spring	Summer
Domestic Applicants	-	Jul 15	Dec 1	Apr 15
International Applicants	-	-	-	-
International Transfer Applicants	-	-	-	-

Contact INFO

Graduate Program

Stacy VanHorn PhD

counsel@ucf.edu

Telephone: 407-823-2401


ED 322M

Graduate Admissions

Nicole Arft

gradadmissions@ucf.edu

Telephone: 407-823-2766 ext. 253

Millican Hall 230 

[Online Application](#)

[Graduate Admissions](#)

Mailing Address

UCF College of Graduate Studies

Millican Hall 230

PO Box 160112

Orlando, FL 32816-0112

Institution Codes

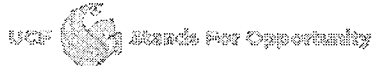
GRE: 5233

GMAT: RZT-HT-58

TOEFL: 5233

ETS PPI: 5233

[Catalog Home](#) | [About the Graduate Catalog](#) | [Events Calendar](#) | [Apply Now!](#)



© 2013 University of Central Florida - May 2013, Volume 36

THIS PUBLICATION IS COPYRIGHTED BY THE UNIVERSITY OF CENTRAL FLORIDA AND MAY NOT BE REPRINTED OR REPUBLISHED IN WHOLE OR IN PART IN ANY FASHION OR ANY MEDIA WHATSOEVER WITHOUT THE PRIOR WRITTEN CONSENT OF A DULY AUTHORIZED UNIVERSITY OF CENTRAL FLORIDA OFFICIAL.
DEVELOPED AND MAINTAINED BY THE UCF COLLEGE OF GRADUATE STUDIES. QUESTIONS? E-MAIL [WEBMASTER](#).



Program Recommendation Form

This form is to be used to revise, add, suspend, or delete degree programs, tracks, or certificate programs. If there are changes to a program and the changes will affect the program tracks also, one form may be used for both the program and the track.

PLEASE NOTE: The deadline for new tracks or certificates is **February 1** of each year. Any proposal for new tracks or certificates received after this date will not be included in the next year's catalog. Revisions to existing programs, tracks, or certificates are **due by March 15**. Any proposals for revisions received after that date will not be included in the next year's catalog. Please include catalog copy (description, curriculum, contact information, application requirements, and application deadlines). For revisions – attach the catalog copy showing changes (use Track Changes in Word).

College/Unit(s) Submitting Proposal: College of Health and Public Affairs

Proposed Effective Term/Year: Fall 2014

Unit(s) Housing Program: _____

Name of program, track and/or certificate: Doctoral Program in Public Affairs

Brief description of program (this description will show up in the graduate catalog copy): Do not add complete catalog copy here.

The Doctoral Program in Public Affairs (PAF) is committed to interdisciplinary research focused on the large problems many of our communities are now facing. The PAF doctoral program's course of study encourages students to work across discipline while providing the concepts and methodologies necessary for graduates to be able to identify, understand, research, and implement solutions to societal concerns. Additionally, it provides students with an opportunity for hands on experience collaborating with colleagues inside and outside of the academic setting to provide solutions to real world problems. While the curriculum comprises an interdisciplinary core, students conduct advanced studies in one of five areas: Criminal Justice, Governance and Public Policy Research, Health Services Management and Research, Public Administration, or Social Work. The degree is appropriate for individuals wanting an academic, research, or leadership position in the public, private, or non-profit sector.

DELIVERY - Will program be delivered: ☒ Face to face ☐ Completely online ☐ Mixed delivery

Admissions deadlines: (Please specify if you have a different deadline for the track than for the program?)

Application requirements: (Please specify if you have different application requirements for the track than for the program? Will you admit directly to the track?)

Program Director(s) and contact information: (name, email, phone, campus address, program website address)

Lynette Feder, lynette.feder@ucf.edu

(407)823-3650

COHPA, HPA 1 (Bldg. 80), Rm. 220, <http://www2.cohpa.ucf.edu/publicaffairs/>

Page 2 of UCF Program Recommendation Form

Please check one: this action affects a: ☒ Program ☒ Track ☐ Certificate

Please check one: this action is a(n):

☐ Addition. Please proceed to Part A.

☒ Revision. If a revision applies to multiple tracks, please list them here and then proceed to Part A:

CJ, Governance + Pol. Research, HS mgmt + Research,
Pub. Adm, + Social Work tracks

☐ Inactivation

☐ Temporary Suspension of Admissions. Give Length of Suspension:

Temporary suspension of admissions: The program will be removed from the online application. A notation will be entered in the graduate catalog indicating the length of the suspension of admissions. Currently enrolled students will not experience any issues with continued enrollment.

Inactivation: Admissions will be suspended for new students and the program will be removed from the online application. Students active in the program are eligible to complete the program under the appropriate criteria and an appropriate teach-out plan is required. The program will be removed from the catalog as of the approved term.

If you checked inactivation or you are temporarily suspending admissions, please go to Part B and complete it.

Signature Page

Recommend Approval (all approval levels must be signed)

Department Chair (Print)	<u>Lynette Feder</u>	(Signature)	<u>[Signature]</u>	Date	<u>10/16/13</u>
College Academic Standards (Print)	<u>Ross Wolf</u>	(Signature)	<u>[Signature]</u>	Date	<u>10/23/13</u>
College Dean (Print)	<u>Michael Frumkin</u>	(Signature)	<u>[Signature]</u>	Date	<u>10/24/13</u>
Graduate Council (Print)	_____	(Signature)	_____	Date	_____
Graduate Dean (Print)	_____	(Signature)	_____	Date	_____

Approval

Provost and Executive Vice President: _____ Date _____

Distribution: After approval is received from the Provost, distribution will be to:

Department(s); College; Registrar; Associate Registrar; Institutional Research; Academic Services; Faculty Senate;
University Analysis and Planning Support; College of Graduate Studies

Part A – For additions or revisions of programs, tracks or certificates

Brief statement of rationale: (Please indicate the rationale, how it affects the unit and faculty teaching in and students enrolled in the program, track or certificate.)

Two years ago the decision was made by the members of the College of Health and Public Affairs to revise the doctoral program in Public Affairs (PAF) so that it would be more in line with the community-based mission of the College and would truly offer an interdisciplinary educational experience. In order to ensure that the proposed curriculum was truly interdisciplinary, the College put together a committee with at least one representative from each of the five tracks and four disciplines. Together they worked on revising the curriculum using a competency-based approach. In the end, they developed a truly interdisciplinary and methodologically rigorous program of study that will provide graduates of the program with the ability to have a significant and positive impact on our communities. Previously three professors representing two disciplines taught the majority of required courses. With the proposed curriculum, nine professors representing four disciplines and five tracks will now teach the courses. We believe that this will provide students with a more enriched educational experience that will leave them better able to have positive impact on the many social ills that affect our society.

For Revisions:

Brief listing of Program Changes: (Please indicate the changes in bullet format. If there are changes to the credit hours of the program, required courses or other requirements, please state those changes. Remember to attach the catalog copy showing changes, using Track Changes in Word.)

- Total credit hours increased from 54 to 60
- Required courses restructured and increased from 42 credit hours to 45 credit hours
- Interdisciplinary Practicum course added as part of required courses

See attached sheet for course listing and details of course changes.

Will students be moved from an existing program, track, or certificate into this new program, track, or certificate?

☐ Yes ☒ No

If yes, state the name of the program or track where students are currently enrolled and provide a list of students if possible:

Will students have the option to stay in their existing program, track, or certificate? ☒ Yes ☐ No

Name Change

Are you changing the name of an existing program, track, or certificate? ☐ Yes ☒ No

Page 5 of UCF Program Recommendation Form

If yes, provide the new name of the program, track, or certificate:

Provide the name of the current program, track, or certificate:

When is the name change effective? Please note: A name change will apply to the record of all students who are currently enrolled, readmitted or newly admitted into this program as of the effective date of this change.

Will students have the option to stay in their existing program, track, or certificate? ☐ Yes ☐ No

If you are requesting a CIP Code change for an existing program, track, or certificate, please provide:

old CIP:

new CIP:

If a name change is your only revision, stop here. Otherwise, complete the rest of Part A.

Part A - Continued

Specify the faculty who will participate in the program, track or certificate and their credentials to do so: (List faculty and a brief paragraph of their credentials.)

See attached.

Impact of changes on students: Will current students be impacted by the addition or revision of a program, track or certificate? If so, how?

Students who are currently in the program will have courses substituted to meet their catalog requirements.

If applicable, provide a written agreement (email is fine) from all involved units that they are in support of, will provide courses to, or will participate in the program, track, or certificate. Please attach the correspondence and also list the units here.

See attached

If an addition, provide a statement of who is likely to enroll and why. Please state if there is licensure or certification that depends upon this education, etc. Also, complete the following table.

Not applicable as we already have a doctoral program in Public Affairs and we are only revising it to make it more consistent with the College's Mission Statement

	Year 1	Year 2	Year 3
Headcount	25	50	75
SCHs	198	396	585

If an addition, indicate likely career or student outcomes upon completion: (What will students do? What will their job titles be?)

Not applicable as we already have a doctoral program in Public Affairs and we are only revising it to make it more consistent with the College's Mission Statement

Part A - Continued

If an addition or there are substantial REVISIONS to existing tracks or certificates, please complete the following table on financial support: (Specify all forms of support – assistantships, fellowships, and tuition remission.)

	No. assistantship students	Source of funds	No. fellowship students (specify fellowship)	No. tuition remissions	Source of funds
Year 1					
Year 2					
Year 3					

Checklist of items to be provided:

- ☒ Electronic graduate catalog copy for additions; track changes included if there are revisions. (required)
- ☒ Attach all appropriate course action requests that will be necessary to implement the changes. (required)
- ☒ Emails showing consultation with other units. (if applicable)
- ☐ If an addition, list of 1-3 students and 1-3 faculty for profiles in the graduate catalog (provide email address so Graduate Studies can contact them to write profiles and take photos). You may provide draft copy of profiles if you wish.
- ☐ If an addition, what disciplines does this program, track or certificate belong to? What other UCF graduate programs, tracks, or certificates are related to it? This information will be used to provide additional links for prospective students to search in the online graduate catalog.

Part B – For Inactivations or suspensions of programs, tracks, or certificates

Are students currently enrolled in the program? ☐ Yes ☐ No

If yes, number of current students:

Please specify the intended time period of inactivation or suspension:

If program, track, or certificate is being inactivated or suspended, then attach a "teach out" plan for all current students specifying how they can finish the program or where students will be placed if moving to another program. The "teach out" plan should specify when courses will be offered to enable students to finish. Specify whether students will remain in the existing program to finish, and if so, when the completion date will be, whether students will be moved to another program, etc. Please provide a list of students where applicable.

Sample teach out plan: Enter the terms and courses that will be taught for each term throughout the last semester. Please delete course prefixes and numbers in this section if no teach out plan is required.

Fall 2012	Spring 2013	Summer 2013	Fall 2013	Spring 2014

Checklist of items to be provided:

- ☐ Attach all appropriate course action requests that will be necessary to implement the changes. (required)
- ☐ E-mails showing consultation with other units. (if applicable)

PAF Mission Statement

The Public Affairs graduate will be capable of holistically conceptualizing social reality through the generation, utilization, and synthesis of theory and research to strengthen communities and change lives.

To accomplish this, students must develop proficiencies in building partnerships and engaging communities in their own development and improvement. Utilizing interdisciplinary approaches, and drawing on their conceptual and analytical skills, students will be able to develop innovative solutions to complex social issues.

Strongly grounded in the program's holistic approach and their discipline, graduates will be prepared to succeed in academic or applied settings.

Specify the faculty who will participate in the program, track or certificate and their credentials to do so: (List faculty and a brief paragraph of their credentials.)

Thomas Bryer has a Ph.D. in Public Administration and is an associate professor in the School of Public Administration and the Director of the Center for Public and Nonprofit Management at UCF. Dr. Bryer is nationally recognized and has over two dozen peer review articles and chapters dealing with government-citizen relations, bureaucratic responsiveness, collaborative governance, and citizen engagement. Dr. Bryer will be overseeing the *Practicum in Community-Based Research* course,

Mary Ann Burg received her Ph.D. in Sociology as well as a Masters in Social Work and is an associate professor in the School of Social Work at UCF. Dr. Burg has dozens of peer reviewed articles and has been involved in several federally funded research studies in the areas of quality of life for cancer survivors, curriculum outcomes for social work, access to psychosocial care in health care settings, and health professional's training.

