

**Graduate Curriculum Committee**  
**March 18, 2009**  
**11:30 a.m., MH 243**

**Agenda**

1. Welcome and call to order
2. Approval of minutes from March 04 meeting
3. Course revisions to the graduate certificate in Gender Studies, CAH
4. Course revisions to the MEd in Social Science Education, COE
5. Course revision to the MS in Social Work, COHPA
6. Inactivation of the MS in Physical Therapy, COHPA
7. Inactivation of the graduate certificate in Software Engineering for Web-based Applications, CECS
8. Course revisions to the graduate certificate in Professional Writing, CAH
9. Courses and special topics
10. Adjournment

**Members of the Graduate Curriculum Committee:**

David Boote, COE  
Deborah Breiter, RCHM  
Raj Echambadi, CBA  
Robert Ford, CBA  
Naim Kapucu, COHPA  
Ram Mohapatra, COS -- Chair  
Tison Pugh, CAH  
Martin Richardson, COP  
Sergio Tafur, GSA  
James Turkson, COM  
Art Weeks, CECS  
Diane Wink, CON  
Patricia Bishop, GS  
Max Poole, GS

## MEMORANDUM

DATE: 10 February 2009

TO: CAH Graduate Studies and Research Committee

FROM: Kate Oliver, Ph.D. *KMO*  
Director, Women's Studies Program  
Assistant Professor, Department of English

SUBJECT: Catalog and Curriculum Revisions to Graduate Certificate in Gender Studies

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### 1. Short Rationale for the Program Change:

Our request is to expand the current list of Literature electives associated with the Graduate Certificate in Gender Studies to include six additional courses: LIT6009 "Literary Genres"; LIT6105 "World Literature"; LIT6246 "Major Authors"; LIT6365 "Movements in Literature"; LIT5907 and LIT6908, "Directed Independent Studies." In sum, we are adding additional electives to the current list of electives offered through the Gender Certificate Program. We are not changing the required courses, nor are we changing the total credit hour requirements (12 hours).

The Graduate Certificate in Gender Studies is an interdisciplinary program that complements the student's major area of study. Although all students in the program must take a required theory course, the electives are intended to allow for further investigation of gender and feminist issues in a way that complements the student's primary area of interest. For graduate students in literature, this has often proven difficult, as those courses currently allowed as graduate English electives in Gender Studies are rarely, if ever, offered. (For instance, LIT5387 "Captives, Housewives, and Coquettes" and ENL 5937 "Renaissance Women" have literally not been offered in years). As it stands, the current list of Literature electives associated with the Gender Certificate program do not fulfill the core requirements for the MA in Literature program, and, thus, are rarely offered.

The majority of graduate course offerings in Literature have generic titles, such as "World Literature," "Movements in Literature," "Major Authors," and "Literary Genres," which may or may not focus on gender or women's issues, dependant upon the specific course and instructor. In other words, these courses function as Special Topics, each time they are offered. Thus, in some instances, LIT6246 "Major Authors" could fulfill the requirement of elective for the Gender Certificate Program; other times, it would not. For example, when LIT6246 "Major Authors" focuses on Jane Austen and feminist/gender theory, the course would count towards the Graduate Gender Certificate; if, instead, it focuses on John Milton and new historicism, the course would not count. Thus, we are requesting that each of these electives be qualified by the term "as applicable" and be subjected to the review and approval of the Director of Women's Studies.

Allowing more flexibility in the electives for the Graduate Certificate in Gender Studies will help students complete the program in a timely basis as well as recruit more students into the program. It will also encourage English literature faculty to design their courses with gender and feminist issues in mind, which, in turn, will help meet the university's diversity goal.

(Please note that the English Department is in the process of requesting curricular changes to the MA in Literature Program. If the curricular changes are approved, ENG6XXX, "Contemporary Movements in Literature, Cultural, and Textual Theory" and ENG6XXX, "Historical Movements in Literary, Cultural, and Textual Theory" will replace "Literary Movements" and LIT6XXX "Issues in Literary Study" and LIT6XXX "Studies in Literary, Cultural, and Textual Theory" will replace "Major Authors" and "Literary Genres" and "World Literature.")

## 2. Itemized Description of Each Change:

\* Add the following courses under "Elective Courses—9 Credit Hours":

LIT6009	Literary Genres (as applicable**)
LIT6105	World Literature (as applicable**)
LIT6246	Major Authors (as applicable**)
LIT6365	Literary Movements (as applicable**)
<del>LIT5907</del>	<del>Directed Independent Studies (as applicable**)</del>
<del>LIT6908</del>	<del>Directed Independent Study (as applicable**)</del>

\*\* For these courses (marked with a double asterisk), students must seek the approval of the Director of Women's Studies, which is subject to review of course syllabi.

3. Original Catalog Copy is Attached.
4. Original Catalog Copy with Track Changes is Attached.
5. Copy of Sample Syllabus is attached.

