Graduate Council Curriculum Committee
November 12, 2009
12:00 p.m., MH 243

Agenda

1. Welcome and call to order
2. Approval of minutes from meeting of 10/29
3. Review of Graduate Equipment Fee Requests
4. Review of Material and Supplies Fee requests
5. Addition of an American Humanics option to the Master of Nonprofit Management, COHPA
6. Course revision to the Emergency Management and Homeland Security certificate, COHPA
7. Course revisions to the Medical-Speech Language Pathology certificate, COHPA
8. Deletion of the Multicultural/Multilingual Speech-Language certificate, COHPA
9. Course deletion to the Corrections Leadership Certificate, COHPA
10. Course revision to the Criminal Justice Master's Professional track, COHPA
11. Courses and special topics
12. Adjournment

Members of the Graduate Council Curriculum Committee:

Deborah Breiter, RCHM
Naim Kapucu, COHPA
Ram Mohapatra, COS – Chair
Joyce Nutta, COE
Tison Pugh, CAH
Martin Richardson, COP
Susan Chase, CON
Sergio Tafur, GSA
James Turkson, COM
Art Weeks, CECS
Patricia Bishop, Ex Officio for CGS
Max Poole, Liaison for CGS

University of Central Florida

Graduate Equipment Fee Request Form

Forward to your college office

This form is to be used for requests to add, change, or delete equipment fee requests for a program. All requests for the next catalog must be submitted by October 31 for the **November** agenda deadline of the Graduate Council Committee (Dean Patricia Bishop).

Request routing: 1) Department Chair to College Dean's Office; 2) Dean's Office; 3) Graduate Council Curriculum Committee; 4) Provost's office; 5) University Board of Trustees — information only.

Under the rules of the Board of Trustees for the University of Central Florida, equipment fees may be assessed for the use and replacement of equipment. Fees take effect in the fall semester of each year. Departments must maintain detailed accounting of all expenditures and report them to the Dean of the Graduate College on July 1 of each year.

Use one form for each program request:

Date Submitted: 10/1/2009 **College:** Sciences

Department: Nicholson School of Communication **Submitted by:** Walter Peters, Director, College of Sciences Technology

Degree program: Interpersonal Communication, Mass Communication

Equipment Fees:

Total graduate student enrollment: **Full-time** 97* **Part-time** 86* * - total for fall/spring/summer enrollment (3 semesters)

Fee amount per semester: **Full-time** $16 **Part-time** $8

Provide Justification for the Request:

Nicholson School of Communication Room 208 hosts a graduate class that utilizes statistical software all Communication graduate candidates use in order to complete requirements of their degree. This request covers the cost of the statistical software in addition to an emergency contingency to cover any rise in software cost.

Provide detailed cost information about the expenses for which the fee is to be assessed.

Equipment	Cost	Lifetime
None	0	0
Total of Costs:	0	0

Equipment replacement/upgrade cost/year: $5120

Maintenance Plans	Cost	Lifetime
SPSS Software Licenses (23 computers)	$1725	$8625
Emergency Contingency	$500	$2500
Total of Costs:	$2225	$11125

Maintenance plans and maintenance cost/year: $2225

Total cost for equipment replacement, upgrade, maintenance, and maintenance contracts per year: $2225

Any special conditions or exemptions must be identified:

Approval Signatures

Department Chair — **Date** 9-15-2009

College Academic Standards — **Date** 10/8/09

College Dean — **Date** 10/8/09

Graduate Council — **Date**

Academic Affairs — **Date**

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Use one form for each program request:

Date Submitted: 10-14-09 **College:** Engineering and Computer Science

Department: Engineering Technology **Submitted by:** _____

Degree program: MS Technology

Equipment Fees:

Fall graduate student enrollment: N/A **Full-time** N/A **Part-time** N/A

Fee amount per semester: $0 **Full-time** $0 **Part-time** $0

Provide Justification for the Request:

This change is being submitted since there will no longer be a need for additional equipment purchases related to these programs.

Provide detailed cost information about the expenses for which the fee is to be assessed.

Equipment	Cost	Lifetime
Total of Costs:	0	0

Equipment replacement/upgrade cost/year: _____

Maintenance Plans	Cost	Lifetime
Total of Costs:	0	0

Maintenance plans and maintenance cost/year: _____

Total cost for equipment replacement, upgrade, maintenance, and maintenance contracts per year: _____

Any special conditions or exemptions must be identified:

Payment Details

Account Number to Deposit Fees: _____

Item Type: _____

Contact Person: _____

Phone Number: 407-823-4740

Approval Signatures

Department Chair _____ **Date** _____

College Academic Standards Charles H Kelly **Date** 10/15/09

College Dean _____ **Date** _____

Graduate Council _____ **Date** _____

Academic Affairs _____ **Date** _____

Memorandum

To: Graduate Council Committee

From: College of Engineering and Computer Science

Date: 10/14/2009

Re: Removal of Equipment Fee for Engineering Technology programs

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Removal of Equipment Fee from MS Technology program

Rationale for changes:

Due to the recent decision to no longer offer the MS program currently housed in the Engineering Technology department we request that the Equipment Fee for this program be change to $0. This change is being submitted since there will no longer be a need for additional equipment purchases related to this program.

Materials & Supplies Fee Requests for Graduate Courses for FALL 2010

COURSES	CURRENT FEE	REQUESTED FEE		JUSTIFICATION	APPROVED FEE	COMMENTS
College of Arts & Humanities						
Art						
FIL 5419 Developing the Screenplay	$0.00	$45.00		Script duplication: 500 pages x .09 copying expense.		
FIL 6146 Screenplay Refinement	$0.00	$45.00		Script duplication: 500 pages x .09 copying expense.		
FIL 6596 Advanced Directing Workshop	$0.00	$20.00		Theatre tickets: 2 @ $10 each		
FIL 6619 Guerilla Marketing	$0.00	$45.00		Website server space/domain name for the semester, $20; print run of cards/flyers to promote various films, $25.		
FIL 6649 Microbudget Production Management II	$0.00	$45.00		1 photocopying, $7; 5 binders @ $6 each; 5 sets of 5 tabs @ $1.50 each.		
College of Education						
Teaching & Learning Principles						
MAE 5318 Curriculum Methods in Elementary School Math	$0.00	$10.00		Students create manipulatives in this course for use in their future teaching as sell as for experiences. Cost of items per student: paper plates, $1.00; dot stickers, $2.50; construction paper, $1.50; index cards, $2.00; brad fasteners, $3.00.		
College of Sciences						
Anthropology						
ANG 5XXX Quantitative Research in Anthropology	$0.00	$40.00		This fee will go toward the purchase of several SPSS licenses (currently $75 each) for the Anthropology Student Computer Lab, which is available for student use.		
Biology						
ZOO 5486 Mammalogy	$15.00	$0.00		Lab has been deleted.		
Psychology						
CLP 6XXX Career and Lifestyle Assessment	$0.00	$30.00		This is an assessment course that requires students to use copyrighted forms, worksheets, and materials. Cost of items per student: WJ III test of achievement forms, $6.56; CAI-enhanced Q local interpretive report, $9.65; ABAS-II adult forms, $5.44; Vineland-II survey interview forms, $5.92; quality of life inventory answer and worksheets, $2.14; WRAT-4 blue test/response forms, $1.72.		

University of Central Florida

Materials and Supplies Fee Request Form

☐ Course Addition ■ Course Revision

Forward to your college office

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Request Routing: 1) Department Chair to College Dean's Office; 2) Dean's Office approved and enters data in online Course Action data base; 3) Graduate or Undergraduate committees review and Graduate or Undergraduate Dean submits to Provost; 4) Provost approves or disapproves request.

Materials and supplies fees must be used for expendable or consumable items that are above and beyond the normal materials and supplies used in classroom instruction (lab, clinical, studio supplies) and cannot be used for personnel services or equipment purchase/rental. Maximum amount is $45.00.

Date Submitted: October 15, 2009 **College:** CAH

Department: FILM DEPARTMENT

Course Prefix & Number: FIL 5419 **Course Title:** Developing the Screenplay

Fees:
One course per form. Round fee to the nearest half dollar.

Current Fee Per Student: $0 **Requested Fee Per Student:** $45

Estimated Annual Enrollment: 10 **Revenue from Enrollment:** $450

Provide Justification for the Request:

Students are required to write a feature length film screenplay in the course. Each of their scripts is copied four times during the term for distribution to the professor and to the other students for review, comment, and discussion.

Provide detailed cost information (per student) about the expenses for which the fee is to be assessed.

No. of Units	Description	Estimated Cost
1	Script duplication: 500 pages x .09 copying expense	$45.00
	Total Cost of Items Per Student:	$45.00

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Materials and Supplies Fee Request Form

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Date Submitted: October 15, 2009 **College:** CAH

Department: FILM DEPARTMENT

Course Prefix & Number: FIL 6146 **Course Title:** Screenplay Refinement

Fees:
One course per form. Round fee to the nearest half dollar.

Current Fee Per Student: $0 **Requested Fee Per Student:** $45

Estimated Annual Enrollment: 10 **Revenue from Enrollment:** $450

Provide Justification for the Request:

Students are required to write a feature length film screenplay in the course. Each of their scripts is copied four times during the term for distribution to the professor and to the other students for review, comment, and discussion.

Provide detailed cost information (per student) about the expenses for which the fee is to be assessed.

No. of Units	Description	Estimated Cost
1	Script duplication: 500 pages x .09 copying expense	45.00
	Total Cost of Items Per Student:	45.00

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Date Submitted: October 15, 2009 **College:** CAH

Department: FILM DEPARTMENT

Course Prefix & Number: FIL 6596 **Course Title:** Advanced Directing Workshop

Fees:
One course per form. Round fee to the nearest half dollar.

Current Fee Per Student: $0 **Requested Fee Per Student:** $20

Estimated Annual Enrollment: 10 **Revenue from Enrollment:** $200

Provide Justification for the Request:

Students are required to attend two theater performances and meet with cast/directors during the semester.

Provide detailed cost information (per student) about the expenses for which the fee is to be assessed.

No. of Units	Description	Estimated Cost
2	Theater Tickets	$20
	Total Cost of Items Per Student:	$20

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Materials and supplies fees must be used for expendable or consumable items that are above and beyond the normal materials and supplies used in classroom instruction (lab, clinical, studio supplies) and cannot be used for personnel services or equipment purchase/rental. Maximum amount is $45.00.