Latarsha Chisholm received her Ph.D. in Health Services Research and is an Assistant Professor in the Department of Health Management & Informatics at the University Central Florida. Her research interests include aging, quality and outcomes, healthcare disparities, and organizational theories. She also completed a National Research Service Award (NRSA) postdoctoral fellowship in Health Services Research at the University of North Carolina-Chapel Hill. Dr. Chisholm will be responsible for teaching the *Program and Policy Evaluation for Public Affairs*.

Lynette Feder has a Ph.D. in Criminal Justice and is the Director of the Public Affairs doctoral program and professor at UCF. Dr. Feder has been nationally recognized for her experiments studying issues related to mother and children's health. She has more than two dozen publications that cross disciplinary boundaries and has received several federal grants to conduct evaluations of highly publicized interventions and preventive programs. Dr. Feder will be responsible for teaching the *Advanced Research Methodology for Public Affairs* and team teach (along with Dr. Martin) the *Foundations of Public Affairs: People, Places, Policies, and Paradigms* courses.

Jacinta Gau has a Ph.D. in Criminal Justice and is an assistant professor in Criminal Justice at UCF. Dr Gau has published over two dozen peer-reviewed articles, chapters, and books. Her research interests include policy-community relations, community perceptions of police, and procedural justice and policy legitimacy. She recently published a statistics book and will be teaching the *Advanced Statistics for Public Affairs II: Survey of Statistical Methods* course.

Naim Kapucu has a Ph.D. in Public and International Affairs and is a professor in the School of Public Administration and the Masters of Public Administration Coordinator at UCF. Dr. Kapucu is internationally recognized having over 80 peer reviewed publications and books in collaborative governance, network analysis, and emergency and crisis management. Dr. Kapucu will be teaching the *Social Inquiry and Public Policy* course.

Lawrence Martin received his Ph.D. in Political Science and has a Master in both Social Work and Business Administration. Dr. Martin is a professor in the Public Affairs doctoral program. His research interests include public-private sector relations, performance evaluation, performance measurement and benchmarking, and public-private sector relations. Dr. Martin will teach the *Strategic Change and Management in Public Affairs* course and team teach (with Dr. Feder) the *Foundations of Public Affairs: People, Places, Policies, and Paradigms* courses.

Ning (Jackie) Zhang received his Ph.D. in Health Services Research and a M.D. degree from Shandong University. Dr. Zhang is an associate professor in the Public Affairs doctoral program who has published and received grants in the areas of health services research, health informatics research, and health outcomes and policy research. Dr. Zhang will teach the *Advanced Statistics for Public Affairs I: Multivariate Analysis* and *Advanced Statistics for Public Affairs III: Continued Survey of Statistical Methods* courses.

Thomas Wan received his Ph.D. in Sociology and is a professor in the Public Affairs doctoral program. Dr. Wan has an international reputation in the areas of health services management, outcome evaluation, health informatics, and long-

term care research. He has been the principal investigator of several federal grants and has more than two dozen publications, monographs and reports. Dr. Wan will be responsible for teaching the *Advanced Statistics for Public Affairs III: Structural Equation Modeling* course.

If applicable, provide a written agreement (email is fine) from all involved units that they are in support of, will provide courses to, or will participate in the program, track, or certificate. Please attach the correspondence and also list the units here.

From: Mary Ann Feldheim

Sent: Wednesday, October 16, 2013 2:23 PM

To: Lynette Feder

Cc: Michael Frumkin

Subject: School of Public Administration Supports the PAF Curriculum Changes

Importance: High

Dear Dr. Feder (Lynette),

The School of Public Administration strongly supports the curriculum changes that are being proposed for the Public Affairs Doctoral Program. Our faculty members have been actively involved in the curriculum development process, and you are to be commended for taking the "competency-based" approach to curriculum development. Two of our strongest researchers each developed a course for the new curriculum, and our plan is to have them teach these courses for three years. Thank you for leading this effort to develop a curriculum that aligns with the mission of the program, the college, and our school.

Please let me know if you require any additional information in preparation for the Graduate Council meeting.

Best, Mary Ann

Mary Ann Feldheim, Ph.D.

Director, School of Public Administration

University of Central Florida

407-823-2604

From: Bonnie Yegidis

Sent: Wednesday, October 16, 2013 2:13 PM

To: Lynette Feder

Cc: Margaret Mlachak

Subject: PAF Curriculum and School of Social Work Program Support

Dear Lynette,

I write to let you know that the School of Social Work is in full support of the new PAF curriculum recently approved by the PAF Coordinators and the PAF Executive Committee. We will continue to pledge support in the form of a Program Coordinator for the Social Work Track as well as faculty (1 or 2 per year) to teach in the program. Thank you for the opportunity to be a part of this exciting new curriculum.

All the best,

Bonnie

Bonnie L. Yegidis

Professor and Director

School of Social Work

University of Central Florida

(407) 823-2208

Bonnie.Yegidis@ucf.edu

From: Roberto Potter

Sent: Wednesday, October 16, 2013 9:22 AM

To: Lynette Feder

Subject: RE: Need something in writing as quickly as possible (Bonnie, Roberto, MaryAnn F, Reid)

Dr. Feder,

The Department of Criminal Justice is in support of, will provide courses to, and will participate in the PAF doctoral program within the scope of departmental resources to accommodate requests from the PAF doctoral program.

Roberto Hugh Potter, Ph.D.
Interim Chair, Professor and
Director of Research Partnerships
Department of Criminal Justice
Health and Public Affairs I
12805 Pegasus Dr.
Orlando, FL 32816
407-823-1487
rhpotter@ucf.edu

From: Reid Oetjen

Sent: Wednesday, October 16, 2013 10:40 AM

To: Lynette Feder

Subject: Re: Need something in writing as quickly as possible (Bonnie, Roberto, MaryAnn F, Reid)

Importance: High

Lynette,

Here you go:

Please know that the Department of Health Management & Informatics is fully committed and strongly supports the Doctoral Program in Public Affairs. As such, the department is committed to providing the necessary teaching resources in the form of faculty and courses to support the Doctoral Program in Public Affairs.

Thank you,

Reid Oetjen, Ph.D.

Associate Professor & Chair

Department of Health Management & Informatics

Chair, Faculty Senate

Member, Board of Trustees

University of Central Florida

Phone: (407) 823-5668

Fax: (407) 823-6138

Cell: (321) 663-6019



REVISED 10 COURSE PROGRESSION OF STUDY

(UPDATES INCLUDE: Seminar in Community Based Research has been removed and no *required* summer classes)

FALL FULL-TIME

YEAR 1			YEAR 2			YEAR 3		
FALL	SPRING	Summer	FALL	SPRING	SUMMER	FALL	SPRING	SUMMER
Foundations in Public Affairs: People, Places, Policy & Paradigms	Social Inquiry & Public Policy		Qualitative Methods for Public Affairs	Practicum in Community-Based Research		Optional Elective		
Advance Rsch Methodology for Public Affairs	Strategic Change & Management in PAF		Policy & Program Evaluation	Advanced Methodology for Public Affairs III: (decided from multiple courses)		Req. Track Elective		
Req. Track Elective	Quantitative Mthds I: Multivariate Analysis		Quantitative Mthds II: Survey of Statistical Methods	Req. Track Elective		Req, Track Elective (CJ) Optional Time to Take Open Elective		
Prereq. 6XXX level course if needed								
			May take QE					

FALL PART-TIME

YEAR 1			YEAR 2			YEAR 3			YEAR 4	
FALL	SPRING	SUMMER	FALL	SPRING	SUMMER	FALL	SPRING	SUMMER	FALL	SUMMER
Foundations in Public Affairs: People, Places, Policy & Paradigms	Social Inquiry & Public Policy		Quantitative Mthds II: Survey of Statistical Methods	Strategic Change & Management in PAF		Qualitative Methods for Public Affairs	Practicum in Community-Based Research		Optional Elective	
Advance Rsch Methodology for Public Affairs	Quantitative Mthds I: Multivariate Analysis		Req. Track Elective	Advanced Methodology for Public Affairs III: (decided from multiple courses)		Policy & Program Evaluation	Req. Track Elective	Optional Elective	Req. Track Elective	
Prereq. 6XXX level course if needed										
						May take QE				

PAF Curriculum Core Matrix

CORE DOMAINS AND COMPETENCIES MATRIX

Course Title

Foundations of Public Affairs: People Places,

Advanced Research Methodology for PAF

Social Inquiry & Public Policy

Strategic Change & Management for PAF

Advanced Statistics for Public Affairs I: Multiv

Qualitative Methods for PAF

Policy & Program Evaluation for PAF

Advanced Statistics for Public Affairs II: Surve

Practicum in Community-Based Research

Electives

(1) Advanced Statistics for Public Affairs II

(2) Structural Equation Modeling

I. CRITICAL & ANALYTICAL THINKING DOMAIN: Demonstrate an ability to critically analyze existing bodies of knowledge and core areas of public affairs practice, research, and theory.

Analyze and critique public affairs as a network, assess its ability to respond to complex problems, and identify ways to improve it	1			1						2				0
Pose innovative and important research questions, informed by systematic and critical reviews of the literature, by stakeholder needs, and by relevant theoretical and conceptual models			1			1		1		3			1	1
Identify ways of improving the network's ability to respond to the community and to underserved populations by integrating and applying theory and research that reaches across disciplinary boundaries	1							1		2				0
Critique research design, execution, and analysis		1				1	1	1		4				0
Situate individual research endeavors within a larger context, considering impacts on competing stakeholders and identifying ethical implications			1				1			2				0
	2	1	2	1	0	2	3	2	0	13			0	14

RESEARCH, METHODS, STATISTICS, & THEORY DOMAIN: Demonstrate an ability to develop theoretically based research with appropriate design and rigorous methods and analysis to address community-based issues.

Integrate and apply interdisciplinary theories and research findings to solve community problems			1						1	2			1	1
Work collaboratively with community partners in the design and implementation of research									1	1				0
Translate theory into testable hypotheses		1						1		2			1	1
Use conceptual models to specify study constructs and develop variables that reliably and validly measure these constructs		1						1		2			1	1
Select appropriate interventional (experimental or quasi-experimental) or observational (qualitative, quantitative, or mixed-methods) study designs to address specific community research questions		1					1			2				0
Design research protocols that ensure replicability and consider issues of generalizability and application						1				1				0
Adhere to ethical principles of responsible research		1							1	2				0
Be knowledgeable of primary and secondary data acquisition and management					1			1		2			1	2
Develop expertise in statistics					1			1		2			1	2
Develop expertise in qualitative data analysis						1				1				0
	0	4	1	0	2	2	1	4	3	17			2	24

PAF Curriculum Core Matrix

CORE DOMAINS AND COMPETENCIES MATRIX

Course Title

Foundations of Public Affairs: People Places,

Advanced Research Methodology for PAF

Social Inquiry & Public Policy

Strategic Change & Management for PAF

Advanced Statistics for Public Affairs I: Multiv

Qualitative Methods for PAF

Policy & Program Evaluation for PAF

Advanced Statistics for Public Affairs II: Surve

Practicum in Community-Based Research

Electives

(1) Advanced Statistics for Public Affairs II

(2) Structural Equation Modeling

III. LEADERSHIP & ENGAGEMENT DOMAIN: Demonstrate leadership capabilities in designing and implementing change strategies to collaboratively strengthen communities.

Practices guiding principles of the Public Affairs program – beneficence (doing good); justice (fairness); integrity (honesty); and respect (inclusiveness)										1	1					0
Collaborate with policymakers, organizations, and communities to transparently plan, conduct, and translate community-based research into policy and practice										1	1					0
Demonstrate an understanding of translational community-based research and how it guides the assessment of, and solutions to, complex public problems and issues	1		1									2				0
Work collaboratively in interdisciplinary teams	1						1		1	3						0
Value research collaborations intended to answer specific community concerns while building the knowledge base									1	1						0
Identify and analyze political, cultural, social, and economic factors influencing the development of, and changes to, programs and policies	1								1	2						0
Assess and synthesize information from a variety of sources to inform evidence-based decisions							1			1				1	1	
	3	0	1	0	0	0	2	0	5	11			0	1	12	

IV. COMMUNICATION & DISSEMINATION DOMAIN - Demonstrate the ability to translate and communicate research to the specific audience targeted.

Communicate evidence-based policy information for use in collaborative negotiations with diverse stakeholders									1	1						0
Organize large amounts of materials and communicate it to others cogently and persuasively	1					1	1	1		4						0
Translate scientific knowledge into meaningful programs and policies			1				1			2						0
Effectively communicate the findings and implications of research through multiple modalities to research, professional, and lay audiences							1		1	2						0
Produce grant proposals as well as written reports suitable for publication in policy outlets and in academic journals								1		1						0
Generate and communicate findings in an honest and ethical manner		1		1		1		1		4						0
Demonstrate skills and understanding of teaching							1			1						0
	1	1	1	1	0	2	4	3	2	15			0	0	15	
	6	6	5	2	2	6	10	9	10	56			2	7	65	

Program Recommendation Form

Additional Pages

Brief listing of Program Changes: (Please indicate the changes in bullet format. If there are changes to the credit hours of the program, required courses or other requirements, please state those changes. Remember to attach the catalog copy showing changes, using Track Changes in Word

The doctoral program in Public Affairs (PAF) is different from most other doctoral programs in that it was always set up to be an interdisciplinary degree. As such, there are currently 9 courses within the PAF program that all PAF students are required to take. Additionally, students must take another three (or four depending upon the track) required courses within the track. They are then left with the ability to take one or two (again depending upon the track) electives. None of the track requirements or electives are changing at this time – only the courses within the PAF requirements which will take it from 9 PAF required courses (for a total of 57 credits post-Masters) to 10 required courses (and 60 credits post-Masters). Of these nine current courses, five will be revised (see below) and four will be removed and replaced with five new courses. The specific changes include:

Revised Courses:

PAF 7000. Foundations of Public Affairs: People, Places, Policies & Paradigms

3(3,0). PR: Admission to PhD Program or C.I. ~~Introduction to Public Affairs—with special emphasis on the interrelationships among criminal justice, health services administration, public administration and social work. The course provides an overview of public affairs and is taught from an interdisciplinary perspective focused on the necessary components to effectively address community-based problems~~

PAF 7230. Strategic Change and Management for Public Affairs

3(3,0). PR: Admission to Ph.D. Program or C.I. ~~Traditional organizational behavior in public affairs within the context of public agency interests and the demand for organizational change~~ This course deals with change in: organizations, governance relationships and communities. The course uses a “tools” approach.

PAF 7802. Advanced Research Methods in Methodology for Public Affairs

3(3,0). PR: Admission to PhD Program or C.I. ~~Advanced social science methodology. Critical evaluation of research; the design and conduct of research. A solid background in research methodology is required~~ Course focuses on the nature and process of scientific inquiry including specific methods for conducting community-based interdisciplinary research.

PAF 7804. Advanced Quantitative Methods I Advanced Statistics for Public Affairs I: Multivariate Analysis

3(3,0). PR: Admission to PhD Program or C.I. ~~An investigation of data analysis strategies, including presentation of results, building upon knowledge of hypothesis testing and multivariate statistics . An advanced statistical course that develops expertise in performing geographic information analysis, research syntheses, meta-analyses and economic analysis such as cost effectiveness analysis.~~

PAF 7805. Advanced Quantitative Research Methods in Public Affairs II Advanced Statistics for Public Affairs II: Survey of Statistical Methods

3(3,0). PR: PAF 7804- & Admission to PhD Program or C.I. Advanced principles and methods employed in PAF applied research. ~~Emphasis on application of structural equation modeling techniques/research methods to the development of causal models.~~ Introduction to an array of statistical modeling techniques for different types of data and research designs. Coverage of theory and application of each technique.

Dropped Courses:

~~PAF 7110. Ethics and Social Justice in Public Affairs~~

~~3(3,0). PR: Admission to PhD Program or C.I. Basic philosophical principles of theories as they impact practitioner-level ethical demands for managers; the examination of public policy institutions shaping social justice in U.S.~~

~~PAF 7315. Public Policy: Microeconomic Applications~~

~~3(3,0). PR: Admission to Public Affairs Ph.D. program or C.I. This is a public policy course that uses microeconomics as a tool for analysis.~~

~~PAF 7300. Policy Analysis in Public Affairs~~

~~3(3,0). PR: Admission to PhD Program or C.I. Public policy development and impact analysis in criminal justice, health administration, public administration, and social work.~~

~~PAF 7806. Advanced Research Methods in Public Affairs II~~

~~3(3,0). PR: PAF 7802. Advanced critical evaluation of research methods that concentrate on key concepts and procedures. A variety of methodologies will be used with a focus on the strengths and weaknesses of various research strategies~~

Added Courses:

PAF 7XXX. Social Inquiry and Public Policy

3(3,0). PR: Admission to PhD Program or C.I. Course examines the philosophical foundations of social inquiry and the importance of theory in public policy and evaluation research. The course addresses the use and usefulness of social sciences in informing public policy.

PAF 7XXX. Qualitative Methods for Public Affairs

3(3,0). PR: Admission to PhD Program or C.I. Course is an overview of qualitative research methods and their application in interdisciplinary and mixed methods' community-based public affairs' research.

PAF 7XXX. Policy and Program Evaluation for Public Affairs

3(3,0). PR: PAF 7802 & Admission to PhD Program or C.I. Course is designed to use empirical information to assess the effectiveness of policies and programs in public and nonprofit settings.

PAF 7XXX. Advanced Statistics for Public Affairs III: Continued Survey of Statistical Methods

3(3,0). PR: PAF 7805 & Admission to PhD Program or C.I. . An advanced statistical course that develops expertise in performing geographic information analysis, research syntheses, meta-analyses and economic analysis such as cost effectiveness analysis.

PAF 7XXX. Structural Equation Modeling

3(3,0). PR: PAF 7805 & Admission to PhD Program or C.I. . Course introduces advanced methods that include causal thinking, predictor tree analysis, propensity score matching and analysis, latent growth curve modeling, and multilevel modeling.

Criminal Justice

CURRICULUM

Total Credit Hours Required:

~~57-60~~ Credit Hours Minimum beyond the Master's Degree

Students must complete ~~57-60~~ credit hours beyond the master's degree, including ~~fourteen-fifteen~~ courses (~~42-45~~ credit hours) above the master's level distributed in the following manner:

- a ~~fivefour~~-course, ~~1512~~-credit required discipline specific courses
- a ~~one course, 3credit hour elective (may be taken outside students discipline)~~
- a ~~fivefour~~-course, ~~159~~-credit required ~~interdisciplinary-Public Affairs substantive~~ core
- a ~~four six~~-course, ~~4218~~-credit required ~~research methods and quantitative analysis~~ ~~methodological and statistical core~~
- a ~~one course, 3-credit required practicum~~
- 15 credit hours of dissertation minimum

A maximum of 6 credit hours of Independent Study may be used as electives with adviser's approval.

Transfer work accepted by the PAF Program must have been taken as part of an approved plan of study for a doctoral program at UCF or elsewhere. A maximum of 6 credit hours taken at the doctoral level may be considered for transfer. The acceptance of transfer credit into the elective component is dependent upon the approval of the track coordinator in consultation with the PAF Program Director.

If students receive grades of "C+" or lower in a required course, they may be dismissed from the program. Also, all students who receive a grade of "C+" or lower in a required course must repeat the course and obtain a grade of "B-" or better prior to taking the qualifying examination.

A minimum of 3.0 graduate status GPA and program of study GPA is required to maintain graduate student status and for graduation. Students with a GPA of less than 3.0 may be dismissed from the program.

Any student who receives an "F" grade in their doctoral course work will be dismissed from the program.

Required Courses—~~42-45~~ Credit Hours

Public Affairs Substantive Core ~~Interdisciplinary Core~~—~~15-9~~ Credit Hours

- PAF 7000 Foundations of Public Affairs: People, Places, Policies & Paradigms (3 credit hours)
- ~~PAF 7110 Ethics and Social Justice in Public Affairs (3 credit hours)~~

Formatted: Font: Bold

- PAF 7230 Strategic Change and Management ~~in for~~ Public Affairs (3 credit hours)
- ~~PAF 7300 Policy Analysis in Public Affairs (3 credit hours)~~
- ~~PAF 7315 Public Policy: Microeconomic Applications (3 credit hours)~~
- PAF 7XXX Social Inquiry and Public Policy (3 credit hours)

Methodological and Statistical Core Research Methods—12-18 Credit Hours

- PAF 7802 Advanced Research ~~Methods Methodology in for~~ Public Affairs I (3 credit hours)
- ~~PAF 7806 Advanced Research Methods in Public Affairs II (3 credit hours)~~
- PAF 7820 Qualitative Methods for Public Affairs (3 credit hours)
- PAF 7XXX Policy and Program Evaluation or Public Affairs (3 credit hours)
- PAF 7804 Advanced ~~Quantitative Methods in~~ Statistics for Public Affairs I: Multivariate Analysis (3 credit hours)
- PAF 7805 Advanced ~~Quantitative Methods in~~ Statistics for Public Affairs II: Survey of Statistical Methods (3 credit hours)

Advance Methodology (Students Pick One)

- PAF 7XXX Advanced Statistics for Public Affairs III: Continued Survey of Statistical Methods (3 credit hours) OR
- ~~PAF 7XXX Advanced Statistics for Public Affairs III: Structural Equation Modeling (3 credit hours) OR~~
- Pre-approved methodological or statistical course (3 credit hours)

Formatted: Font: Bold

Formatted: Indent: Left: 0.25", No bullets or numbering

Practicum-3 Credit Hours

- PAF 7XXX Practicum in Community-Based Research (3 credit hours)

At the end of the required coursework, students will take the Practicum in Community-Based Research course (PAF 7XXX). Led by a professor and placed within an interdisciplinary team, the practicum provides the student with the opportunity to use their substantive learning and apply their methodological and statistical tools to a real community problem. This experiential learning brings the student out to the community while bringing the community into the university.

Formatted: Indent: First line: 0.44"

Track Specialization—15-12 Credit Hours

Students should take the following four courses:

- CJE 7029 Advanced Seminar in Law Enforcement (3 credit hours)
- CJC 7029 Advanced Seminar in Corrections (3 credit hours)
- CJL 7029 Advanced Seminar in Court Processes and Procedures (3 credit hours)
- CJL 6568 Law and Social Control (3 credit hours)

Elective – 3 Credit Hours

Formatted: Font: Bold

Choose one additional course as follows:

- See adviser for appropriate methodological elective (3 credit hours)
- Directed independent study (3 credit hours)

Dissertation—15 Credit Hours

- PAF 7980 Dissertation Research

Assignment of Faculty Advisers

Upon acceptance of a student into the program, the program director provides students with an initial orientation and a general advising session. The track coordinator in conjunction with the PAF Program Director helps the student throughout the foundation stage of the program, assisting in the clarification of interests and goals and facilitating the introduction of students to faculty and research interests that can advance the student's program of study. Criminal Justice Track students will be advised by the Criminal Justice Track Coordinator. The track coordinator helps the student select elective courses, finalize the program of study, and facilitate the discussion and review of dissertation topics. The dissertation chair should be selected by the student prior to the completion of the dissertation prospectus.

Qualifying Examination

Following successful completion of all required courses, students are required to pass a qualifying examination. The examination is given at the end of fall or spring semesters. Students are given two opportunities to pass all sections of the exam. Students who fail any section twice are dismissed from the program. Any student who fails any section of the qualifying exam twice will not be readmitted into the PAF program. This policy includes all tracks and/or any masters to PhD program(s) with the PAF program.

Candidacy Status

Students officially enter candidacy when the following has been accomplished:

- Completion of all course work, except for dissertation hours.
- Successful completion of the qualifying examination.
- The dissertation advisory committee is formed and approved. The committee consists of approved graduate faculty and graduate faculty scholars.
- Submittal of an approved program of study.
- Submission of prospectus to turn-it-in.com. Subsequent results to be within acceptable rating.
- Successful defense of the dissertation prospectus.

Equipment Fee

Full-time students in the Public Affairs Program pay a \$40 equipment fee each semester that they are enrolled. Part-time students pay \$20 per semester.

Application Requirements

For information on general UCF graduate admissions requirements that apply to all prospective students, please visit the [Admissions](#) section of the Graduate Catalog. Applicants must [apply online](#). All requested materials must be submitted by the established deadline.

Applicants must hold a master's degree from an accredited institution, preferably in criminal justice, health, public administration or social work. Applicants who do not have a master's degree in a field directly related to public affairs may be required to take courses at the master's level in preparation for doctoral level study. This preparatory course work requirement will be communicated at the time of acceptance into the program. These courses will not substitute for the doctoral degree requirements and will generally be taken prior to beginning the doctoral level course work. Admission decisions are made for fall and spring semesters.

In addition to the [general UCF graduate application requirements](#), applicants to this program must provide:

- One official transcript (in a sealed envelope) from each college/university attended for both bachelor's and master's degrees.
- Official, competitive GRE score taken within the last five years.
- A narrative statement of 1000 words or less describing the applicant's educational expectations, career aspirations, level of computer skills, and any special qualifications or experiences that may enhance the overall learning environment of the PAF program.
- Résumé.
- A writing sample, i.e., academic paper, report, etc.
- Three letters of recommendation from faculty or professionals who can assess the applicant's ability to succeed in a doctoral program.
- Applicants to this program are strongly encouraged to complete the necessary information requested for the ETS PPI (Personal Potential Index) report that is available during the GRE examination. All official PPI reports must be submitted directly to the UCF College of Graduate Studies (use UCF Institution Code: 5233).