Date Submitted: October 15, 2009 **College:** CAH

Department: FILM DEPARTMENT

Course Prefix & Number: FIL 6619 **Course Title:** Guerilla Marketing

Fees:

One course per form. Round fee to the nearest half dollar.

Current Fee Per Student: $0 **Requested Fee Per Student:** $45

Estimated Annual Enrollment: 10 **Revenue from Enrollment:** $450

Provide Justification for the Request:

As field experience to explore and test methods and effectiveness of non-traditional marketing strategies for films, students are required to promote films (and filmmakers) showcased at local film festivals (e.g. the Orlando Hispanic Film Festival, the Annual Global Peace Film Festival, e

Provide detailed cost information (per student) about the expenses for which the fee is to be assessed.

No. of Units	Description	Estimated Cost
1	Website server space/domain name for the semester	$20
1	Print run of cards/flyers to promote various films	$25
	Total Cost of Items Per Student:	$45

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Materials and supplies fees must be used for expendable or consumable items that are above and beyond the normal materials and supplies used in classroom instruction (lab, clinical, studio supplies) and cannot be used for personnel services or equipment purchase/rental. Maximum amount is $45.00.

Date Submitted: October 15, 2009 **College:** CAH

Department: FILM DEPARTMENT

Course Prefix & Number: FIL 6649 **Course Title:** Microbudgt Pdctn Mgt II

Fees:
One course per form. Round fee to the nearest half dollar.

Current Fee Per Student: $0 **Requested Fee Per Student:** $45

Estimated Annual Enrollment: 10 **Revenue from Enrollment:** $450

Provide Justification for the Request:

There are no textbooks for this course. Students are required to assemble a production notebook to be distributed to members of an external review board comprised of film representatives. The book contains a script, schedule, budget, business plan, and research to be duplicated for

Provide detailed cost information (per student) about the expenses for which the fee is to be assessed.

No. of Units	Description	Estimated Cost
1	Photocopying	$7
5	Binders @ $6	$30
5	Sets of 5-tabs @ $1.50	$8
	Total Cost of Items Per Student:	$45

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Request Routing: 1) Department Chair to College Dean's Office; 2) Dean's Office approved and enters data in online Course Action data base; 3) Graduate or Undergraduate committees review and Graduate or Undergraduate Dean submits to Provost; 4) Provost approves or disapproves request.

Materials and supplies fees must be used for expendable or consumable items that are above and beyond the normal materials and supplies used in classroom instruction (lab, clinical, studio supplies) and cannot be used for personnel services or equipment purchase/rental. Maximum amount is $45.00.

Date Submitted: 9/30/2009 **College:** Education

Department: Teaching & Learning Principles

Course Prefix & Number: MAE5318 **Course Title:** Curriculum Methods in Elememtary School Math

Fees:
One course per form. Round fee to the nearest half dollar.

Current Fee Per Student: n/a **Requested Fee Per Student:** $10.00

Estimated Annual Enrollment: 30 **Revenue from Enrollment:** $300.00

Provide Justification for the Request:

Students create manipulatives in this course for use in their future teaching as well as for experiences.

Provide detailed cost information (per student) about the expenses for which the fee is to be assessed.

No. of Units	Description	Estimated Cost
50	Paper Plates	1.00
500	Dot Stickers	2.50
1/3 pack	Construction Paper	1.50
1 pack	Index Cards	2.00
1 pack	Brad Fastners	3.00
	Total Cost of Items Per Student:	10.00

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Materials and Supplies Fee Request Form

☑ Course Addition ☐ Course Revision

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Materials and supplies fees must be used for expendable or consumable items that are above and beyond the normal materials and supplies used in classroom instruction (lab, clinical, studio supplies) and cannot be used for personnel services or equipment purchase/ rental. Maximum amount is $45.00.

Date Submitted: 4/09/2009 **College:** Sciences

Department: Anthropology

Course Prefix & Number: ANG5XXX **Course Title:** Quantitative Research in Anthropology

Fees:

One course per form. Round fee to the nearest half dollar.

Current Fee: new course **Requested Fee:** $40

Estimated Annual Enrollment: 15 **Revenue from Enrollment:** $600

Provide Justification for the Request:

This fee will go toward the purchase of several SPSS licenses (currently $75 each) for the Anthropology Student Computer Laboratory, which will be available for student use.

Provide detailed cost information (per student) about the expenses for which the fee is to be assessed.

Items (per student)	Estimated Cost
~50% of the cost of one SPSS software site license	$40
Total of Costs:	$40

Approval Signatures

Department Chair	A Q F Chase	Date 4/09/2009
College Academic Standards		Date
College Dean		Date 4/16/09
Graduate Council		Date
Academic Affairs		Date

University of Central Florida

Materials and Supplies Fee Request Form

■ Course Addition ☐ Course Revision

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Request Routing: 1) Department Chair to College Dean's Office; 2) Dean's Office approved and enters data in online Course Action data base; 3) Graduate or Undergraduate committees review and Graduate or Undergraduate Dean submits to Provost; 4) Provost approves or disapproves request.

Materials and supplies fees must be used for expendable or consumable items that are above and beyond the normal materials and supplies used in classroom instruction (lab, clinical, studio supplies) and cannot be used for personnel services or equipment purchase/rental. Maximum amount is $45.00.

Date Submitted: 9/8/09 **College:** Sciences

Department: Psychology

Course Prefix & Number: CLP 6XXX **Course Title:** Career and Lifestyle Assessment

Fees:
One course per form. Round fee to the nearest half dollar.

Current Fee Per Student: n/a **Requested Fee Per Student:** $30.00

Estimated Annual Enrollment: 15 **Revenue from Enrollment:** $450.00

Provide Justification for the Request:

This is an assessment course that requires students to use copyrighted forms, worksheets, and materials that are itemized below.

Provide detailed cost information (per student) about the expenses for which the fee is to be assessed.

No. of Units	Description	Estimated Cost
45	WJ III Tests of Achievement, Form A Test Records ($3.28 ea x 2 administrations)	$6.56
45	CAI-Enhanced Q Local Interpretive Report ($9.65 ea x 1 administration)	$9.65
45	ABAS-II Adult Forms ($2.72 ea x 2 administrations)	$5.44
45	Vineland-II Survey Interview Forms ($2.96 ea x 2 administrations)	$5.92
15	Quality of Life Inventory answer and worksheets ($2.14 ea x 1 administration)	$2.14
45	WRAT - 4 Blue Test/Response Forms (1.72 ea x 1 administration)	$1.72
	Total Cost of Items Per Student:	$31.43

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Course Action Request Form

☐ Course Addition ☑ Course Revision ☐ Course Deletion

Forward to your college office

Course Information NOTE: *Course additions and course revisions must be accompanied by a course syllabus and rationale.*
Note: Departments must also submit an electronic syllabus to the college curriculum person.

College: Sciences Department: Biology

Department Chair: Dr. Ross Hinkle Phone: 407-823-1333

Academic Affairs Approved Instructor: Dr. Graham Worthy

	Course Prefix	Number	Title	Credit Hours Ex.: 3(3,0)
Course Prefix	ZOO	5486C	Mammalogy	4(2,6)
New or Proposed Revision	ZOO	5486	Mammalogy	4(4,0)

17 Char. Abbreviation: Mammalogy

30 Char. Abbreviation: Mammalogy

Course Description (25 word limit) (If course revision, underscore changes.):

Study of the diversity and biology of mammals from an evolutionary perspective.

Will lab fees be charged? ☐Yes ☑No Repeat for credit? ☐Yes ☑No How many times?

If course is repeatable, explain what will remain the same and what will change when the course is repeated.

If course is repeatable, who approves content before a course is repeated?

NOTE: *For a repeatable course, indicate in the syllabus what will remain the same and what will change when the course is repeated. Also indicate who approves content before a course is repeated.*

Prerequisite(s) and/or Corequisite(s): Admission to the MS Biology, Ph.D. in Conservation Biology, or Certificate in Conservation Biology, or C.I. Graded S/U? ☐Yes ☑No

Term of Offering
When will course be offered?

☐Odd Fall ☐Odd Spring ☐Odd Summer

☐Even Fall ☑Even Spring ☐Even Summer ☐Occasional

DELETE lab fee
current $15.00
PROPOSED $.00

Justification for Course Addition or Course Revision

What is the rationale for adding/changing this course? Our department has been unable to meet the demand for senior electives in our major. It is not feasible to teach a laboratory if the course becomes a split 4000/5000 level course taken by a substantial number of undergradates and graduate students. We propose instead to increase the lecture and discussion time in the course.

What majors require or recommend this course for graduation? Biology

If not a major requirement, what will be the source of students?

What is the estimated annual enrollment? 30

Possible duplications and conflicts with other departments or colleges should be discussed with appropriate parties. Please detail discussion you have had.

This course has been a Biology course for many years but not offered recently. We are not aware of overlaps with other departments/colleges.

UNIVERSITY OF CENTRAL FLORIDA
COLLEGE OF GRADUATE STUDIES

Program Recommendation Form

This form is to be used to revise, add, suspend, or delete degree programs, tracks, or certificate programs.

College/Unit(s) Submitting Proposal: COHPA **Proposed Effective Term/Year:** summer 2010

Unit(s) Housing Program: Public Administration

Name of Program and/or track: Master of Nonprofit Management

Brief Statement of Program Change: (for suspensions or deletions of degree programs, tracks or certificates, please attach on a separate sheet the rationale for this action, including statement of how this action impacts faculty teaching in and students enrolled in the program, track or certificate. Please note the units that have been consulted if duplication of programs or conflict of interest with other units has occurred.)

Please check one: this action affects a: ☒ Program ☐ Track ☐ Certificate

Please check one: this action is a(n): ☐ Addition ☐ Inactivation ☐ Deletion ☒ Revision
☐ Temporary Suspension of Admissions: Length of Suspension _____

Temporary suspension of admissions: the program will be removed from the online application. A notation will be entered in the graduate catalog indicating the length of the suspension of admissions.

Inactivation: the program will be removed from the online application. Admissions will be suspended to new students. A notation will be entered in the catalog to indicate that the program is being deleted. If students are currently in the program, the program will remain in the graduate catalog. Once the last students have graduated, the program will be removed from the catalog.

Deletions: the program will be removed from the online application. Admissions will be suspended to new students. A notation will be entered in the catalog to indicate that the program is being deleted. If students are currently in the program, the program will remain in the graduate catalog. Once the last students have graduated, the program will be removed from the catalog and deleted in all university records.