Admission to the Doctoral Program in Public Affairs is granted on a competitive basis. Meeting minimum UCF admission standards does not guarantee program admissions. Final admission is based on evaluation of the applicant's abilities, past performance, recommendations, match to the program, correspondence of the applicant's career and academic interests with those of the core and affiliated faculty, and potential for completing the degree and making a significant contribution to Public Affairs.

Application Deadlines

Criminal Justice

Fall Priority Fall Spring Summer

Domestic Applicants	Jan 15	Apr 1	Nov 1	-
International Applicants	Jan 15	Jan 15	Jul 1	-
International Transfer Applicants	Jan 15	Mar 1	Sep 1	-

FINANCIALS

Graduate students may receive financial assistance through fellowships, assistantships, tuition support, or loans. For more information, see the College of Graduate Studies [Funding website](#), which describes the types of financial assistance available at UCF and provides general guidance in planning your graduate finances. The [Financial Information](#) section of the Graduate Catalog is another key resource.

Fellowships

Fellowships are awarded based on academic merit to highly qualified students. They are paid to students through the Office of Student Financial Assistance, based on instructions provided by the College of Graduate Studies. Fellowships are given to support a student's graduate study and do not have a work obligation. For more information, see [UCF Graduate Fellowships](#), which includes descriptions of university fellowships and what you should do to be considered for a fellowship.

Program Profile

Student Profile

Megan Magers



[Read Profile +](#)

Kimberly Kampe

Program Stats

Contact Info

Graduate Program

Kristina Childs PhD

Assistant Professor

kristina.childs@ucf.edu

Telephone: 407-823-2603

HPA 314 [Map](#)

Graduate Admissions

Lauren May

gradadmissions@ucf.edu

Telephone: 407-823-2766 ext. 255

Millican Hall 230 [Map](#)

[Online Application](#)

[Graduate Admissions](#)

Mailing Address

UCF College of Graduate Studies

Millican Hall 230

PO Box 160112

Orlando, FL 32816-0112

Institution Codes

GRE: 5233

GMAT: RZT-HT-58

TOEFL: 5233

ETS PPI: 5233

Graduate Fellowships

Grad Fellowships

Telephone: 407-823-0127

gradfellowship@ucf.edu

www.graduate.ucf.edu

Graduate Financial Aid

UCF Student Financial Assistance

Millican Hall 120

Telephone: 407-823-2827

Appointment Line: 407-823-5285

Fax: 407-823-5241

finaid@ucf.edu

<http://finaid.ucf.edu>

Governance

Formatted: Font color: Red

CURRICULUM

Total Credit Hours Required:

~~57-60~~ Credit Hours Minimum beyond the Master's Degree

Students must complete ~~57-60~~ credit hours beyond the master's degree, including ~~fourteen-fifteen~~ courses (~~42-45~~ credit hours) above the master's level distributed in the following manner:

- a ~~five~~three-course, ~~15~~9-credit required ~~discipline-track~~ specific courses
- a ~~two~~ course, 6 credit hour elective (may be taken outside students discipline)
- a ~~five~~three-course, ~~15~~9-credit required ~~Public Affairs substantive~~interdisciplinary core
- a ~~four~~six-course, ~~12~~18-credit required ~~methodological and statistical core~~research methods and quantitative analysis
- a one course, 3-credit required practicum
- 15 credit hours of dissertation minimum

A maximum of 6 credit hours of Independent Study may be used as electives with adviser's approval.

Transfer work accepted by the PAF Program must have been taken as part of an approved plan of study for a doctoral program at UCF or elsewhere. A maximum of 6 credit hours taken at the doctoral level may be considered for transfer. The acceptance of transfer credit into the elective component is dependent upon the approval of the track coordinator in consultation with the PAF Program Director.

If students receive grades of "C+" or lower in a required course, they may be dismissed from the program. Also, all students who receive a grade of "C+" or lower in a required course must repeat the course and obtain a grade of "B-" or better prior to taking the qualifying examination.

A minimum of 3.0 graduate status GPA and program of study GPA is required to maintain graduate student status and for graduation. Students with a GPA of less than 3.0 may be dismissed from the program.

Any student who receives an "F" grade in their doctoral course work will be dismissed from the program.

Required Courses—~~42-45~~ Credit Hours

~~Public Affairs Substantive Core~~ Interdisciplinary Core—~~15-9~~ Credit Hours

- PAF 7000 Foundations of Public Affairs: People, Places, Policies & Paradigms (3 credit hours)
- ~~PAF 7110 Ethics and Social Justice in Public Affairs (3 credit hours)~~

- PAF 7230 Strategic Change and Management ~~in for~~ Public Affairs (3 credit hours)
- ~~PAF 7300 Policy Analysis in Public Affairs (3 credit hours)~~
- ~~PAF 7315 Public Policy: Microeconomic Applications (3 credit hours)~~
- ~~PAF 7XXX Social Inquiry and Public Policy (3 credit hours)~~

Methodological and Statistical Core Research Methods—12-18 Credit Hours

- PAF 7802 Advanced Research ~~Methodology~~~~Methods in for~~ Public Affairs I (3 credit hours)
- ~~PAF 7806 Advanced Research Methods in Public Affairs II (3 credit hours)~~
- PAF 7804 Advanced ~~Quantitative Methods in Statistics for~~ Public Affairs I: ~~Multivariate Analysis~~ (3 credit hours)
- ~~PAF 7805 Advanced Quantitative Methods in Statistics for~~ Public Affairs II: ~~Survey of Statistical Methods~~ (3 credit hours)
- ~~PAF 7820 Qualitative Methods for Public Affairs (3 credit hours)~~
- ~~PAF 7XXX Policy and Program Evaluation or Public Affairs (3 credit hours)~~

Advance Methodology (Students Pick One)

- ~~PAF 7XXX Advanced Statistics for Public Affairs III: Continued Survey of Statistical Methods (3 credit hours) OR~~
- ~~PAF 7XXX Advanced Statistics for Public Affairs III: Structural Equation Modeling (3 credit hours) OR~~
- ~~Pre-approved methodological or statistical course (3 credit hours)~~

Practicum-3 Credit Hours

- ~~PAF 7XXX Practicum in Community-Based Research (3 credit hours)~~

At the end of the required coursework, students will take the Practicum in Community-Based Research course (PAF 7XXX). Led by a professor and placed within an interdisciplinary team, the practicum provides the student with the opportunity to use their substantive learning and apply their methodological and statistical tools to a real community problem. This experiential learning brings the student out to the community while bringing the community into the university.

Track Specialization—15-9 Credit Hours

Students should take the following three courses:

- PAF 7055 Seminar in State and Local Government Policy Research (3 credit hours)
- PAF 7510 Seminar in Policy Evaluation and Performance Measurement (3 credit hours)
- PAF 7858 Advanced Seminar in Governance and Policy Research (3 credit hours)

Elective – 6 Credit Hours

Formatted: Font: Bold

Formatted: Outline numbered + Level: 1 + Numbering Style: Bullet + Aligned at: 0.25" + Tab after: 0.5" + Indent at: 0.5", Tab stops: 0.31", Left

Formatted: Indent: Left: 0.25", First line: 0", Outline numbered + Level: 1 + Numbering Style: Bullet + Aligned at: 0.25" + Tab after: 0.5" + Indent at: 0.5", Tab stops: 0.31", Left

Formatted: Indent: First line: 0.44"

Formatted: Font: (Default) Times New Roman, 12 pt, Bold

Formatted: Normal, No bullets or numbering, Tab stops: 0", Left

Choose two additional courses from the following courses:

- PAF 7757 Seminar in Global Governance and Policy Research (3 credit hours)
- PAF 7855 Seminar in Policy Informatics (3 credit hours)
- See adviser for appropriate methodological elective (3 credit hours)
- Directed independent study (3 credit hours)

Dissertation—15 Credit Hours

- PAF 7980 Dissertation Research

Health Services Management and Research

CURRICULUM

Total Credit Hours Required:

~~57-60~~ Credit Hours Minimum beyond the Master's Degree

Students must complete ~~57-60~~ credit hours beyond the master's degree, including ~~fourteen-fifteen~~ courses (42 credit hours) above the master's level distributed in the following manner:

- a ~~five-three~~-course, ~~159~~-credit required ~~discipline-track~~ specific courses
- a ~~two~~ course, 6 credit hour elective (may be taken outside students discipline)
- a ~~five~~three-course, ~~159~~-credit required ~~Public Affairs substantive~~~~interdisciplinary~~ core
- a ~~four~~six-course, ~~1218~~-credit required ~~methodological and statistical core~~~~research methods and quantitative analysis~~
- a one course, 3-credit required practicum
- 15 credit hours of dissertation minimum

A maximum of 6 credit hours of Independent Study may be used as electives with adviser's approval.

Transfer work accepted by the PAF Program must have been taken as part of an approved plan of study for a doctoral program at UCF or elsewhere. A maximum of 6 credit hours taken at the doctoral level may be considered for transfer. The acceptance of transfer credit into the elective component is dependent upon the approval of the track coordinator in consultation with the PAF Program Director.

If students receive grades of "C+" or lower in a required course, they may be dismissed from the program. Also, all students who receive a grade of "C+" or lower in a required course must repeat the course and obtain a grade of "B-" or better prior to taking the qualifying examination.

A minimum of 3.0 graduate status GPA and program of study GPA is required to maintain graduate student status and for graduation. Students with a GPA of less than 3.0 may be dismissed from the program.

Any student who receives an "F" grade in their doctoral course work will be dismissed from the program.

Required Courses—~~42-45~~ Credit Hours

Public Affairs Substantive Core ~~Interdisciplinary Core~~—~~15-9~~ Credit Hours

- PAF 7000 Foundations of Public Affairs: People, Places, Policies & Paradigms (3 credit hours)
- ~~PAF 7110 Ethics and Social Justice in Public Affairs (3 credit hours)~~

- PAF 7230 Strategic Change and Management in Public Affairs (3 credit hours)
- ~~PAF 7300 Policy Analysis in Public Affairs (3 credit hours)~~
- ~~PAF 7315 Public Policy: Microeconomic Applications (3 credit hours)~~
- ~~PAF 7XXX Social Inquiry and Public Policy (3 credit hours)~~
- ~~PAF 7XXX Practicum in Community-Based Research (3 credit hours)~~

Methodological and Statistical Core Research Methods—12-18 Credit Hours

- PAF 7802 Advanced Research ~~Methods in-~~ Methodology for Public Affairs ~~I~~ (3 credit hours)
- ~~PAF 7806 Advanced Research Methods in Public Affairs II (3 credit hours)~~
- PAF 7804 Advanced ~~Quantitative Methods in-~~ Statistics for Public Affairs I: Multivariate Analysis (3 credit hours)
- PAF 7805 Advanced ~~Quantitative Methods in-~~ Statistics for Public Affairs II: Survey of Statistical Methods (3 credit hours)
- ~~PAF 7820 Qualitative Methods for Public Affairs (3 credit hours)~~
- ~~PAF 7XXX Policy and Program Evaluation or Public Affairs (3 credit hours)~~

Advance Methodology (Students Pick One)

- ~~PAF 7XXX Advanced Statistics for Public Affairs III: Continued Survey of Statistical Methods (3 credit hours) OR~~
- ~~PAF 7XXX Advanced Statistics for Public Affairs III: Structural Equation Modeling (3 credit hours) OR~~
- ~~Pre-approved methodological or statistical course (3 credit hours)~~

Formatted: Tab stops: 0.31", Left

Practicum-3 Credit Hours

- ~~PAF 7XXX Practicum in Community-Based Research (3 credit hours)~~

~~At the end of the required coursework, students will take the Practicum in Community-Based Research course (PAF 7XXX). Led by a professor and placed within an interdisciplinary team, the practicum provides the student with the opportunity to use their substantive learning and apply their methodological and statistical tools to a real community problem. This experiential learning brings the student out to the community while bringing the community into the university.~~

Formatted: Indent: Left: 0.25", No bullets or numbering, Tab stops: 0.31", Left

Track Specialization—15-9 Credit Hours

Students should take the following three courses:

- HSA 7116 Theories in Healthcare Management (3 credit hours)
- HSA 7936 Advanced Seminar in Health Economics (3 credit hours)
- HSA 7938 Advanced Seminar in Health Services Research (3 credit hours)

Elective – 6 Credit Hours

Choose two additional courses from the following courses:

- PHC 6160 Healthcare Finance and Insurance (3 credit hours)
- HSA 6108 Healthcare Strategic Management (3 credit hours)
- HSA 6342 Healthcare Human Resources Management (3 credit hours)
- HSA 6128 Services Management (3 credit hours)
- PHC 6146 Health Planning and Policy (3 credit hours)
- PHC 6000 Epidemiology (3 credit hours)
- See adviser for appropriate methodological elective (3 credit hours)
- Directed independent study (3 credit hours)

Dissertation—15 Credit Hours

- PAF 7980 Dissertation Research

Assignment of Faculty Advisers

Upon acceptance of a student into the program, the program director provides students with an initial orientation and a general advising session. The track coordinator in conjunction with the PAF Program Director helps the student throughout the foundation stage of the program, assisting in the clarification of interests and goals and facilitating the introduction of students to faculty and research interests that can advance the student's program of study. Health Services Management and Research Track students will be advised by the Health Services Management and Research Track Coordinator. The track coordinator helps the student select elective courses, finalize the program of study, and facilitate the discussion and review of dissertation topics. The dissertation chair should be selected by the student prior to the completion of the dissertation prospectus.

Qualifying Examination

Following successful completion of all required courses, students are required to pass a qualifying examination. The examination is given at the end of fall or spring semesters. Students are given two opportunities to pass all sections of the exam. Students who fail any section twice are dismissed from the program. Any student who fails any section of the qualifying exam twice will not be readmitted to the PAF program. This policy includes all tracks and/or any masters to PhD program(s) with the PAF program.

Candidacy Status

Students officially enter candidacy when the following has been accomplished:

- Completion of all course work, except for dissertation hours.
- Successful completion of the qualifying examination.
- Successful defense of the dissertation prospectus.

Formatted: Font: (Default) Times New Roman, 12 pt, Bold

Formatted: Normal, No bullets or numbering

- The dissertation advisory committee is formed, consisting of approved graduate faculty and graduate faculty scholars.
- Submittal of an approved program of study.

Equipment Fee

Full-time students in the Public Affairs Program pay a \$40 equipment fee each semester that they are enrolled. Part-time students pay \$20 per semester.

Application Requirements

For information on general UCF graduate admissions requirements that apply to all prospective students, please visit the [Admissions](#) section of the Graduate Catalog. Applicants must [apply online](#). All requested materials must be submitted by the established deadline.

Applicants must hold a master's degree from an accredited institution, preferably in criminal justice, health, public administration or social work. Applicants who do not have a master's degree in a field directly related to public affairs may be required to take courses at the master's level in preparation for doctoral level study. This preparatory course work requirement will be communicated at the time of acceptance into the program. These courses will not substitute for the doctoral degree requirements and will generally be taken prior to beginning the doctoral level course work. Admission decisions are made fall and spring semester.

In addition to the [general UCF graduate application requirements](#), applicants to this program must provide:

- One official transcript (in a sealed envelope) from each college/university attended for both bachelor's and master's degrees.
- Official, competitive GRE score taken within the last five years.
- A narrative statement of 1000 words or less describing the applicant's educational expectations, career aspirations, level of computer skills, and any special qualifications or experiences that may enhance the overall learning environment of the PAF program.
- Résumé.
- A writing sample, i.e., academic paper, report, etc.
- Three letters of recommendation from faculty or professionals who can assess the applicant's ability to succeed in a doctoral program.
- Applicants to this program are strongly encouraged to complete the necessary information requested for the ETS PPI (Personal Potential Index) report that is available during the GRE examination. All official PPI reports must be submitted directly to the UCF College of Graduate Studies (use UCF Institution Code: 5233).
- Skype interview may be requested

Admission to the Doctoral Program in Public Affairs is granted on a competitive basis. Meeting minimum UCF admission standards does not guarantee program admissions. Final admission is based on evaluation of the applicant's abilities, past performance, recommendations, match to the program, correspondence of the applicant's career and academic interests with those of the

core and affiliated faculty, and potential for completing the degree and making a significant contribution to Public Affairs.

Public Administration

CURRICULUM

Total Credit Hours Required:

~~57-60~~ Credit Hours Minimum beyond the Master's Degree

Students must complete ~~57-60~~ credit hours beyond the master's degree, including ~~fourteen-fifteen~~ courses (~~42-45~~ credit hours) above the master's level distributed in the following manner:

- a ~~five~~three-course, ~~15~~9-credit required discipline specific courses
- a ~~two~~ course, 6 credit required elective (may be taken outside students discipline)
- a ~~five~~three-course, ~~15~~9-credit required interdisciplinary Public Affairs substantive core
- a ~~four-six~~ course, ~~12~~18-credit required research methods and quantitative analysis methodological and statistical core
- a ~~one~~ course, 3-credit required practicum
- 15 credit hours of dissertation minimum

A maximum of 6 credit hours of Independent Study may be used as electives with adviser's approval.

Transfer work accepted by the PAF Program must have been taken as part of an approved plan of study for a doctoral program at UCF or elsewhere. A maximum of 6 credit hours taken at the doctoral level may be considered for transfer. The acceptance of transfer credit into the elective component is dependent upon the approval of the track coordinator in consultation with the PAF Program Director.

If students receive grades of "C+" or lower in a required course, they may be dismissed from the program. Also, all students who receive a grade of "C+" or lower in a required course must repeat the course and obtain a grade of "B-" or better prior to taking the qualifying examination.

A minimum of 3.0 graduate status GPA and program of study GPA is required to maintain graduate student status and for graduation. Students with a GPA of less than 3.0 may be dismissed from the program. Students with a GPA of less than 3.0 may be dismissed from the program.

Any student who receives an "F" grade in their doctoral course work will be dismissed from the program.

Required Courses—~~42-45~~ Credit Hours

Public Affairs Substantive Core~~Interdisciplinary Core~~—~~15-9~~ Credit Hours

- PAF 7000 Foundations of Public Affairs (3 credit hours)
- ~~PAF 7110 Ethics and Social Justice in Public Affairs (3 credit hours)~~

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Font: Bold

- PAF 7230 Strategic Change and Management ~~in~~for Public Affairs (3 credit hours)
- ~~PAF 7300 Policy Analysis in Public Affairs (3 credit hours)~~
- ~~PAF 7XXX Social Inquiry and Public Policy (3 credit hours)~~
- ~~PAF 7315 Public Policy: Microeconomic Applications (3 credit hours)~~

Methodological and Statistical Core Research Methods—12-18 Credit Hours

- PAF 7802 Advanced Research ~~Methods in~~Methodology for Public Affairs I(3 credit hours)
- ~~PAF 7806 Advanced Research Methods in Public Affairs II (3 credit hours)~~
- PAF 7804 Advanced ~~Quantitative Methods in~~Statistics for Public Affairs I: Multivariate Analysis (3 credit hours)
- ~~PAF 7805 Advanced Quantitative Methods in Statistics for~~ Public Affairs II: Survey of Statistical Methods (3 credit hours)
- PAF 7820 Qualitative Methods for Public Affairs (3 credit hours)
- PAF 7XXX Policy and Program Evaluation or Public Affairs (3 credit hours)

Advance Methodology (Students Pick One)

- PAF 7XXX Advanced Statistics for Public Affairs III: Continued Survey of Statistical Methods (3 credit hours) OR
- ~~PAF 7XXX Advanced Statistics for Public Affairs III: Structural Equation Modeling (3 credit hours) OR~~
- Pre-approved methodological or statistical course (3 credit hours)

Formatted: Tab stops: 0.31", Left

Practicum-3 Credit Hours

- PAF 7XXX Practicum in Community-Based Research (3 credit hours)
- At the end of the required coursework, students will take the Practicum in Community-Based Research course (PAF 7XXX). Led by a professor and placed within an interdisciplinary team, the practicum provides the student with the opportunity to use their substantive learning and apply their methodological and statistical tools to a real community problem. This experiential learning brings the student out to the community while bringing the community into the university.

Formatted: Indent: Left: 0.5", Space Before: 0 pt, After: 8 pt, Line spacing: Multiple 1.08 li, No bullets or numbering, Tab stops: 0.88", Left

Track Specialization—15-9 Credit Hours

Students should take the following three courses:

- PAD 7026 Advanced Seminar in Public Administration (3 credit hours)
- PAD 7057 Advanced Public Management (3 credit hours)
- PAD 7827 Collaborative Public Management (3 credit hours)

Formatted: Font: (Default) Times New Roman, 12 pt, Bold

Elective – 6 Credit Hours

Formatted: Normal, No bullets or numbering

Choose two additional courses from the following:

- PAD 7317 Program Design and Management (3 credit hours)
- PAD 7707 Advanced Research in Public Administration (3 credit hours)
- See advisor for appropriate methodological elective (3 credit hours)
- Directed independent study (3 credit hours)

Dissertation—15 Credit Hours

- PAF 7980 Dissertation Research

Social Work

TRACK DESCRIPTION

The Social Work Track in the Public Affairs PhD program prepares students for university faculty and research positions, as well as leadership roles in public, non-profit and private human service, health and community-based agencies, drawing upon research and evaluation skills.

[Read More ▼▲](#)

CURRICULUM

Total Credit Hours Required:

~~57-60~~ Credit Hours Minimum beyond the Master's Degree

Students must complete ~~57-60~~ credit hours beyond the master's degree, including ~~fourteen-fifteen~~ courses (~~42-45~~ credit hours) above the master's level distributed in the following manner:

- ~~a five~~three-course, ~~15~~9-credit required ~~discipline-track~~ specific courses
- ~~a two course, 6 credit elective (may be taken outside students discipline)~~
- a ~~five~~three-course, ~~15~~9-credit required ~~interdisciplinary~~ Public Affairs substantive core
- ~~a four~~six-course, ~~12~~18-credit required ~~research methods and quantitative analysis~~ methodological and statistical core
- a one course, 3-credit required practicum
- 15 credit hours of dissertation minimum

A maximum of 6 credit hours of Independent Study may be used as electives with adviser's approval.

Transfer work accepted by the PAF Program must have been taken as part of an approved plan of study for a doctoral program at UCF or elsewhere. A maximum of 6 credit hours taken at the doctoral level may be considered for transfer credit into the elective component is dependent upon the approval of the track coordinator in consultation with the PAF Program Director.

If students receive grades of "C+" or lower in a required course, they may be dismissed from the program. Also, all students who receive a grade of "C+" or lower in a required course must repeat the course and obtain a grade of "B-" or better prior to taking the qualifying examination.

A minimum of 3.0 graduate status GPA and program of study GPA is required to maintain graduate student status and for graduation. Students with a GPA of less than 3.0 may be dismissed from the program. Students with a GPA of less than 3.0 may be dismissed from the program.

Any student who receives an "F" grade in their doctoral course work will be dismissed from the program.

Required Courses—42-45 Credit Hours

Public Affairs Substantive Core Interdisciplinary Core—15-9 Credit Hours

Formatted: Font: Bold

- PAF 7000 Foundations of Public Affairs: People, Places, Policies & Paradigms (3 credit hours)
- ~~PAF 7110 Ethics and Social Justice in Public Affairs (3 credit hours)~~
- PAF 7230 Strategic Change and Management ~~in for~~ Public Affairs (3 credit hours)
- ~~PAF 7300 Policy Analysis in Public Affairs (3 credit hours)~~
- ~~PAF 7315 Public Policy: Microeconomic Applications (3 credit hours)~~
- PAF 7XXX Social Inquiry and Public Policy (3 credit hours)

Methodological and Statistical Core Research Methods—12-18 Credit Hours

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Font: Bold

- PAF 7802 Advanced Research Methodology~~Methods in for~~ Public Affairs ~~I~~ (3 credit hours)
- ~~PAF 7806 Advanced Research Methods in Public Affairs II (3 credit hours)~~
- PAF 7804 Advanced Quantitative Statistics for Methods in Public Affairs I: Multivariate Analysis (3 credit hours)
- ~~PAF 7805 Advanced Statistics for Quantitative Methods in~~ Public Affairs II: Survey of Statistical Methods (3 credit hours)
- PAF 7820 Qualitative Methods for Public Affairs (3 credit hours)
- PAF 7XXX Policy and Program Evaluation or Public Affairs (3 credit hours)

Formatted: Indent: Left: 0.25", First line: 0"

Formatted: Font: Bold

Formatted: Level 4, No bullets or numbering, Tab stops: 0", Left

Formatted: Level 4, Outline numbered + Level: 1 + Numbering Style: Bullet + Aligned at: 0.25" + Tab after: 0.5" + Indent at: 0.5"

Formatted: Font: Bold

Formatted: Level 4, No bullets or numbering, Tab stops: 0", Left

Formatted: Font: Bold

Formatted: Level 4, Outline numbered + Level: 1 + Numbering Style: Bullet + Aligned at: 0.25" + Tab after: 0.5" + Indent at: 0.5"

Advance Methodology (Students Pick One)

- PAF 7XXX Advanced Statistics for Public Affairs III: Continued Survey of Statistical Methods (3 credit hours) OR
- PAF 7XXX ~~Advanced Statistics for Public Affairs III:~~ Structural Equation Modeling (3 credit hours) OR

• Pre-approved methodological or statistical course (3 credit hours)

.