For program, track, or certificate additions or revisions:

1. **Will students be moved from an existing program or track into this new program or track?** ☐ Yes ■ No
   If yes, state the name of the program or track where students are currently enrolled: _____
2. **Are you changing the name of an existing program or track?** ☐ Yes ■ No
   If yes, provide the new name of the program or track: _____
   Provide the name of the current program or track: _____
   When is the name change effective? _____
   Please Note: A name change will be effective on all diplomas on the effective date of change. This may affect students currently enrolled or those newly admitted.
3. **Are you requesting a CIP Code change?** ☐ Yes ■ No
   If yes, old CIP _____ new CIP _____
4. **A "marked up" catalog copy MUST be included showing the changes for the existing description.**

For program, track, and certificate inactivation or deletions:

1. **Are students currently enrolled in the program?** ☐ Yes ☐ No
2. **If yes, attach a "teach out" plan for all current students specifying how they can finish the program or where students will be placed if being moved to another program. The " teach out" plan should specify when courses will be offered to enable students to finish.**

RECOMMENDATIONS

☑ Yes ☐ No
Department Chair: Mary Ann Fitzsimmons **Date:** 10-21-09

☒ Yes ☐ No
College Curriculum Committee Chair: [signature] **Date:** 10.30.09

☒ Yes ☐ No
College Dean or Unit Head: [signature] **Date:** 10.30.09

☐ Yes ☐ No
Chair, UPCC or GSC: _____ **Date:** _____

☐ Yes ☐ No
Dean, Undergraduate Studies or Graduate Studies: _____ **Date:** _____

Approval:

Provost: _____ **Date:** _____

Distribution: After approval is received from the Provost, distribution will be to:

☐ Department(s)	☐ Associate Registrar	☐ Faculty Senate
☐ College	☐ Institutional Research	☐ Information, Analysis & Assessment
☐ Registrar	☐ Academic Services	

Quicklinks: Search UCF

Nonprofit Management MNM

online@ucf

This program/track is offered online.

Program TRACKS

Out of State MNM Cohort

College : Health and Public Affairs	**Degree** : MNM
Department : Public Administration	**Option** : Thesis, Nonthesis
Program Websites : http://www.cohpa.ucf.edu/pubadm/nonprofit2.cfm#mnm	

PROGRAM DESCRIPTION

The nonprofit sector is the fastest growing area of the economy, and the completely online Master of Nonprofit Management MNM program prepares students for careers in this dynamic field. The degree program provides opportunities for students to prepare for employment or to advance their careers as administrators in nonprofit organizations.

International students may only take one course per semester in a totally online format while attending UCF on a F-1 visa. Courses in this program can be taken in mixed mode for international students at UCF or fully online for international students who are not on visas. If you have questions, please consult the International Service Center at www.intl.ucf.edu.

CURRICULUM

The Nonprofit Management MNM program requires a minimum of 33 credit hours beyond the bachelor's degree and offers thesis and nonthesis options. Both options require 27 credit hours of core courses, and then 6 credit hours of either thesis work or electives in the nonthesis option.

Total Credit Hours Required:
33 Credit Hours Minimum beyond the Bachelor's Degree

Required Courses—27 Credit Hours

- PAD 5145 Volunteerism in Nonprofit Management (3 credit hours)
- PAD 5146 Nonprofit Resource Development (3 credit hours)
- PAD 5850 Grant and Contract Management (3 credit hours)
- PAD 6142 Nonprofit Organizations (3 credit hours)
- PAD 6149 Nonprofit Administration (3 credit hours)
- PAD 6208 Nonprofit Financial Management (3 credit hours)
- PAD 6335 Strategic Planning and Management (3 credit hours)
- PAD 6417 Human Resource Management (3 credit hours)
- PAD 6327 Public Program Evaluation Techniques (3 credit hours)

Thesis Option—6 Credit Hours

- PAD 6971 Thesis (6 credit hours)
- PAD Elective (3 credit hours)

Students may choose to do a thesis with the consent of the academic adviser. PAD 6971 Thesis Research, is designed to guide students in conducting research in the area of nonprofit management. For this option, students select a thesis committee and write a research proposal consisting of a literature review and a detailed methodological plan. Once the proposal is approved, students collect, analyze, and interpret data and write a thesis. Students must present and defend their research to their committee and peers to complete the requirements for this option.

Nonthesis Option—6 Credit Hours

- Electives (6 credit hours)

For the nonthesis option, students take two elective courses (three hours each) with the prior approval of the program director. The elective courses are to be in the student's area of interest, such as public administration, criminal justice, health care, social work or the arts. The MNM program does not accept 4000-level courses.

Additional Program Requirements

Students must achieve a grade of "B" (3.0) or better in every course listed under core requirements. Students must maintain a graduate status of GPA of 3.0 or higher.

INDEPENDENT LEARNING

Independent learning is demonstrated throughout the curriculum through the process of inquiry, dialogue and service learning. Tangible projects such as strategic plans,

grant proposals, and volunteer management case studies along with research projects, scholarly papers, internships, and presentations at professional conferences also contribute to the self development of our students. The final culminating experience for those enrolled in the Master of Nonprofit Management results in students taking and satisfactorily completing the Program Evaluation course (PAD 6327).

APPLICATION REQUIREMENTS

For information on general UCF graduate admissions requirements that apply to all prospective students, please visit the Admissions section of the Graduate Catalog. Applicants must apply online. All requested materials must be submitted by the established deadline(s).

In addition to the general UCF graduate application requirements, applicants to this program must provide:

- One official transcript (in a sealed envelope) from each college/university attended.
- Three letters of recommendation.
- Résumé.
- Statement of goals.
- Applicants applying to this program who have attended a college/university outside the United States must provide a course-by-course credential evaluation with GPA calculation. Credential evaluations are accepted from World Education Services (WES) or Josef Silny and Associates, Inc. only.

Students must submit all required material by the established deadline(s).

Students are expected to be computer literate upon entry to the program or are expected to obtain these skills immediately upon admission to the program. This program is completely online, so computer skills and computer internet access are necessary to take the courses.

A limited number of students who do not meet these requirements may be admitted on a provisional basis. These students must demonstrate proven nonprofit sector leadership experience, present strong recommendations from either academic or professional advisers, and provide a clear statement of educational goals. More specific information on provisional admissions may be obtained from the department. Provisional admissions are limited and competitive. Students who are interested in these spots should contact the department as early as possible for consideration.

Application Deadlines

Nonprofit Management MNM	Fall Priority	Fall	Spring	Summer
Domestic Applicants	Jan 15	Jul 15	Dec 1	Apr 15
International Applicants	Jan 15	Jan 15	Jul 1	Nov 1
International Transfer Applicants	Jan 15	Mar 1	Sep 1	Dec 15

FINANCIALS

Graduate students may receive financial assistance through fellowships, assistantships, tuition support, or loans. For more information, see Student Finances, which describes the types of financial assistance available at UCF and provides general guidance in planning your graduate finances. The Financial Information section of the Graduate Catalog is another key resource.

Fellowships

Fellowships are awarded based on academic merit to highly qualified students. They are paid to students through the Office of Student Financial Assistance, based on instructions provided by the College of Graduate Studies. Fellowships are given to support a student's graduate study and do not have a work obligation. For more information, see Fellowships, which includes descriptions of UCF fellowships and what you should do to be considered for a fellowship.

Contact INFO

Graduate Program

Mary Ann Feldheim PhD
Associate Professor
mfeldhei@mail.ucf.edu
Telephone: 407-823-2604
Health and Public Affairs II 238

Graduate Admissions

Emily Styles
gradadmissions@mail.ucf.edu
Telephone: 407-823-2766 ext. 255
Millican Hall 230
Online Application
Graduate Admissions

Mailing Address

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Millican Hall 230
PO Box 160112
Orlando, FL 32816-0112

Institution Codes
GRE: 5233
GMAT: RZT-HT-58
TOEFL: 5233
ETS PPI: 5233

Graduate Fellowships

Sharon Preston
Telephone: 407-823-6497
Jennifer Parham
Telephone: 407-823-4337
Fax: 407-823-6442
gradfellowship@mail.ucf.edu
www.graduate.ucf.edu

Graduate Financial Aid

UCF Student Financial Assistance
Millican Hall 120
Telephone: 407-823-2827
Appointment Line: 407-823-5285
Fax: 407-823-5241
finaid@mail.ucf.edu
http://finaid.ucf.edu

Catalog Home | About the Graduate Catalog | Events Calendar | Apply Now!

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Quicklinks: Search UCF

Nonprofit Management Certificate

online@ucf

This program/track is offered online.

Program TRACKS

Out of State Nonprofit Management Certificate Cohort

College : Health and Public Affairs	**Degree** : CERT
Department : Public Administration	**Option** : N/A
Program Websites : http://www.cohpa.ucf.edu/pubadm/nonprofit2.cfm#mnm	

PROGRAM DESCRIPTION

The Graduate Certificate in Nonprofit Management is delivered completely online and offers specialized, graduate-level knowledge in nonprofit management, resources development, strategic planning, volunteerism and program evaluation.

CURRICULUM

Total Credit Hours Required:
18 Credit Hours Minimum beyond the Bachelor's Degree

Required Courses—15 Credit Hours

- PAD 5145 Volunteerism in Nonprofit Management (3 credit hours)
- PAD 5146 Nonprofit Resource Development (3 credit hours)
- PAD 6142 Nonprofit Organizations (3 credit hours)
- PAD 6327 Public Program Evaluation Techniques (3 credit hours)
- PAD 6335 Strategic Planning and Management (3 credit hours)

Elective Course—3 Credit Hours

Choose one course below or see the graduate program director.

- PAD 5850 Grant and Contract Management (3 credit hours)
- PAD 6149 Nonprofit Administration (3 credit hours)
- PAD 6208 Nonprofit Financial Management (3 credit hours)
- SOW 6383 Social Work Administration (3 credit hours)

AD6xxx - AH Grad Workshop (required for students pursuing the Marimal Certificate in American Humanics

APPLICATION REQUIREMENTS

Admission is open to those with a bachelor's degree from a regionally accredited institution. An application to the graduate certificate program and official transcripts must be submitted. Applicants must apply online. All requested materials must be submitted by the established deadline(s).