Practicum-3 Credit Hours

- PAF 7XXX Practicum in Community-Based Research (3 credit hours)

Formatted: Font: (Default) Times New Roman, 12 pt

Formatted: Normal, Indent: Left: 0.5", No bullets or numbering, Tab stops: 0.88", Left

At the end of the required coursework, students will take the Practicum in Community-Based Research course (PAF 7XXX). Led by a professor and placed within an interdisciplinary team, the practicum provides the student with the opportunity to use their substantive learning and apply their methodological and statistical tools to a real

community problem. This experiential learning brings the student out to the community while bringing the community into the university.

Formatted: Level 4, Indent: Left: 0.25",
No bullets or numbering

Track Specialization—15.9 Credit Hours

Students should take the following three courses:

- SOW 7494 Conducting Evidence-based Research in Social Work and Allied Fields (3 credit hours)
- SOW 7492 Theory Development in Social Work and Applied Social Science Research (3 credit hours)
- SOW 6383 Social Work Administration (3 credit hours)

Elective – 6 Credit Hours

Formatted: Font: Bold

Choose two additional courses from the following:

- SOW 7397 Social ~~Entrepreneurship~~Entrepreneurship in Public and Social Sectors (3 credit hours)
- See adviser for appropriate methodological elective (3 credit hours)
- Directed reading (3 credit hours)
- Directed independent study (3 credit hours)

Dissertation—15 Credit Hours

- PAF 7980 Dissertation Research

Assignment of Faculty Advisers

Upon acceptance of a student into the program, the program director provides students with an initial orientation and a general advising session. The track coordinator in conjunction with the PAF Program Director helps the student throughout the foundation stage of the program, assisting in the clarification of interests and goals and facilitating the introduction of students to faculty and research interests that can advance the student's program of study. Social Work Track students will be advised by the Social Work Track Coordinator. The track coordinator helps the student select elective courses, finalize the program of study, and facilitate the discussion and review of dissertation topics. The dissertation chair should be selected by the student prior to the completion of the dissertation prospectus.

Qualifying Examination

Following successful completion of all required courses, students are required to pass a qualifying examination. The examination is given at the end of fall or spring semesters. Students are given two opportunities to pass all sections of the exam. Students who fail any section twice

are dismissed from the program. Any student who fails any section of the qualifying exam twice will not be readmitted into the PAF program. This policy includes all tracks and/or any masters to PhD program(s) with the PAF program.

Candidacy Status

Students officially enter candidacy when the following has been accomplished:

- Completion of all course work, except for dissertation hours.
- Successful completion of the qualifying examination.
- Successful defense of the dissertation prospectus.
- The dissertation advisory committee is formed, consisting of approved graduate faculty and graduate faculty scholars.
- Submittal of an approved program of study.

Equipment Fee

Full-time students in the Public Affairs Program pay a \$40 equipment fee each semester that they are enrolled. Part-time students pay \$20 per semester.

Application Requirements

For information on general UCF graduate admissions requirements that apply to all prospective students, please visit the [Admissions](#) section of the Graduate Catalog. Applicants must [apply online](#). All requested materials must be submitted by the established deadline.

Applicants must hold a master's degree in Social Work from an accredited institution. Admission decisions are made fall and spring semesters.

In addition to the [general UCF graduate application requirements](#), applicants to this program must provide:

- [A degree in Social Work](#)
- One official transcript (in a sealed envelope) from each college/university attended for both bachelor's and master's degrees.
- Official, competitive GRE score taken within the last five years.
- A narrative statement of 1000 words or less describing the applicant's educational expectations, career aspirations, level of computer skills, and any special qualifications or experiences that may enhance the overall learning environment of the PAF program.
- Résumé.
- A writing sample, i.e., academic paper, report, etc.
- Three letters of recommendation from faculty or professionals who can assess the applicant's ability to succeed in a doctoral program.
- Applicants to this program are strongly encouraged to complete the necessary information requested for the ETS PPI (Personal Potential Index) report that is available

during the GRE examination. All official PPI reports must be submitted directly to the UCF College of Graduate Studies (use UCF Institution Code: 5233).

Admission to the Doctoral Program in Public Affairs is granted on a competitive basis. Meeting minimum UCF admission standards does not guarantee program admissions. Final admission is based on evaluation of the applicant's abilities, past performance, recommendations, match to the program, correspondence of the applicant's career and academic interests with those of the core and affiliated faculty, and potential for completing the degree and making a significant contribution to Public Affairs.

Application Deadlines



Program Recommendation Form

This form is to be used to revise, add, suspend, or delete degree programs, tracks, or certificate programs. If there are changes to a program and the changes will affect the program tracks also, one form may be used for this type of change.

PLEASE NOTE: The deadline for new tracks or certificates is **February 1 of each year**. Any proposal for new tracks or certificates received after this date will not be included in the next year's catalog. Revisions to existing programs, tracks, or certificates are **due by March 15**. Any proposals for revisions received after that date will not be included in the next year's catalog. Please include catalog copy (description, curriculum, contact information, application requirements, and application deadlines). For revisions – attach the catalog copy showing changes (use Track Changes in Word).

College/Unit(s) Submitting Proposal: Health and Public Affairs

Proposed Effective Term/Year: Summer 2014

Unit(s) Housing Program: School of Public Administration

Name of program, track and/or certificate: Master of Science in Urban and Regional Planning

Brief description of program (this description will show up in the graduate catalog copy): *Do not add complete catalog copy here.*

The Master of Science in Urban and Regional Planning program is designed to produce graduates with the analytical skills and managerial knowledge to pursue successful careers in urban, metropolitan, and regional planning and closely related fields. Students will receive an interdisciplinary, holistic educational experience emphasizing sustainability and socially responsible planning.

DELIVERY - Will program be delivered: ☒ Face to face ☐ Completely online ☐ Mixed delivery

Admissions deadlines: (Please specify if you have a different deadline for the track than for the program?)

as posted

Application requirements: (Please specify if you have different application requirements for the track than for the program? Will you admit directly to the track?)

as posted

Program Director(s) and contact information: (name, email, phone, campus address, program website address)

Dr. Christopher Hawkins // christopher.hawkins@ucf.edu // 407-823-2706

4364 Scorpius Street, Orlando, FL 32816-1395

www.cohpa.ucf.edu/pubadm



Page 2 of UCF Program Recommendation Form

Please check one: this action affects a: ☒ Program ☐ Track ☐ Certificate

Please check one: this action is a(n):

☐ Addition. Please proceed to Part A.

☒ Revision. If a revision applies to multiple tracks, please list them here and then proceed to Part A:

☐ Inactivation

☐ Temporary Suspension of Admissions. Give Length of Suspension:

Temporary suspension of admissions: The program will be removed from the online application. A notation will be entered in the graduate catalog indicating the length of the suspension of admissions. Currently enrolled students will not experience any issues with continued enrollment.

Inactivation: Admissions will be suspended for new students and the program will be removed from the online application. Students active in the program are eligible to complete the program under the appropriate criteria and an appropriate teach-out plan is required. The program will be removed from the catalog as of the approved term.

If you checked inactivation or you are temporarily suspending admissions, please go to Part B and complete it.

Signature Page

RECOMMENDATIONS

☒ Yes ☐ No Department Chair: Marylin Fiedli *support!* Date: 10-3-13

☒ Yes ☐ No College Curriculum Committee Chair: [Signature] Date: 10/23/13

☒ Yes ☐ No College Dean: [Signature] Date: 10/24/13

☐ Yes ☐ No Chair of GSC: _____ Date: _____

☐ Yes ☐ No Dean, College of Graduate Studies: _____ Date: _____

APPROVAL

Provost and Executive Vice President: _____ Date: _____

Distribution: After approval is received from the Provost, distribution will be to:

Department(s); College; Registrar; Associate Registrar; Institutional Research; Academic Services; Faculty Senate;
University Analysis and Planning Support; College of Graduate Studies

Part A – For additions or revisions of programs, tracks or certificates

Brief statement of rationale: (Please indicate the rationale, how it affects the unit and faculty teaching in and students enrolled in the program, track or certificate.)

For Revisions:

Brief listing of Program Changes: (Please indicate the changes in bullet format. If there are changes to the credit hours of the program, required courses or other requirements, please state those changes. Remember to attach the catalog copy showing changes, using Track Changes in Word.)

Change of name of program concentration area only:

Current: Health and Human Services Planning

New: Healthy Communities Planning

The new title better describes the scope and nature of the concentration.

Will students be moved from an existing program, track, or certificate into this new program, track, or certificate?

☐ Yes ☒ No

If yes, state the name of the program or track where students are currently enrolled and provide a list of students if possible:

Will students have the option to stay in their existing program, track, or certificate? ☒ Yes ☐ No

Name Change

Are you changing the name of an existing program, track, or certificate? ☐ Yes ☒ No

If applicable, provide a written agreement (email is fine) from all involved units that they are in support of, will provide courses to, or will participate in the program, track, or certificate. Please attach the correspondence and also list the units here.

If an addition, provide a statement of who is likely to enroll and why. Please state if there is licensure or certification that depends upon this education, etc. Also, complete the following table.

	Year 1	Year 2	Year 3
Headcount			
SCHs			

If an addition, indicate likely career or student outcomes upon completion: (What will students do? What will their job titles be?)

Part A - Continued

If an addition or there are substantial REVISIONS to existing tracks or certificates, please complete the following table on financial support: (Specify all forms of support – assistantships, fellowships, and tuition remission.)

	No. assistantship students	Source of funds	No. fellowship students (specify fellowship)	No. tuition remissions	Source of funds
Year 1					
Year 2					
Year 3					

Page 7 of UCF Program Recommendation Form

Checklist of items to be provided:

- ☐ Electronic graduate catalog copy for additions; track changes included if there are revisions. (required)
- ☐ Attach all appropriate course action requests that will be necessary to implement the changes. (required)
- ☐ Emails showing consultation with other units. (if applicable)
- ☐ If an addition, list of 1-3 students and 1-3 faculty for profiles in the graduate catalog (provide email address so Graduate Studies can contact them to write profiles and take photos). You may provide draft copy of profiles if you wish.
- ☐ If an addition, what disciplines does this program, track or certificate belong to? What other UCF graduate programs, tracks, or certificates are related to it? This information will be used to provide additional links for prospective students to search in the online graduate catalog.

Part B – For inactivations or suspensions of programs, tracks, or certificates

Are students currently enrolled in the program? ☐ Yes ☐ No

If yes, number of current students:

Please specify the intended time period of inactivation or suspension:

If program, track, or certificate is being inactivated or suspended, then attach a "teach out" plan for all current students specifying how they can finish the program or where students will be placed if moving to another program. The "teach out" plan should specify when courses will be offered to enable students to finish. Specify whether students will remain in the existing program to finish, and if so, when the completion date will be, whether students will be moved to another program, etc. Please provide a list of students where applicable.

Sample teach out plan: Enter the terms and courses that will be taught for each term throughout the last semester. Please delete course prefixes and numbers in this section if no teach out plan is required.

Fall 2012	Spring 2013	Summer 2013	Fall 2013	Spring 2014
EDF 7041	EDF 7041	EDF 7041	EDF 7041	EDF 7041
EDF 6442	EDF 6442	EDF 6442	EDF 6442	
EDF 7848	EDF 7848	EDF 7848		
EDF 6543	EDF 6543			
EDA 7503				

Checklist of items to be provided:

- ☐ Attach all appropriate course action requests that will be necessary to implement the changes. (required)
- ☐ E-mails showing consultation with other units. (if applicable)

PROGRAM DESCRIPTION

The Master of Science in Urban and Regional Planning program is designed to produce graduates with the analytical skills and managerial knowledge to pursue successful careers in urban, metropolitan, and regional planning and closely related fields. Students will receive an interdisciplinary, holistic educational experience emphasizing sustainability and socially responsible planning.