Application Deadlines

Nonprofit Management Certificate	Fall Priority	Fall	Spring	Summer
Domestic Applicants	-	Jul 15	Dec 1	Apr 15
International Applicants	-	-	-	-
International Transfer Applicants	-	-	-	-

Contact INFO

Graduate Program

Mary Ann Feldheim PhD
Associate Professor
mfeldhei@mail.ucf.edu
Telephone: 407-823-2604
Health and Public Affairs II 238 Map

Graduate Admissions

Emily Styles
gradadmissions@mail.ucf.edu
Telephone: 407-823-2766 ext. 255
Millican Hall 230
Online Application
Graduate Admissions

Mailing Address

UCF College of Graduate Studies
Millican Hall 230
PO Box 160112
Orlando, FL 32816-0112

Institution Codes

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UNIVERSITY OF CENTRAL FLORIDA
COLLEGE OF GRADUATE STUDIES

Program Recommendation Form

This form is to be used to revise, add, suspend, or delete degree programs, tracks, or certificate programs.

College/Unit(s) Submitting Proposal: COHPA **Proposed Effective Term/Year:** Summer 2010

Unit(s) Housing Program: Public Administration

Name of Program and/or track: Emergency Management and Homeland Security

Brief Statement of Program Change: (for suspensions or deletions of degree programs, tracks or certificates, please attach on a separate sheet the rationale for this action, including statement of how this action impacts faculty teaching in and students enrolled in the program, track or certificate. Please note the units that have been consulted if duplication of programs or conflict of interest with other units has occurred.)

Please check one: this action affects a: ☐ Program ☐ Track ■ Certificate

Please check one: this action is a(n): ☐ Addition ☐ Inactivation ☐ Deletion ■ Revision
☐ Temporary Suspension of Admissions: Length of Suspension _____

Temporary suspension of admissions: the program will be removed from the online application. A notation will be entered in the graduate catalog indicating the length of the suspension of admissions.

Inactivation: the program will be removed from the online application. Admissions will be suspended to new students. A notation will be entered in the catalog to indicate that the program is being deleted. If students are currently in the program, the program will remain in the graduate catalog. Once the last students have graduated, the program will be removed from the catalog.

Deletions: the program will be removed from the online application. Admissions will be suspended to new students. A notation will be entered in the catalog to indicate that the program is being deleted. If students are currently in the program, the program will remain in the graduate catalog. Once the last students have graduated, the program will be removed from the catalog and deleted in all university records.

For program, track, or certificate additions or revisions:

1. **Will students be moved from an existing program or track into this new program or track?** ☐ Yes ■ No
   If yes, state the name of the program or track where students are currently enrolled: _____
2. **Are you changing the name of an existing program or track?** ☐ Yes ■ No
   If yes, provide the new name of the program or track: _____
   Provide the name of the current program or track: _____
   When is the name change effective? _____
   Please Note: A name change will be effective on all diplomas on the effective date of change. This may affect students currently enrolled or those newly admitted.
3. **Are you requesting a CIP Code change?** ☐ Yes ■ No
   If yes, old CIP _____ new CIP _____
4. **A "marked up" catalog copy MUST be included showing the changes for the existing description.**

For program, track, and certificate inactivation or deletions:

1. **Are students currently enrolled in the program?** ☐ Yes ☐ No
2. **If yes, attach a "teach out" plan for all current students specifying how they can finish the program or where students will be placed if being moved to another program. The " teach out" plan should specify when courses will be offered to enable students to finish.**

RECOMMENDATIONS

☑ Yes ☐ No
Department Chair: Mary Ann Fedderman **Date:** 10-21-09

☐ Yes ☐ No
College Curriculum Committee Chair: _____ **Date:** _____

☐ Yes ☐ No
College Dean or Unit Head: _____ **Date:** _____

☐ Yes ☐ No
Chair, UPCC or GSC: _____ **Date:** _____

☐ Yes ☐ No
Dean, Undergraduate Studies or Graduate Studies: _____ **Date:** _____

Approval:

Provost: _____ **Date:** _____

Distribution: After approval is received from the Provost, distribution will be to:

☐ Department(s)	☐ Associate Registrar	☐ Faculty Senate
☐ College	☐ Institutional Research	☐ Information, Analysis & Assessment
☐ Registrar	☐ Academic Services	

University of Central Florida

Need form
Oct COHPA agenda

M

To: UCF Graduate Council

Via: COHPA Graduate Counc

From: Mary Ann Feldheim, Department Chair MAF

Subject: EMHS Certificate elective, PUR 6403.Crisis Public Relations

Date: September 21, 2009

Request:

Move PUR 6403 – Crisis Public Relations from Group 1 electives into Group 2 electives of the Graduate Certificate in Emergency Management and Homeland Security (EMHS cert).

Discussion:

The EMHS graduate certificate electives are broken down into two groups. Group 1 courses have a planning emphasis, and Group 2 electives have a management and policy emphasis. Currently there are five (5) course selections in Group 1 and eight (8) course selections in Group 2.

PUR 6403 – Crisis Public Relations is in the Group 2 (management and policy) area. The department would like to put this course in the Group 1 (planning) area. Crisis and emergency communication is critical during the planning stage of emergency management as it is during and after disasters.

Additionally, moving this course into the Group 1 elective area would provide more variety in course selection for the planning area.

Quicklinks: Search UCF

Emergency Management and Homeland Security Certificate

College : Health and Public Affairs	Degree : CERT
Department : Public Administration	Option : N/A
Program Websites : http://www.cohpa.ucf.edu/pubadm/emergency_management2.cfm	

PROGRAM DESCRIPTION

The graduate certificate in Emergency Management and Homeland Security provides an interdisciplinary graduate education for people engaged in or seeking professional careers in emergency management and homeland security.

CURRICULUM

The certificate in Emergency Management and Homeland Security consists of 18 credit hours at the graduate level, including four required core courses and two electives (one from a planning emphasis and one from management/policy).

Total Credit Hours Required:
18 Credit Hours Minimum beyond the Bachelor's Degree

Required Courses—12 Credit Hours

All students must take the following courses.

- PAD 6399 Foundations of Emergency Management and Homeland Security (3 credit hours)
- PAD 6397 Managing Emergencies and Crises (3 credit hours)
- PAD 6716 Information Systems for Public Managers and Planners (3 credit hours)
- PAD 6825 Cross-Sectoral Governance (3 credit hours)

Elective Courses—6 Credit Hours

Restricted—6 Credit Hours

- Select one course from Group 1
- Select one course from Group 2

Group 1—Planning Emphasis

- PAD 5336 Introduction to Urban Planning (3 credit hours)
- PAD 5338 Land Use and Planning Law (3 credit hours)
- PAD 5356 Managing Community and Economic Development (3 credit hours)
- PAD 6353 Environmental Program Management Research (3 credit hours)
- CGN 6655 Regional Planning, Design, and Development (3 credit hours)

Group 2—Management and Policy Emphasis

- PAD 5142 Nonprofit Organization (3 credit hours)
- PAD 6037 Public Organizations Management (3 credit hours)
- PAD 6387 Transportation Policy (3 credit hours)
- CCJ 6021 Criminal Justice Responses to Terrorism (3 credit hours)
- HSA 5198 Health Care Decision Sciences and Knowledge Management (3 credit hours)
- INR 6136 Seminar in American Security Policy (3 credit hours)
- INR 6071 Seminar in Weapons of Mass Destruction (3 credit hours)
- PUR 6403 Crisis Public Relations (3 credit hours)

APPLICATION REQUIREMENTS

Admission is open to those with a bachelor's degree from a regionally accredited institution. An application to the graduate certificate program and official transcripts must be submitted. Applicants must apply online. All requested materials must be submitted by the established deadline(s).

Application Deadlines

Emergency Management and Homeland Security Certificate	Fall Priority	Fall	Spring	Summer
Domestic Applicants	-	Jul 15	Dec 1	Apr 15
International Applicants	-	-	-	-
International Transfer Applicants	-	-	-	-

Contact INFO

Graduate Program

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Health & Public Affairs 2-Room 238G

Graduate Admissions

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Institution Codes
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UNIVERSITY OF CENTRAL FLORIDA
COLLEGE OF GRADUATE STUDIES

Program Recommendation Form

This form is to be used to revise, add, suspend, or delete degree programs, tracks, or certificate programs.

College/Unit(s) Submitting Proposal: College of Health & Public Affairs **Proposed Effective Term/Year:** SPRING 2010

Unit(s) Housing Program: Communication Sciences & Disorders

Name of Program and/or track: Graduate Certificate in Medical Speech-Lang Pathology

Brief Statement of Program Change: (for suspensions or deletions of degree programs, tracks or certificates, please attach on a separate sheet the rationale for this action, including statement of how this action impacts faculty teaching in and students enrolled in the program, track or certificate. Please note the units that have been consulted if duplication of programs or conflict of interest with other units has occurred.)

Please check one: this action affects a: ☐ Program ☐ Track ☑ Certificate

Please check one: this action is a(n): ☐ Addition ☐ Inactivation ☐ Deletion ☑ Revision
☐ Temporary Suspension of Admissions: Length of Suspension _____

Temporary suspension of admissions: the program will be removed from the online application. A notation will be entered in the graduate catalog indicating the length of the suspension of admissions.

Inactivation: the program will be removed from the online application. Admissions will be suspended to new students. A notation will be entered in the catalog to indicate that the program is being deleted. If students are currently in the program, the program will remain in the graduate catalog. Once the last students have graduated, the program will be removed from the catalog.

Deletions: the program will be removed from the online application. Admissions will be suspended to new students. A notation will be entered in the catalog to indicate that the program is being deleted. If students are currently in the program, the program will remain in the graduate catalog. Once the last students have graduated, the program will be removed from the catalog and deleted in all university records.

For program, track, or certificate additions or revisions:

1. **Will students be moved from an existing program or track into this new program or track?** ☐ Yes ☑ No
   If yes, state the name of the program or track where students are currently enrolled: Currently we have no students enrolled in certificate
2. **Are you changing the name of an existing program or track?** ☑ Yes ☐ No
   If yes, provide the new name of the program or track: Graduate Certificate in Medical Speech-Lang Path
   Provide the name of the current program or track: Medical Speech-Language Pathology Certificate
   When is the name change effective? Immediately - upon approval
   Please Note: A name change will be effective on all diplomas on the effective date of change. This may affect students currently enrolled or those newly admitted.
3. **Are you requesting a CIP Code change?** ☐ Yes ☑ No
   If yes, old CIP _____ new CIP _____
4. **A "marked up" catalog copy MUST be included showing the changes for the existing description.**

For program, track, and certificate inactivation or deletions:

1. **Are students currently enrolled in the program?** ☐ Yes ☑ No
2. **If yes, attach a "teach out" plan for all current students specifying how they can finish the program or where students will be placed if being moved to another program. The " teach out" plan should specify when courses will be offered to enable students to finish.**

RECOMMENDATIONS

☒ Yes ☐ No
Department Chair: _____ **Date:** 10/14/09

☒ Yes ☐ No
College Curriculum Committee Chair: _____ **Date:** 10/29/09

☒ Yes ☐ No
College Dean or Unit Head: _____ **Date:** 10/27/09

☐ Yes ☐ No
Chair, UPCC or GSC: _____ **Date:** _____

☐ Yes ☐ No
Dean, Undergraduate Studies or Graduate Studies: _____ **Date:** _____

Approval:

Provost: _____ **Date:** _____

Distribution: After approval is received from the Provost, distribution will be to:

☐ Department(s)	☐ Associate Registrar	☐ Faculty Senate
☐ College	☐ Institutional Research	☐ Information, Analysis & Assessment
☐ Registrar	☐ Academic Services	

CURRENT/OLD

Quicklinks: Search UCF

Medical Speech-Language Pathology Certificate

College : Health and Public Affairs	**Degree** : CERT
Department : Communication Sciences and Disorders	**Option** : N/A
Program Websites : http://www.cohpa.ucf.edu/comdis/	

PROGRAM DESCRIPTION

The Graduate Certificate in Medical Speech-Language Pathology is designed for practicing speech-language pathologists working in hospital, nursing home or rehabilitation center settings. The certificate provides the advanced knowledge and skills necessary to evaluate and treat individuals with medically based communication disorders.

CURRICULUM

If not previously completed, students may be advised to take SPA 6410 Aphasia and Related Disorders before enrolling in SPA 6417 Cognitive/Communication Disorders.

Total Credit Hours Required:
12 Credit Hours Minimum beyond the Master's Degree

Required Courses—9 Credit Hours

- SPA 6245 Communication Disorders in Cleft Palate-Velopharyngeal Dysfunction (3 credit hours)
- SPA 6417 Cognitive/Communication Disorders (3 credit hours)
- SPA 6567 Feeding and Swallowing Disorders (3 credit hours)

Elective Course—3 Credit Hours

One elective course in Communication Sciences and Disorders or a related discipline is required and should be selected in consultation with the graduate program director and academic adviser.

APPLICATION REQUIREMENTS

Admission is open to those with a master's degree from a regionally accredited institution. Students cannot transfer any courses from a previous graduate degree program or certificate toward the completion of this certificate. An application to the graduate certificate program and official transcripts must be submitted. Applicants must apply online. Please be sure to submit all requested material by the established deadline(s).

Application Deadlines

Medical Speech-Language Pathology Certificate	Fall Priority	Fall	Spring	Summer
Domestic Applicants	-	Jul 15	Dec 1	Apr 15
International Applicants	-	-	-	-
International Transfer Applicants	-	-	-	-

Contact INFO

Graduate Program

Linda I Rosa-Lugo EdD
Associate Professor
lrosa@mail.ucf.edu
Telephone: 407-823-4805
Health and Public Affairs II 110 Map

Graduate Admissions

Emily Styles
gradadmissions@mail.ucf.edu
Telephone: 407-823-2766 ext. 255
Millican Hall 230 Map
Online Application

Graduate Admissions

Mailing Address

UCF College of Graduate Studies
Millican Hall 230
PO Box 160112
Orlando, FL 32816-0112

Institution Codes

GRE: 5233
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University of Central Florida
Department of Communication Sciences and Disorders
Graduate Certificate in Medical Speech-Language Pathology

PROGRAM DESCRIPTION

The UCF Department of Communication Sciences and Disorders (CSD) **Graduate Certificate** in **Medical Speech-Language Pathology** is designed to prepare speech-language pathologists and students currently enrolled in the CSD graduate program with the knowledge and skills necessary to evaluate and treat individuals with medically related communication disorders.

Interested individuals should submit an application and official transcripts online only. Please see http://www.graduatecatalog.ucf.edu/Programs/Program.aspx?ID=1466&program=Medical Speech-LanguagePathology Certificate for application deadlines. *Students who are currently enrolled in the UCF Communication Sciences and Disorders Graduate program will be required to take courses in addition to fulfilling the regular program requirements.*

CURRICULUM

12 Credit Hours (selected from the courses listed)

- SPA 6245 Communication Disorders in Cleft Palate-Velopharyngeal Dysfunction (3 credit hours)
- SPA 6417 Cognitive/Communication Disorders (3 credit hours) (Prerequisite: SPA 6410 Aphasia and Related Disorders)
- SPA 6565 Feeding and Swallowing Disorders (3 credit hours).
- SPA 6453 Management of Cognitive Communication Disorders in Traumatic Brain Injury (3 credit hours)
- SPA 6432 Issues in Autism (3 credit hours)

All courses toward the Medical Speech-Language Pathology Certificate should be selected in consultation with the Graduate Program Director and/or Academic Adviser.

Admission Criteria:

1. Admission is open to those holding a Master's degree in Speech-Language Pathology from a regionally accredited institution and UCF Graduate students currently enrolled in the UCF CSD program;

2. Courses from a previous Graduate degree program or Certificate program cannot be applied toward the completion of the Certificate *in Medical Speech-Language Pathology*;

UNIVERSITY OF CENTRAL FLORIDA
COLLEGE OF GRADUATE STUDIES

Program Recommendation Form

This form is to be used to revise, add, suspend, or delete degree programs, tracks, or certificate programs.

College/Unit(s) Submitting Proposal: College of Health & Public Affairs **Proposed Effective Term/Year:** SPRING 2010

Unit(s) Housing Program: COMMUNICATION SCIENCES & DISORDERS

Name of Program and/or track: MULTICULTURAL / MULTILINGUAL SPEECH - LANGUAGE PATHOLOGY CERTIFICATE

Brief Statement of Program Change: (for suspensions or deletions of degree programs, tracks or certificates, please attach on a separate sheet the rationale for this action, including statement of how this action impacts faculty teaching in and students enrolled in the program, track or certificate. Please note the units that have been consulted if duplication of programs or conflict of interest with other units has occurred.)

Please check one: this action affects a: ☐ Program ☐ Track ☑ Certificate

Please check one: this action is a(n): ☐ Addition ☐ Inactivation ☑ Deletion ☐ Revision
☐ Temporary Suspension of Admissions: Length of Suspension _____

Temporary suspension of admissions: the program will be removed from the online application. A notation will be entered in the graduate catalog indicating the length of the suspension of admissions.

Inactivation: the program will be removed from the online application. Admissions will be suspended to new students. A notation will be entered in the catalog to indicate that the program is being deleted. If students are currently in the program, the program will remain in the graduate catalog. Once the last students have graduated, the program will be removed from the catalog.

Deletions: the program will be removed from the online application. Admissions will be suspended to new students. A notation will be entered in the catalog to indicate that the program is being deleted. If students are currently in the program, the program will remain in the graduate catalog. Once the last students have graduated, the program will be removed from the catalog and deleted in all university records.

For program, track, or certificate additions or revisions:

1. **Will students be moved from an existing program or track into this new program or track?** ☐ Yes ☑ No Currently we have no students enrolled
   If yes, state the name of the program or track where students are currently enrolled: _____
2. **Are you changing the name of an existing program or track?** ☐ Yes ☑ No
   If yes, provide the new name of the program or track: _____
   Provide the name of the current program or track: _____
   When is the name change effective? _____
   Please Note: A name change will be effective on all diplomas on the effective date of change. This may affect students currently enrolled or those newly admitted.
3. **Are you requesting a CIP Code change?** ☐ Yes ☐ No
   If yes, old CIP _____ new CIP _____
4. **A "marked up" catalog copy MUST be included showing the changes for the existing description.**

For program, track, and certificate inactivation or deletions:

1. **Are students currently enrolled in the program?** ☐ Yes ☑ No
2. **If yes, attach a "teach out" plan for all current students specifying how they can finish the program or where students will be placed if being moved to another program. The " teach out" plan should specify when courses will be offered to enable students to finish.**

HPA OCT 1 2009 Grad Office

RECOMMENDATIONS

☒ Yes ☐ No
Department Chair: _____ **Date:** 10/14/09

☒ Yes ☐ No
College Curriculum Committee Chair: _____ **Date:** 10/27/09

☒ Yes ☐ No
College Dean or Unit Head: _____ **Date:** 10/27/09

☐ Yes ☐ No
Chair, UPCC or GSC: _____ **Date:** _____

☐ Yes ☐ No
Dean, Undergraduate Studies or Graduate Studies: _____ **Date:** _____

Approval:

Provost: _____ **Date:** _____

Distribution: After approval is received from the Provost, distribution will be to:

☐ Department(s)	☐ Associate Registrar	☐ Faculty Senate
☐ College	☐ Institutional Research	☐ Information, Analysis & Assessment
☐ Registrar	☐ Academic Services	

Submitted with Program Recommendation Form:

Multicultural/Multilingual speech-Language Pathology Certificate:

Brief Statement of Program Change:

Provide a Statement of how this action impacts faculty teaching in and students enrolled in the program, track or certificate:

Reason for suspension of this program:

1. Department no longer offers SPA 5473 – Multicultural Aspects of Communication Differences and Disorders
2. In the last two years no students have enrolled in this certificate program
3. Currently no students are enrolled
4. No effect on faculty teaching assignment

CURRENT

Multicultural/Multilingual Speech-Language Pathology Certificate

College : Health and Public Affairs	**Degree** : CERT
Department : Communication Sciences and Disorders	**Option** : N/A
Program Websites : http://www.cohpa.ucf.edu/comdis/	

PROGRAM DESCRIPTION

As the demographic profile of the U.S. population becomes more diverse, speech-language pathologists must become more knowledgeable and responsive to the communication needs of children and adults in the community. The Graduate Certificate in Multicultural/Multilingual Speech-Language Pathology provides practicing speech-language pathologists with the knowledge and skills to evaluate and treat individuals with communication disorders from culturally and linguistically diverse backgrounds.