CURRICULUM

The Master of Science degree program in Urban and Regional Planning consists of 48 credit hours. Each student completes a core of nine courses (27 credit hours); a concentration in one of three areas: Environmental Planning, Health and Human Services Planning, or Transportation Planning (9 credit hours); General Electives (6 credit hours); and a Capstone Project (6 credit hours). No 4000-level courses may be used in this program. Courses and credit hours used for undergraduate degrees cannot also be counted toward the program, except for Senior Scholar students.

Total Credit Hours Required:

48 Credit Hours Minimum beyond the Bachelor's Degree

Required Courses—33 Credit Hours

Core—27 Credit Hours

- PAD 5336 Introduction to Urban Planning (3 credit hours)
- PAD 5337 Urban Design (3 credit hours)
- PAD 5338 Land Use and Planning Law (3 credit hours)
- PAD 5356 Managing Community and Economic Development (3 credit hours)
- PAD 6316 Planning Methods (3 credit hours)
- PAD 6353 Environmental Program Management Research (3 credit hours)
- PAD 6387 Transportation Policy (3 credit hours)
- PAD 6825 Cross-Sectoral Governance (3 credit hours)
- PAD 6847 Planning Healthy Communities (3 credit hours)

Capstone or Final Product—6 Credit Hours

The final product will be a studio experience for six hours.

- IDS 6953 Urban and Regional Planning Capstone I(3 credit hours)
- IDS 6954 Urban and Regional Planning Capstone II (3 credit hours)

Students work in teams for the final product in the planning degree program under the supervision of a faculty adviser from their areas of concentration: environmental planning, transportation planning, or planning healthy communities. Students work closely with community partners and may work with the Institute for Economic Competitiveness, the Institute

for Social and Behavioral Sciences, the Institute of Government, the Center for Public and Nonprofit Management, the Center for Community Partnership, or the Metropolitan Center for Regional Studies in conducting community-based research or training projects. Part of the capstone experience is a presentation of their final project.

Restricted Elective Courses—15 Credit Hours

General Electives—6 Credit Hours

Students take two general elective courses for six credit hours with the approval of their adviser. Generally, these courses are taken from the list of restricted electives below, from possibly a different concentration, to provide more breadth. Faculty members who conduct research in the area of concentration may serve as advisers in selecting general electives. An internship may be utilized by students to expand their experience in planning.

- Electives (6 credit hours)

Concentration Courses—9 Credit Hours

Students take three courses or nine credit hours from one primary area of concentration:

- Environmental Planning
- Health and Human Services Planning
- Transportation Planning

Environmental Planning

- CEG 5700 Geo-Environmental Engineering
- INR 6405 International Environmental Law
- PAD 6397 Managing Emergencies and Crises
- PAD 6716 Information Systems for Public Managers and Planners
- PCB 6035C Wetland Ecology
- PCB 6328C Landscape Ecology
- PCB 6365 Environmental Physiology
- PHM 5035 Environmental Philosophy
- PUP 6201 Urban Environmental Policy
- PUP 6208 Environmental Politics
- PUP 6247 Contemporary Issues in Environmental Politics
- SYD 5517 Environment and Society
- SYD 6428 Poverty, Homelessness and the Cities
- SYD 6515 Race, Class and Environmental Justice
- SYD 6516 Human Dimensions of Natural Resource Management

Health and Human Services Planning **Healthy Communities Planning**

- HSA 6128 Health Care Services Management
- HSA 6155 Health Economics and Policy

- HSA 6385 Health Care Quality Management
- HSC 6636 Issues and Trends in the Health Professions
- HSC 6911 Scientific Inquiry in the Health Profession
- PAD 6142 Nonprofit Organizations
- PAD 6397 Managing Emergencies and Crises
- PAD 6716 Information Systems for Public Managers and Planners
- PHC 6000 Epidemiology
- PHC 6146 Health Planning and Policy
- PHC 6420 Case Studies in Health Law
- SYD 5517 Environment and Society
- SYD 6428 Poverty, Homelessness and the Cities
- SYD 6515 Race, Class and Environmental Justice
- SYD 6516 Human Dimensions of Natural Resource Management
- SYO 6405 Sociology of Health and Illness

Transportation Planning

- CCE 5205 Construction Methods
- CCE 5006 Introduction to Construction Industry
- CCE 6036 Advanced Construction Planning and Control
- CEG 5700 Geo-Environmental Engineering
- CGN 6655 Regional Planning
- ENV 5335 Hazardous Waste Management
- PAD 6397 Managing Emergencies and Crises
- PAD 6716 Information Systems for Public Managers and Planners
- PCB 6328C Landscape Ecology
- TTE 5805 Geometric Design of Transportation Systems
- TTE 6270 Intelligent Transportation Systems
- TTE 6315 Traffic Safety Analysis
- TTE 6625 Mass Transportation Systems

Please note that students who wish to take transportation classes in the College of Engineering and Computer Science must first take this undergraduate transportation class: TTE 4004 Transportation Engineering.

Internship—3 Credit Hours

Students without practical administrative experience in the public sector are strongly advised to complete an internship (3 credit hours) as part of their electives.

- PAD 6946 Internship (3 credit hours)

Additional Program Requirements

Students must achieve a grade of "B" (3.0) or higher in every course listed under core requirements and in the Capstone Experience courses.

Students must maintain a program of study and graduate status GPA of 3.0 or higher and can only graduate with a graduate status GPA of 3.0 or higher.

INDEPENDENT LEARNING

Independent learning is demonstrated throughout the curriculum through the process of inquiry and dialogue. Tangible projects, such as research scholarly papers, internships, and the capstone experience also contribute to the self-development of students. The research study and final project in the Capstone Experience will focus on reviewing and analyzing contemporary research in a student's particular specialization within the profession in order to help students acquire knowledge and skills pertaining to research-based best practices in that specialization area. The Capstone Experience provides the independent learning experience.

Course Agenda

November 4, 2013

1. Course Additions

College of Business Administration Course Additions

Tabled – discuss with Sociology Department for possible conflicts.

QMB 7XXX **BA-Unknown** **3(3,0) Survey and Other Qualitative Data Analysis:** PR: Admission to business doctoral program. This course provides doctoral students with a foundation in survey development and the analysis of survey and other qualitative data applicable to business research. *Odd Summer.*

Abbrev: (30 of 30 chars) Survey & Other Qual Data Analy

Discussion with others: Course is being proposed as other options sought on campus have continually shrunk amidst budget cuts, and the Business PhD program has been unable to find appropriate level coursework in the area offered in any other college that would adequately prepare our students.

Rationale: Course provides key research skills required for business doctoral students doing survey-based research to examine psychological and sociological research issues in business. Course will be critical to students in multiple business doctoral program concentrations who plan to use survey methods for their dissertation research.

Majors taking course: PhD in Business: Accounting, Management and Marketing concentrations

College of Engineering and Computer Science Course Additions

Tabled – discuss with Biomedical Sciences for possible conflicts.

EEL 5XXX **ECS-Department of Electrical Engineering and Computer Science** **3(3,0)**
Biomedical Effects and Applications of Electromagnetic Energy: PR: EEL 3470 or C.I. RF and microwave energy and their interaction with biological materials. Specific biomedical effects such as absorption, thermal therapy, hyperthermia, etc will be discussed. *Even Spring.*

Abbrev: (34 of 30 chars) Biomed Effects/Applns of EM Energy

Majors taking course: none

EMA 5XXX **ECS-Department of Mechanical, Materials, and Aerospace Engineering** **3(3,0)**
Materials Science of Instrumentation for Clinical Applications: PR: General graduate standing in Engineering, Biomedical Science, Biotechnology, Chemistry or related disciplines or C.I. Study of engineering and materials concepts behind the clinical diagnostics currently used and under development, as well as technologies utilized in fabrication and characterization of these devices. *Odd Fall.*

Abbrev: (28 of 30 chars) Mat Sci Instru Clinical Apps

Rationale: In preparation for the new biomedical engineering emphasis in the engineering college and to have a general engineering course at the graduate level that will appeal to students in MSE and other programs for the materials issues in clinical diagnostics.

College of Health and Public Affairs Course Additions

HSA 7XXX	HPA-Department of Health Management and Informatics	3(3,0)
-----------------	--	---------------

Globalization and Health: PR: Admission to Public Affairs PhD program or C.I. This course examines effects of globalization on health. A large focus is public health and social determinants of health, including poverty, inequality, environment and culture. *Spring*.

Abbrev: (24 of 30 chars) Globalization and Health

Discussion with others: NA

Rationale: To provide students in the Public Affairs Phd track with an elective option that deals with global issues in health care.

PAF 7XXX	HPA-Unknown HPA Department	3(3,0)
-----------------	-----------------------------------	---------------

Policy and Program Evaluation for Public Affairs: PR: Admission to Public Affairs PhD or C.I. Course is designed to use empirical information to assess the effectiveness of policies and programs in public and nonprofit settings. *Fall*.

Abbrev: (29 of 30 chars) Policy & Program Eval for PAF

Discussion with others: None

Rationale: The Public Affairs PhD program is being revised to make it more consistent with COHPAs mission of being truly interdisciplinary and focused on real-world concerns within our communities. A competency-based approach was used to develop the curriculum to ensure that graduates would be able to effectively identify, understand, research and implement solutions to societal concerns.

Majors taking course: Public Affairs PhD

PAF 7XXX	HPA-Unknown HPA Department	3(3,0)
-----------------	-----------------------------------	---------------

Social Inquiry and Public Policy: PR: Admission to Public Affairs PhD or C.I. Course examines the philosophical foundations of social inquiry and the importance of theory in public policy and evaluation research. *Fall*.

Abbrev: (30 of 30 chars) Social Inquiry & Public Policy

Discussion with others: N/A

Rationale: The Public Affairs PhD program is being revised to make it more consistent with COHPA's mission of being truly interdisciplinary and focused on real-world concerns within our communities. A competency-based approach was used to develop the curriculum to ensure that graduates would be able to effectively identify, understand, research and implement solutions to societal concerns.

Majors taking course: Public Affairs PhD

PAF 7XXX	HPA-Unknown HPA Department	3(3,0)
-----------------	-----------------------------------	---------------

Advanced Statistics for Public Affairs III: Continued Survey of Statistical Methods: PR: Admission to Public Affairs PhD or C.I. An advanced statistical course that develops expertise in performing geographic information analysis, research syntheses, meta-analyses and economic analysis such as cost effectiveness analysis. *Spring.*

Abbrev: (30 of 30 chars) Adv Stats PAF III-Surv Sta Mth

Discussion with others: N/A

Rationale: The Public Affairs PhD program is being revised to make it more consistent with COHPA's mission of being truly interdisciplinary and focused on real-world concerns within our communities. A competency-based approach was used to develop the curriculum to ensure that graduates would be able to effectively identify, understand, research and implement solutions to societal concerns.

Majors taking course: Public Affairs PhD

PAF 7XXX **HPA-Unknown HPA Department** **3(3,0)**

Structural Equation Modeling: PR: Admission to Public Affairs PhD or C.I. Course introduces advanced methods that include causal thinking, predictor tree analysis, propensity source matching and analysis, latent growth curve modeling and multilevel modeling. *Spring.*

Abbrev: (28 of 30 chars) Structural Equation Modeling

Discussion with others: N/A

Rationale: The Public Affairs PhD program is being revised to make it more consistent with COHPA's mission of being truly interdisciplinary and focused on real-world concerns within our communities. A competency-based approach was used to develop the curriculum to ensure that graduates would be able to effectively identify, understand, research and implement solutions to societal concerns.

Majors taking course: Public Affairs PhD program

PAF 7XXX **HPA-Unknown HPA Department** **3(3,0)**

Practicum in Community-Based Research: PR: Admission to Public Affairs PhD or C.I. This course provides students an experiential engagement working with interdisciplinary teams and community partners to conduct and report on a community-engaged research study. *Spring.*

Abbrev: (32 of 30 chars) Practicum in Community-based Res

Discussion with others: N/A

Rationale: The Public Affairs PhD program is being revised to make it more consistent with COHPA's mission of being truly interdisciplinary and focused on real-world concerns within our communities. A competency-based approach was used to develop the curriculum to ensure that graduates would be able to effectively identify, understand, research and implement solutions to societal concerns.

Majors taking course: Public Affairs PhD

2. Special Topics Additions

College of Engineering and Computer Science Special Topics Additions

**ECS-Department of Industrial Engineering
and Management Systems**

ESI 6938

3(3,0)

Stochastic Optimization - Models, Algorithms and Application: PR: ESI 5306 or C.I. This course will cover both stochastic programming and robust optimization. Models, Algorithms and Applications will be discussed. *Occasional*.

Abbrev: (30 of 30 chars) Stoch. Optim. Models and Appl.

Discussion with others: The requester/instructor, Qipeng Phil Zheng, has searched through the graduate catalog at UCF and found no course have overlap with this course. In addition, the instructor has contacted graduate coordinators in Electrical, Computer Science, and Mathematics. We have not received any response reporting duplications and conflicts.

College of Health and Public Affairs Special Topics Additions

**HPA-Department of Health Management and
Informatics**

HSA 7939

3(3,0)

ST: Globalization and Health: PR: Admission to Public Affairs PhD or C.I. This course examines effects of globalization on health. A large focus is public health and social determinants of health, including poverty, inequality, environment and culture. *Occasional*.

Abbrev: (28 of 30 chars) ST: Globalization and Health

Discussion with others: NA

PAF 7939

HPA-Unknown HPA Department

3(3,0)

ST: Social Inquiry and Public Policy: PR: Admission to Public Affairs PhD Program or C.I. Course examines the philosophical foundations of social inquiry and the importance of theory in public policy and evaluation research. The course addresses the use and usefulness of social sciences in informing public policy. *Occasional*.

Abbrev: (31 of 30 chars) ST: Social Inquiry & Pub Policy

Discussion with others: N/A

PAF 7939

HPA-Unknown HPA Department

3(3,0)

ST: Advanced Statistics for Public Affairs III: Continued Survey of Statistical Methods: PR: Admission to PhD Program, Adv Stats PAF I, and Adv Stats PAF II or C.I. An advanced statistical course that develops expertise in performing geographic information analysis, research syntheses, meta-analyses and economic analysis such as cost effectiveness analysis. *Occasional*.

Abbrev: (30 of 30 chars) Adv Stat PAF III: Surv Sta Mth

Discussion with others: N/A

PAF 7939

HPA-Unknown HPA Department

3(3,0)

ST: Structural Equation Modeling: PR: Admission to PhD Program, Adv Stats PAF I, and Adv Stats PAF II or C.I. Course introduces advanced methods that include casual thinking, predictor tree analysis, propensity score matching and analysis, latent growth curve modeling, and multilevel thinking. *Occasional*.

Abbrev: (29 of 30 chars) ST: Structural Equation Model

Discussion with others: N/A

PAF 7939 **HPA-Unknown HPA Department** **3(3,0)**
ST: Policy and Program Evaluation for Public Affairs: PR: Admission to Public Affairs PhD program. Course is designed to use empirical information to assess the effectiveness of policies and programs in public and nonprofit settings. *Occasional*.
Abbrev: (30 of 30 chars) ST:Policy & Prgrm Eval for PAF

3. Course Revisions

College of Arts and Humanities Course Revisions

ENC 5276 **~~Writing/Consulting: Theory and Practice~~** **3(3,0)**
Theory and Practice of Tutoring Writing
PR: ~~Graduate standing or senior~~ Admission to program, graduate standing or C.I.
The theory and practice of assessing and responding to writing as a collaborator (as opposed to evaluator).
Abbrev (32 of 30): ~~Writing Consult: Theory Pr~~ Theory Practice Tutoring Writing
Discussion with others: N/A
Rationale: This is a request for course name change only. The new name more clearly reflects the topic and focus of the course.
Majors taking course: M.A, in Rhetoric and Composition students
There are no programs that list ENC 5276.

College of Engineering and Computer Science Course Revisions

EML 5456 **Turbines for Sustainable Power** **3(3,0)**
PR: EGM 3601, (EGN 3365 or EMA 3706), (EML 3701 or EAS 3101); CR: ~~(EML 4220 or EAS 4210)~~, EML 4142.
Multidisciplinary aspects of turbine design for sustainable power generation including aerodynamics to combustion and emissions to reliability; covers multiple applications of convention and green technology.
There are no programs that list EML 5456.

College of Health and Public Affairs Course Revisions

PAD 6353 **~~Environmental Program Management~~** **3(3,0)**
Research
Environmental Planning and Policy
PR: Admission to MSURP, Urban & Regional certificate or EMHS certificate.

~~Research~~ Underlying concepts, approaches and critical issues in the field of environmental programs, problems, issues, planning and policies to prepare persons working for or entering government service for environmental program staff or management responsibilities.
management. Environmental planning processes will be examined from various political/geographical scales and within a policy content.

Abbrev (29 of 30): ~~Envir Program Mgmt Research~~ Environment Planning & Policy

Term Offered: ~~Occasional~~ Spring

Discussion with others: N/A - existing course

Rationale: The focus of the course is not environmental program management or research. It has shifted to environmental planning and policy issues.

Majors taking course: Master of Urban and Regional Planning, Urban and Regional Planning graduate certificate and Emergency Management and Homeland Security certificate.

There are no programs that list PAD 6353.

PAD 7827

**~~Collaborative Public Management~~
Network Governance**

3(3,0)

PR: Admission to Public Affairs Ph.D. program or C.I.

Analysis of theory, skills and processes of designing, developing, evaluating and managing networks in a public policy and management setting with emphasis on building capacity across organization and sectoral boundaries.

Abbrev (18 of 30): ~~Collaborative Public Mgmt~~ Network Governance

Term Offered: ~~Even Fall~~ Odd Fall, Even Spring

Discussion with others: NA - existing course

Rationale: The complex public problems require productive collaboration across different organizations, professions and sectors. Network governance refers to inclusive and participatory approaches to public/decision-making, collective action and implementation This course is designed to address ways to work together across institutional, geographic, economic and social boundaries in many different policy domains. The current name does not reflect the broad coverage of this course.

Majors taking course: Public Affairs PhD

There are no programs that list PAD 7827.

PAF 7000

**~~Foundations of Public Affairs~~
Foundations of Public Affairs: People,
Places, Policies and Paradigms**

3(3,0)

PR: Admission to Public Affairs PhD Program or C.I.

~~Introduction to Public Affairs – with special emphasis~~ Provides an overview of public affairs and is taught from an interdisciplinary perspective focused on the interrelationships among criminal justice, health services administration, public administration and social work. necessary components to effectively address community-based problems.

Discussion with others: NA - existing course

Rationale: The Public Affairs PhD program is being revised to make it more consistent with COHPAs mission of being truly interdisciplinary and focused on real-world concerns within our communities. A competency-based approach was used to develop the curriculum to ensure that graduates would be able to effectively identify, understand, research and implement solutions to societal concerns.

Majors taking course: Public Affairs PhD

There are no programs that list PAF 7000.

PAF 7230	Strategic Change and Management in Public	3(3,0)
	Affairs	
	Strategic Change and Management for Public Affairs	

PR: Admission to Ph.D: Public Affairs PhD Program or C.I.

~~Traditional organizational behavior in public affairs within the context of public agency interests~~

~~Course deals with change in: organizations, governance relationships and the demand for organizational change- communities. The course uses a "tools" approach.~~

Abbrev (31 of 30): ~~Strat Change & Mgmt in Pub Af~~ Strategic Change & Mgmt for PAF

Term Offered: ~~Fall~~ Fall, Spring

Discussion with others: NA - existing course

Rationale: The Public Affairs PhD program is being revised to make it more consistent with COHPA's mission of being truly interdisciplinary and focused on real-world concerns within our communities. A competency-based approach was used to develop the curriculum to ensure that graduates would be able to effectively identify, understand, research and implement solutions to societal concerns.

Majors taking course: Public Affairs PhD

There are no programs that list PAF 7230.

PAF 7820	Seminar in Qualitative Methods in Public	3(3,0)
	Affairs	
	Qualitative Methods for Public Affairs	

PR: Admission to Public Affairs PhD Program and PAF 7802 or C.I.

~~Qualitative Course is an overview of qualitative research methods and their application to the study of in interdisciplinary and mixed methods community-based public affairs. Methods examined include case studies, focus groups, ethnographic studies, qualitative interviews, and content analysis- affairs research.~~

Abbrev (27 of 30): ~~Sem in Qual Meth in Public Af~~ Qualitative Methods for PAF

Term Offered: ~~Occasional~~ Fall

Discussion with others: N/A- Existing Course

Rationale: The Public Affairs PhD program is being revised to make it more consistent with COHPs mission of being truly interdisciplinary and focused on real-world concerns within our communities. A competency-based approach was used to develop the curriculum to ensure that graduates would be able to effectively identify, understand, research and implement solutions to societal concerns.

Majors taking course: Public Affairs PhD.

There are no programs that list PAF 7820.

PAF 7802	Advanced Research Methods in Public Affairs-I Advanced Research Methodology for Public Affairs	3(3,0)
-----------------	--	---------------

PR: Admission to Public Affairs PhD Program or C.I.

~~Advanced Course focuses on the nature and process of scientific inquiries including specific methods for conducting social science methodology. Critical evaluation of research; the design and conduct of research. A solid background research in research methodology is required. a community setting.~~

Abbrev (28 of 30): ~~Adv Res Methods in Pub Aff I~~ Adv Research Methods for PAF

Discussion with others: N/A-Existing Course

Rationale: The Public Affairs PhD program is being revised to make it more consistent with COHPA's mission of being truly interdisciplinary and focused on real-world concerns within our communities. A competency-based approach was used to develop the curriculum to ensure that graduates would be able to effectively identify, understand, research and implement solutions to societal concerns.

Majors taking course: Public Affairs PhD

There are no programs that list PAF 7802.

PAF 7804	Advanced Quantitative Methods-I Advanced Statistics for Public Affairs I: Multivariate Analysis	3(3,0)
-----------------	---	---------------

PR: Admission to Public Affairs PhD Program or C.I.

~~An investigation of advanced statistical course that efficiently and effectively perform multivariate modeling and analyze multivariate statistical data analysis strategies, including presentation of results, building upon knowledge of hypothesis testing and multivariate statistics. to address critical issues in public affairs.~~

Abbrev (30 of 30): ~~Advanced Quant Methods I~~ Adv Stats PAF I: Multivar Anal

Discussion with others: N/A-Existing Course

Rationale: The Public Affairs PhD program is being revised to make it more consistent with COHPA's mission of being truly interdisciplinary and focused on real-world concerns within our communities. A competency-based approach was used to develop the curriculum to ensure that graduates would be able to effectively identify, understand, research and implement solutions to societal concerns.

Majors taking course: Public Affairs PhD

There are no programs that list PAF 7804.

PAF 7805	Advanced Quantitative Research Methods in Public Affairs-II Advanced Statistics for Public Affairs II: Survey of Statistical Methods	3(3,0)
-----------------	--	---------------

PR: Admission to Public Affairs PhD Program and PAF 7804. 7804 or C.I.

~~Advanced principles~~ Introduction to an array of statistical modeling techniques for different types of data and methods employed in PAF applied research. Emphasis on research designs. Coverage of theory and application of structural equation modeling techniques/research methods to the development of causal models. each technique.

Abbrev (30 of 30): ~~Adv Quantitative Res Mthds II~~ Adv Stats PAF II: Sur Stat Mth Rationale:

The Public Affairs PhD program is being revised to make it more consistent with COHPA's mission of being truly interdisciplinary and focused on real-world concerns within our communities. A competency-based approach was used to develop the curriculum to ensure that graduates would be able to effectively identify, understand, research and implement solutions to societal concerns.

Majors taking course: Public Affairs PhD

There are no programs that list PAF 7805.

4. Course Deletions

College of Engineering and Computer Science Course Deletions

EGN 6721C **ECS-Department of Industrial Engineering and Management Systems** **3(2,3)**
Experimental Methods for High Performance Engine Manufacturing PR: EGN 5270C; ESI 6247; STA 5205 OR STA 6207; or C.I. This course examines the unique problems encountered when one-off manufacturing of high performance engines due to the high level of component interaction.
There are no programs that list EGN 6721C.

EGN 5720 **ECS-Department of Industrial Engineering and Management Systems** **3(2,3)**
Internal Combustion Engine Analysis and Optimization PR: EGN 3343 or EGN 3358 or C.I. Internal combustion engine operating principles. Topics covered include engine design and operating parameters, combustion, thermodynamics, induction flow, and basic mathematical models.
There are no programs that list EGN 5720.

EGN 5858C **ECS-Department of Industrial Engineering and Management Systems** **3(2,1)**
Prototyping and Product Realization PR: Basic knowledge and/or experience in CAD/CAM technology or C.I. Product design and development cycle including design for functionality and manufacturability. Fundamentals, applications and practice of rapid prototyping and reverse engineering technologies.
There are no programs that list EGN 5858C.

DIG 6775 **ECS-Department of Industrial Engineering and Management Systems** **3(3,0)**

Virtual Reality PR: EIN 5255C or DIG 5875C. Gives students an appreciation for the uses and complexity of virtual reality systems by building a simple environment and writing a research paper.

There are no programs that list DIG 6775.

5. Course Continuations