CURRICULUM

Total Credit Hours Required:

12 Credit Hours Minimum beyond the Master's Degree

Required Courses—9 Credit Hours

- SPA 5473 Multicultural Aspects of Communication Differences and Disorders (3 credit hours)
- SPA 6474 Assessment and Management of Culturally and Linguistically Diverse Populations (3 credit hours)
- SPA 6475 Management of Culturally and Linguistically Diverse Populations (3 credit hours)

Elective Course—3 Credit Hours

One elective is required in Communication Sciences and Disorders or a related discipline, such as Anthropology, Communication, Educational Foundations, Exceptional Education, Counselor Education, Early Childhood Education, Sociology, Social Work, Foreign Languages, and Teaching English to Speakers of Other Languages (TESOL). The elective course must be selected in consultation with the graduate program director and academic adviser.

APPLICATION REQUIREMENTS

Admission is open to those with a master's degree from a regionally accredited institution. Students cannot transfer any courses from a previous graduate degree program or certificate toward the completion of this certificate. An application to the graduate certificate program and official transcripts must be submitted. Applicants must apply online. Please be sure to submit all requested material by the established deadline(s).

Application Deadlines

Multicultural/Multilingual Speech-Language Pathology Certificate	Fall Priority	Fall	Spring	Summer
Domestic Applicants	-	Jul 15	Dec 1	Apr 15
International Applicants	-	-	-	-
International Transfer Applicants	-	-	-	-

Contact INFO

Graduate Program

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Associate Professor
lrosa@mail.ucf.edu
Telephone: 407-823-4805
Health and Public Affairs II 110 Map

Graduate Admissions

Emily Styles
gradadmissions@mail.ucf.edu
Telephone: 407-823-2766 ext. 255
Millican Hall 230 Map
Online Application
Graduate Admissions

Mailing Address

UCF College of Graduate Studies
Millican Hall 230
PO Box 160112
Orlando, FL 32816-0112

Institution Codes

GRE: 5233
GMAT: RZT-HT-58
TOEFL: 5233
ETS PPI: 5233

Catalog Home | About the Graduate Catalog | Events Calendar | Apply Now!

UCF Stands For Opportunity

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UNIVERSITY OF CENTRAL FLORIDA
COLLEGE OF GRADUATE STUDIES

Program Recommendation Form

This form is to be used to revise, add, suspend, or delete degree programs, tracks, or certificate programs.

College/Unit(s) Submitting Proposal: COHPA Proposed Effective Term/Year: Fall 2010

Unit(s) Housing Program: Criminal Justice and Legal Studies

Name of Program and/or track: Corrections Leadership Graduate Certificate

Brief Statement of Program Change: (for suspensions or deletions of degree programs, tracks or certificates, please attach on a separate sheet the rationale for this action, including statement of how this action impacts faculty teaching in and students enrolled in the program, track or certificate. Please note the units that have been consulted if duplication of programs or conflict of interest with other units has occurred.)

Please check one: this action affects a: ☐ Program ☐ Track ■ Certificate

Please check one: this action is a(n): ☐ Addition ☐ Inactivation ☐ Deletion ■ Revision
☐ Temporary Suspension of Admissions: Length of Suspension _____

Temporary suspension of admissions: the program will be removed from the online application. A notation will be entered in the graduate catalog indicating the length of the suspension of admissions.

Inactivation: the program will be removed from the online application. Admissions will be suspended to new students. A notation will be entered in the catalog to indicate that the program is being deleted. If students are currently in the program, the program will remain in the graduate catalog. Once the last students have graduated, the program will be removed from the catalog.

Deletions: the program will be removed from the online application. Admissions will be suspended to new students. A notation will be entered in the catalog to indicate that the program is being deleted. If students are currently in the program, the program will remain in the graduate catalog. Once the last students have graduated, the program will be removed from the catalog and deleted in all university records.

For program, track, or certificate additions or revisions:

1. **Will students be moved from an existing program or track into this new program or track?** ☐ Yes ■ No
   If yes, state the name of the program or track where students are currently enrolled: _____
2. **Are you changing the name of an existing program or track?** ☐ Yes ■ No
   If yes, provide the new name of the program or track: _____
   Provide the name of the current program or track: _____
   When is the name change effective? _____
   Please Note: A name change will be effective on all diplomas on the effective date of change. This may affect students currently enrolled or those newly admitted.
3. **Are you requesting a CIP Code change?** ☐ Yes ■ No
   If yes, old CIP _____ new CIP _____
4. **A "marked up" catalog copy MUST be included showing the changes for the existing description.**

For program, track, and certificate inactivation or deletions:

1. **Are students currently enrolled in the program?** ■ Yes ☐ No
2. **If yes, attach a "teach out" plan for all current students specifying how they can finish the program or where students will be placed if being moved to another program. The " teach out" plan should specify when courses will be offered to enable students to finish.**

RECOMMENDATIONS

☒ Yes ☐ No
Department Chair: _____ **Date:** 10/23/09

☒ Yes ☐ No
College Curriculum Committee Chair: _____ **Date:** 10/29/09

☒ Yes ☐ No
College Dean or Unit Head: _____ **Date:** 10/29/09

☐ Yes ☐ No
Chair, UPCC or GSC: _____ **Date:** _____

☐ Yes ☐ No
Dean, Undergraduate Studies or Graduate Studies: _____ **Date:** _____

Approval:

Provost: _____ **Date:** _____

Distribution: After approval is received from the Provost, distribution will be to:

☐ Department(s)	☐ Associate Registrar	☐ Faculty Senate
☐ College	☐ Institutional Research	☐ Information, Analysis & Assessment
☐ Registrar	☐ Academic Services	

Corrections Leadership Graduate Certificate

PROGRAM DESCRIPTION

The Graduate Certificate in Corrections Leadership is designed to provide a theoretical and practical knowledge base for correctional practitioners in Criminal Justice, Public Administration and Social Work.

CURRICULUM

The Corrections Leadership certificate program consists of two required courses and two elective courses for a total of 12 credit hours.

Total Credit Hours Required:
12 Credit Hours Minimum beyond the Bachelor's Degree

Required Courses—6 Credit Hours

- CJC 5020 Foundations of Corrections (3 credit hours)
- CJL 6568 Law and Social Control (3 credit hours)

Elective Courses—6 Credit Hours

Choose two of the following courses.

- CCJ 5467 Justice and Safety System Manpower (3 credit hours)
- CCJ 6051 Community Justice
- CCJ 6106 Policy Analysis in Criminal Justice (3 credit hours)
- CCJ 6335 Criminal Justice Sentencing and Punishment Policy
- CCJ 6431 Leadership and Ethics in Criminal Justice
- CCJ 6730 Planned Change and Innovation in Criminal Justice
- PAD 5041 Ethics and Values in Public Administration (3 credit hours)
- ~~PAD 6335 Strategic Planning and Management (3 credit hours)~~

- PAD 6417 Human Resource Management (3 credit hours)
- SOW 5132 Diverse Client Populations (3 credit hours)
- SOW 6712 Interventions with Substance Abusers (3 credit hours)

APPLICATION REQUIREMENTS

Admission is open to those with a bachelor's degree from a regionally accredited institution. An application to the graduate certificate program and official transcripts must be submitted. Applicants must apply online. All requested materials must be submitted by the established deadline(s).

Application Deadlines

Corrections Leadership Certificate	Fall Priority	Fall	Spring	Summer
Domestic Applicants	-	Jul 15	Dec 1	Apr 15
International Applicants	-	-	-	-
International Transfer Applicants	-	-	-	-

Contact INFO

Graduate Program

Stephen Holmes PhD

sholmes@mail.ucf.edu Telephone: 407-823-2211 HPA 343E

Graduate Admissions

Emily Styles

gradadmissions@mail.ucf.edu Telephone: 407-823-2766 ext. 255 Millican Hall 230 Online Application Graduate Admissions

Mailing Address

UCF College of Graduate Studies Millican Hall 230 PO Box 160112 Orlando, FL 32816-0112

Institution Codes
GRE: 5233 GMAT: RZT-HT-58 TOEFL: 5233 ETS PPI: 5233

UNIVERSITY OF CENTRAL FLORIDA
COLLEGE OF GRADUATE STUDIES

Program Recommendation Form

This form is to be used to revise, add, suspend, or delete degree programs, tracks, or certificate programs.

College/Unit(s) Submitting Proposal: COHPA/Criminal Justice Proposed Effective Term/Year: Fall 2010

Unit(s) Housing Program: Criminal Justice and Legal Studies

Name of Program and/or track: Criminal Justice Masters Program - Professional Track 2111M

Brief Statement of Program Change: (for suspensions or deletions of degree programs, tracks or certificates, please attach on a separate sheet the rationale for this action, including statement of how this action impacts faculty teaching in and students enrolled in the program, track or certificate. Please note the units that have been consulted if duplication of programs or conflict of interest with other units has occurred.)

Please check one: this action affects a: ☐ Program ■ Track ☐ Certificate

Please check one: this action is a(n): ☐ Addition ☐ Inactivation ☐ Deletion ■ Revision
☐ Temporary Suspension of Admissions: Length of Suspension _____

Temporary suspension of admissions: the program will be removed from the online application. A notation will be entered in the graduate catalog indicating the length of the suspension of admissions.

Inactivation: the program will be removed from the online application. Admissions will be suspended to new students. A notation will be entered in the catalog to indicate that the program is being deleted. If students are currently in the program, the program will remain in the graduate catalog. Once the last students have graduated, the program will be removed from the catalog.

Deletions: the program will be removed from the online application. Admissions will be suspended to new students. A notation will be entered in the catalog to indicate that the program is being deleted. If students are currently in the program, the program will remain in the graduate catalog. Once the last students have graduated, the program will be removed from the catalog and deleted in all university records.

For program, track, or certificate additions or revisions:

1. **Will students be moved from an existing program or track into this new program or track?** ☐ Yes ■ No
   If yes, state the name of the program or track where students are currently enrolled: _____
2. **Are you changing the name of an existing program or track?** ☐ Yes ■ No
   If yes, provide the new name of the program or track: _____
   Provide the name of the current program or track: _____
   When is the name change effective? _____
   Please Note: A name change will be effective on all diplomas on the effective date of change. This may affect students currently enrolled or those newly admitted.
3. **Are you requesting a CIP Code change?** ☐ Yes ■ No
   If yes, old CIP _____ new CIP _____
4. **A "marked up" catalog copy MUST be included showing the changes for the existing description.**

For program, track, and certificate inactivation or deletions:

1. **Are students currently enrolled in the program?** ☐ Yes ☐ No
2. **If yes, attach a "teach out" plan for all current students specifying how they can finish the program or where students will be placed if being moved to another program. The " teach out" plan should specify when courses will be offered to enable students to finish.**

RECOMMENDATIONS

☑ Yes ☐ No
Department Chair: _____ **Date:** 10/2/9

☒ Yes ☐ No
College Curriculum Committee Chair: _____ **Date:** 10.30.09

☒ Yes ☐ No
College Dean or Unit Head: _____ **Date:** 10.30.09

☐ Yes ☐ No
Chair, UPCC or GSC: _____ **Date:** _____

☐ Yes ☐ No
Dean, Undergraduate Studies or Graduate Studies: _____ **Date:** _____

Approval:

Provost: _____ **Date:** _____

Distribution: After approval is received from the Provost, distribution will be to:

☐ Department(s)	☐ Associate Registrar	☐ Faculty Senate
☐ College	☐ Institutional Research	☐ Information, Analysis & Assessment
☐ Registrar	☐ Academic Services	

University of Central Florida

Criminal Justice and Legal Studies
College of Health and Public Affairs

CRIMINAL JUSTICE AND LEGAL STUDIES OFFICE MEMORANDUM

TO: GRADUATE CURRICULUM COMMITTEE

FROM: STEPHEN T. HOLMES, PH.D.

SUBJECT: REVISION TO PROFESSIONAL TRACK OF CJ MASTERS PROGRAM

DATE: OCTOBER 2, 2009

CC:

The Department of Criminal Justice and Legal Studies requests approval to make a slight modification to the Professional Track of department's masters program. This revision entails allowing students to take either PLA-6486 (Administrative Law for Criminal Justice Professionals) or CCJ-5489 (Professionalism in Criminal Justice Organizations) as part of the core requirements for this track.

The rationale behind this change is two fold. First the Legal Studies Department is down three faculty and is having a hard time staffing this class with their other teaching obligations. And second, the professor that has been identified to teach this course has been slow to put this class online and as a result we have distance students in the pipeline that need this course to graduate.

The graduate program committee met and decided that the Professionalism course meets all the intended needs of the Administrative Law class and is available for online instruction.

By approving this slight amendment, it allows students in the program more flexibility by allowing them to take either a web based course or a live course taught by a practicing attorney.

The only changes are highlighted below using the Graduate Catalog copy.

Required Courses—21 Credit Hours

Core—18 Credit Hours

- CCJ 5015 The Nature of Crime (3 credit hours)
- CCJ 5456 The Administration of Justice (3 credit hours)
- CCJ 6704 Research Methods in Criminal Justice (3 credit hours)
- CCJ 6106 Policy Analysis in Criminal Justice (3 credit hours)
- CCJ 6118 Criminal Justice Organizations (3 credit hours)
- PLA 6486 Administrative Law for Criminal Justice Professionals or CCJ-5489 Professionalism in Criminal Justice organizations (3 credit hours)

College of Health and Public Affairs
PO Box 162200 • Orlando, FL 32816-2200 • Phone: 407-823-6424 • Fax: 407-823-5821

TRACK DESCRIPTION

The Professional Track of the Master of Science in Criminal Justice program emphasizes criminal justice research, theory, policy and organizational administration. The program is designed to prepare future criminal justice organizational leaders to be consumers of research and to equip them to summarize and present organizational information.

CURRICULUM

Total Credit Hours Required:

36 Credit Hours Minimum beyond the Bachelor's Degree

The Criminal Justice Professional MS program requires a minimum of 36 credit hours beyond the bachelor's degree, including a minimum of 21 credit hours of core courses, 6 credit hours from restricted electives and 9 credit hours of unrestricted electives selected in consultation with an adviser.

Required Courses—21 Credit Hours

Core—18 Credit Hours

- CCJ 5015 The Nature of Crime (3 credit hours)
- CCJ 5456 The Administration of Justice (3 credit hours)
- CCJ 6704 Research Methods in Criminal Justice (3 credit hours)
- CCJ 6106 Policy Analysis in Criminal Justice (3 credit hours)
- CCJ 6118 Criminal Justice Organizations (3 credit hours)
- PLA 6486 Administrative Law for Criminal Justice Professionals or CCJ-5489 Professionalism in Criminal Justice Organizations (3 credit hours)
-

Capstone—3 Credit Hours

The Proseminar in Criminal Justice serves as the capstone experience for the program and the independent learning experience.

- CJE 6718 Proseminar in Criminal Justice (3 credit hours)
-

Elective Courses—15 Credit Hours

Restricted—6 Credit Hours

Select two from the following courses.

- CCJ 5020 Foundations of Corrections (3 credit hours)
- CJE 5021 Foundations of Law Enforcement (3 credit hours)
- CJJ 6020 Juvenile Justice (3 credit hours)
- CJL 6568 Law and Social Control (3 credit hours)
- CJL 6520 American Criminal Courts (3 credit hours)

Unrestricted—9 Credit Hours

- Electives (9 credit hours)

Graduate course work chosen after consultation with the program coordinator.

Comprehensive Examination

A final written examination is required of all students completing the Professional Track. This exam is taken within the capstone course CJE-6718 Proseminar in Criminal Justice.

INDEPENDENT LEARNING

Independent learning is demonstrated throughout the curriculum through the process of inquiry and dialogue. Tangible projects such as research projects, scholarly papers, internships, practicum, and presentations at professional conferences also contribute to the self development of our students. The final culminating experience for those enrolled in the professional track results in students taking and

satisfactorily completing the Proseminar in Criminal Justice course (CCJ 6718), which serves as the capstone course for the degree program.

Application Requirements

For information on general UCF graduate admissions requirements that apply to all prospective students, please visit the Admissions section of the Graduate Catalog. Applicants must apply online. All requested materials must be submitted by the established deadline(s).

In addition to the general UCF graduate application requirements, applicants to this program must provide:

- One official transcript (in a sealed envelope) from each college/university attended.
- Statement of career goals, indicating how the Criminal Justice MS degree will enhance the applicant's career goals.
- Résumé (no longer than two pages).
- Applicants applying to this program who have attended a college/university outside the United States must provide a course-by-course credential evaluation with GPA calculation. Credential evaluations are accepted from World Education Services (WES) or Josef Silny and Associates, Inc. only.

Applicants not meeting the minimum standards may be considered as candidates for provisional admittance. However, only students with complete applications (final transcript, résumé and statement of career goals) will be reviewed under this special admission category.

Students should be aware that admission to any graduate program is granted on a competitive basis. There may be cases where students meeting minimum requirements are denied admission based on such factors as program capacity or academic discretion.

Application Deadlines

All application materials must be submitted by the appropriate deadline listed below.

Professional MS	Fall Priority	Fall	Spring	Summer
Domestic Applicants	Jan 15	Jul 15	Dec 1	Apr 15
International Applicants	Jan 15	Jan 15	Jul 1	Nov 1
International Transfer Applicants	Jan 15	Mar 1	Sep 1	Dec 15

FINANCIALS

Graduate students may receive financial assistance through fellowships, assistantships, tuition support, or loans. For more information, see Student Finances, which describes the types of financial assistance available at UCF and provides general guidance in planning your graduate finances. The Financial Information section of the Graduate Catalog is another key resource.

Fellowships

Fellowships are awarded based on academic merit to highly qualified students. They are paid to students through the Office of Student Financial Assistance, based on instructions provided by the College of Graduate Studies. Fellowships are given to support a student's graduate study and do not have a work obligation. For more information, see Fellowships, which includes descriptions of UCF fellowships and what you should do to be considered for a fellowship.

Graduate Council Curriculum Committee
Course Agenda for 11-12-2009

College of Arts & Humanities Special Topics

DIG 6938 Sect 01 CAH-Digital Media 3(3,0)
ST: Physical Computing: PR: DIG 5137. Methods of connecting physical objects to microprocessor controllers to build original interactive components for research or artistic purposes.*Occasional.*
30 character abbreviation: **ST: Physical Computing**
AGENDA NOTES: Course Addition also being proposed.

THE 5937 Sect 01 CAH-Theatre 3(3,0)
ST: Cultural Diversity in Theatre: PR: Admission into the MFA/MA Theatre programs or C.I. Commonality of human experience among various groups through the study of dramatic literature.*Occasional.*
30 character abbreviation: **ST: Cult Diversity in Theatre**
AGENDA NOTES: Course Addition also being proposed.

THE 5937 Sect 01 CAH-Theatre 3(3,0)
ST: Global Theatre: PR: Admission into the MFA/MA Theatre program or C.I. Theatrical arts and traditions of various countries with an emphasis on non-western countries.*Occasional.*
30 character abbreviation: **ST: Global Theatre**
AGENDA NOTES: Course Addition also being proposed.

THE 5937 Sect 01 CAH-Theatre 3(3,0)
ST: Theatre for Social Change: PR: Admission into the MFA/MA Theatre programs or C.I. Theatre activist's impact on theatrical art forms.*Occasional.*
30 character abbreviation: **ST: Theatre for Social Change**
AGENDA NOTES: Course Addition also being proposed.

THE 5937 Sect 01 CAH-Theatre 3(3,0)
ST: Women in Theatre: PR: Admission into the MFA/MA Theatre programs or C.I. An overview of women's contributions to theatre.*Occasional.*
30 character abbreviation: **ST: Women in Theatre**
AGENDA NOTES: Course Addition also being proposed.

College of Medicine Special Topics

PCB 5937 Sect 01 COM-Molecular & Microbiology 3(3,0)
ST: Advanced Human Physiology: PR: Graduate standing. Advanced knowledge of physiological processes at the cellular, molecular and system levels.*Occasional.*
30 character abbreviation: **ST: Advanced Human Physiology**

Health & Public Affairs Special Topics

HIM 6938 Sect 01 HPA-Health Mangt & Informatic 3(3,0)

ST:Practicum in Health Care Informatics: PR: HIM 5118C; HIM 6119C; Health Care Information Systems Analysis and Deisgn; Health Informatics Applications; Health Care Data Arcitecture and Modeline; Epidemiology, Analytics and Quality Management; Symposium; Seminar on Health Care Informatics and Enterprise Management. The practicum course addresses the process of transforming data to information, knowledge and practice in a health care setting. An operations management challenge that is amenable to IT interventions in a health care organization shall be identified.*Spring.*
30 character abbreviation: **ST:Practicum in Health Care In**
AGENDA NOTES: Course Addition also being proposed.

HIM 6938C Sect 01 HPA-Health Mangt & Informatic 4(3,1)
ST:Epidemiology, Analytics and Quality Management: PR: Admission to MS in Health Care Informatics or C.I. This course introduces epidemiological principles and analytics for enhancing utilization management, quality improvement, and outcome assessment in the service delivery system.*Occasional.*
30 character abbreviation: **ST:Epidem Analytics & Qual Mgm**
AGENDA NOTES: Course Addition also being proposed.

HIM 6938C Sect 01 HPA-Health Mangt & Informatic 4(3,1)
ST:Health Care Informatics Symposium: PR: Admission to MS in Health Care Informatics. The focus of this course is on applying informatics solutions to complex situations facing the U.S. health care industry and found in today's health care organizations.*Occasional.*
30 character abbreviation: **ST:Health Care Informatics Sym**
AGENDA NOTES: Course Addition also being proposed.

HIM 6938C Sect 01 HPA-Health Mangt & Informatic 4(3,1)
ST:Health Informatics Applications-Administrative, Financial, Clinical Project M: PR: Admission to MS in Health Care Informatics or C.I. This course integrates clinical, financial and administrative data to resolve managerial and patient care problems.*Spring.*
30 character abbreviation: **ST:Health Informatics Applicat**

HIM 6938C Sect 01 HPA-Health Mangt & Informatic 4(3,1)
ST:System Analysis and Design: PR: Admission to Hearch Care Informatics or C.I. System Analysis and Design focuses on electronic health record applications to provide the tools for successful system implementation.*Spring.*
30 character abbreviation: **ST:System Analysis and Design**
AGENDA NOTES: Course Addition also being proposed.

PAD 6938 Sect 01 HPA-Public Administration 3(3,0)
ST:American Humanics Graduate Workshop: PR: Admission to Nonprofit Management degree or certificate program or C.I. Examination, analysis and application of nonprofit competencies to prepare students for management and leadership positions in human services.*Odd Fall.*
30 character abbreviation: **ST:American Humanics Grad Work**
AGENDA NOTES: Course Addition also being proposed.

College of Arts & Humanities Course Action Additions

DIG 6XXX CAH-Digital Media 3(3,0)

Physical Computing: PR: DIG 5137. Methods of connecting physical objects to microprocessor controllers to build original interactive components for research or artistic purposes.*Odd Spring.*
30 character abbreviation: **Physical Computing**
AGENDA NOTES: Special Topic also being proposed.

NOTE: We will not review the Music courses today as Dr. Koons will attend the December 3 meeting to present the changes to the syllabi.

Approved with changes – change wording under course objectives. Add expectations for discussion leader. Clarification needed on weighting for assignments and exams.
MUH 5XXX CAH-Music 3(3,0)
Development of Opera: PR: Graduate standing in Music or C.I. An in-depth examination of Western European opera, from its origins around 1600 until the present day.*Even Spring.*
30 character abbreviation: **Development of Opera**

Tabled – more detail needs to be demonstrated on the rigor of the graduate syllabus.
MUL 5XXX CAH-Music 3(3,0)
Brass Literature and Pedagogy: PR: Graduate Standing in Music or C.I. Significant brass repertoire, study materials and a review of teaching techniques for artistic brass performance.*Even Fall.*
30 character abbreviation: **Brass Literature and Pedagogy**

Tabled – paragraph needed on the differences in the graduate and UG course, explain grading scheme, split the description from the objectives.
MUL 5XXX CAH-Music 3(3,0)
String Literature and Pedagogy: PR: Graduate Standing in Music or C.I. Study of string literature from the Baroque period to the 20th century, along with prominent pedagogical principles.*Odd Fall.*
30 character abbreviation: **String Literature and Pedagogy**

Approved with changes – add additional objectives for graduate students.
MUL 5XXX CAH-Music 3(3,0)
Woodwind Literature and Pedagogy: PR: Graduate Standing in Music or C.I. Major works written for woodwind instruments, as well as the study of the basic concepts and techniques fundamental to teaching woodwind instruments.*Odd Spring.*
30 character abbreviation: **Woodwind Literature & Pedagogy**

Tabled – syllabus to be redone by new faculty person.
MUT 5XXX CAH-Music 3(3,0)
Analysis of Twentieth Century Music: PR: Graduate Standing in Music or C.I. Analysis of music in a selection of the different styles practiced in the 20th century, with an emphasis on Western art music.*Fall.*
30 character abbreviation: **Analysis Twentieth C. Music**

Tabled – syllabus to be redone by new faculty person.
MUT 5XXX CAH-Music 3(3,0)
Counterpoint: PR: Graduate standing in Music or C.I. Principles of counterpoint and the study of contrapuntal styles in Western music from the 16th century to the present day.*Even Spring.*
30 character abbreviation: **Counterpoint**

Approved with clarification – clarification needed on lessons reflection paper and teaching applied piano major.

MVK 5XXX CAH-Music 2(2,0)
Piano Pedagogy: PR: Graduate Standing in Music or C.I. Techniques, methods, and experiences of former and current pedagogues to equip students for current or future piano teaching.*Even Spring.*
30 character abbreviation: **Piano Pedagogy**

THE 5XXX CAH-Theatre 3(3,0)
Cultural Diversity in Theatre: PR: Admission into the MFA/MA Theatre programs or C.I. Commonality of human experience among various groups through the study of dramatic literature.*Occasional.*
30 character abbreviation: **Cultural Diversity in Theatre**
AGENDA NOTES: Special Topic also being proposed.

THE 5XXX CAH-Theatre 3(3,0)
Global Theatre: PR: Admission into the MFA/MA Theatre programs or C.I. Theatrical arts and traditions of various countries with an emphasis on non-western countries.*Occasional.*
30 character abbreviation: **Global Theatre**
AGENDA NOTES: Special Topic also being proposed.

THE 5XXX CAH-Theatre 3(3,0)
Theatre for Social Change: PR: Admission into the MFA/MA Theatre programs or C.I. Theatre activists' impact on theatrical art forms.*Occasional.*
30 character abbreviation: **Theatre for Social Change**
AGENDA NOTES: Special Topic also being proposed.

THE 5XXX CAH-Theatre 3(3,0)
Women in Theatre: PR: Admission into the MFA/MA Theatre programs or C.I. An overview of women's contributions to theatre.*Occasional.*
30 character abbreviation: **Women in Theatre**
AGENDA NOTES: Special Topic also being proposed.

Health & Public Affairs Course Action Additions

SPA 6XXX HPA-Commun Sci & Disorders 6(6,0)
Language Disorders in Children and Adolescents: PR: Admission to Communication Sciences and Disorders graduate program or C.I. The nature, assessment and management of spoken and written language disorders in children and adolescents.*Fall, Spring.*
30 character abbreviation: **Lang Dis in Children & Adol**

HIM 6XXX HPA-Health Mangt & Informatic 3(3,0)
Practicum in Health Care Informatics: PR: HIM 5118C; HIM 6119C; Health Care Information Systems Analysis and Deisgn; Health Informatics Applications; Health Care Data Arcitecture and Modeline; Epidemiology, Analytics and Quality Management; Symposium; Seminar on Health Care Informatics and Enterprise Management. The practicum course addresses the process of transforming data to information, knowledge and practice in a health care setting. An operations management challenge that is amenable to IT interventions in a health care organization shall be identified.*Spring.*
30 character abbreviation: **Practicum in Health Care Info**

AGENDA NOTES: Special Topic also being proposed.

HIM 6XXXC HPA-Health Mangt & Informatic 4(3,1)
Epidemiology, Analytics and Quality Management: PR: Admission to MS in Health Care Informatics or C.I. This course introduces epidemiological principles and analytics for enhancing utilization management, quality improvement and outcome assessment in the service delivery system.*Occasional.*
30 character abbreviation: **Epidem Analytics & Qual Mgmt__**
AGENDA NOTES: Special Topic also being proposed.

HIM 6XXXC HPA-Health Mangt & Informatic 4(3,1)
Health Care Informatics Symposium: PR: Admission to MS in Health Care Informatics. The focus of this course is on applying informatics solutions to complex situations facing the U.S. health care industry and found in today's health care organizations.*Occasional.*
30 character abbreviation: **Health Care Informatics Sympos**
AGENDA NOTES: Special Topic also being proposed.

HIM 6XXXC HPA-Health Mangt & Informatic 4(3,1)
Health Informatics Applications-Administrative, Financial, Clinical Project Mgmt: PR: Admission to MS in Health Care Informatics or C.I. This course integrates clinical, financial and administrative data to resolve managerial and patient care problems.*Spring.*
30 character abbreviation: **Health Informatics Application**

HIM 6XXXC HPA-Health Mangt & Informatic 4(3,1)
System Analysis and Design: PR: Admission to MS in Hearch Care Informatics or C.I. System Analysis and Design focuses on electronic health record applications to provide the tools for successful system implementation.*Spring.*
30 character abbreviation: **System Analysis and Design**
AGENDA NOTES: Special Topic also being proposed.

PAD 6XXX HPA-Public Administration 3(3,0)
American Humanics Graduate Workshop: PR: Admission to Nonprofit Management degree or certificate program or C.I. Examination, analysis and application of nonprofit competencies to prepare students for management and leadership positions in human services.*Odd Fall.*
30 character abbreviation: **American Humanics Grad Workshp**
AGENDA NOTES: Special Topic also being proposed.

College of Sciences Course Action Revisions

~~**ZOO 5486C Mammalogy 4(2,6)**~~
ZOO 5486 4(4,0)
~~PR: 6 hours of Zoology, and graduate status or senior standing, or C.I.~~ PR: Admission to the MS Biology, Ph.D. in Conservation Biology, or Certificate in Conservation Biology, or C.I.
~~Introduction to the biology of mammals, their classification, evolution, and life histories.~~
Study of the diversity and biology of mammals from an evolutionary perspective.

Health & Public Affairs Course Action Revisions

PAD 6207 Public Financial Management 3(3,0)

~~PR: Graduate standing or C.I.~~ PR: Admission to Master of Public Administration or Master of Nonprofit Management program or C.I.

Survey of financial management functions in local government, such as accounting, fund structures, debt and case management, and financial reporting.

PAD 6335 Strategic Planning and Management 3(3,0)

PR: Admission to any degree or certificate ~~Criminal Justice certificate or C.I.~~ program offered by the Department of Public Administration or C.I.

An examination and analysis of planning, goal setting, and strategic management in public sector organizations.