We are proud to offer the Graduate Certificate in Gender Studies, and we respectfully request that the requirements of the program be changed to offer greater flexibility to students and greater diversity to our curriculum.



## Gender Studies Certificate

College : Arts and Humanities	Degree : CERT
Department : Women's Studies	Option : N/A
Program Websites : <a href="http://womensstudies.cah.ucf.edu">http://womensstudies.cah.ucf.edu</a>	

### PROGRAM DESCRIPTION

The Graduate Certificate in Gender Studies is designed to provide students with a foundation in feminist theory and research, focusing on the study of gender and its relationship to cultural, social and political institutions and systems of meaning.

### CURRICULUM

The Graduate Certificate in Gender Studies includes courses from both the humanities and the social sciences. Entry to CLP 6459, ENG 6814 Gender in Texts and Technology and SOW 5625 may be restricted. Consult with the instructor.

### Total Hours Required—12 Credit Hours Minimum

#### Required Course—3 Credit Hours

Select one of the following courses.

- WST 5601 Theories in Gender Studies (3 credit hours)
- LIT 5556 Advanced Feminist Theories (3 credit hours)

#### Elective Courses—9 Credit Hours

- AMH 5566 Colloquium: Women in American History (3 credit hours)
- ARH 5978 Advanced Seminar in Art History: Contemporary Women Artists (3 credit hours)
- CLP 6459C Human Sexuality, Marriage, and Sex Therapies (3 credit hours)
- ENC 5937 Gendered Rhetoric (3 credit hours)
- ENL 5937 Renaissance Women (3 credit hours)
- ENL 6217 Gender and the Medieval Text (3 credit hours)
- EUH 5938 Women and Gender European History (3 credit hours)
- LIT 5097 Studies in Contemporary Fiction\* (3 credit hours)
- LIT 5387 Captives, Housewives, and Coquettes (3 credit hours)
- LIT 5389 Studies in Gender and Fiction Writing (3 credit hours)
- PUP 6324 Women and Public Policy (3 credit hours)
- SOW 5625 Social Work with Women (3 credit hours)
- SYD 6809 Seminar in Gender Issues (3 credit hours)
- SYP 5562 Seminar on Domestic Violence (3 credit hours)
- SYP 6563 Reactions to Domestic Violence (3 credit hours)
- SYP 6561 Child Abuse in Society\* (3 credit hours)
- SYP 6565 Elder Abuse and Neglect\* (3 credit hours)
- WST 5937 Research Seminar in Gender Studies (3 credit hours)

\* Students may include only one of these courses (marked with an asterisk) toward meeting the certificate requirements.

Select one of the following courses.

- WST 5601 Theories in Gender Studies (3 credit hours)
- LIT 5556 Advanced Feminist Theories (3 credit hours)

Elective Courses—9 Credit Hours

- AMH 5566 Colloquium: Women in American History (3 credit hours)
- ARH 5978 Advanced Seminar in Art History: Contemporary Women Artists (3 credit hours)
- CLP 6459C Human Sexuality, Marriage, and Sex Therapies (3 credit hours)
- ENC 5937 Gendered Rhetoric (3 credit hours)
- ENL 5937 Renaissance Women (3 credit hours)
- ENL 6217 Gender and the Medieval Text (3 credit hours)
- EUH 5938 Women and Gender European History (3 credit hours)
- LIT 5097 Studies in Contemporary Fiction\* (3 credit hours)
- LIT 5387 Captives, Housewives, and Coquettes (3 credit hours)
- LIT 5389 Studies in Gender and Fiction Writing (3 credit hours)
- ~~LIT 5907 Directed Independent Studies (as applicable)\*\* (3 credit hours)~~
- LIT 6009 Literary Genres (as applicable)\*\* (3 credit hours)
- LIT 6105 World Literature (as applicable)\*\* (3 credit hours)
- LIT 6246 Major Authors (as applicable)\*\* (3 credit hours)
- LIT 6365 Movements in Literature (as applicable)\*\* (3 credit hours)
- ~~LIT 6908 Directed Independent Studies (as applicable)\*\* (3 credit hours)~~
- PUP 6324 Women and Public Policy (3 credit hours)
- SOW 5625 Social Work with Women (3 credit hours)
- SYD 6809 Seminar in Gender Issues (3 credit hours)
- SYP 5562 Seminar on Domestic Violence (3 credit hours)
- SYP 6563 Reactions to Domestic Violence (3 credit hours)
- SYP 6561 Child Abuse in Society\* (3 credit hours)
- SYP 6565 Elder Abuse and Neglect\* (3 credit hours)
- WST 5937 Research Seminar in Gender Studies (3 credit hours)

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\* Students may include only one of these courses (marked with an asterisk) toward meeting the certificate requirements.

\*\* For these courses (marked with a double asterisk), students must seek the approval of the Director of Women's Studies, which is subject to review of course syllabi.

## Proposed Modifications to the M.Ed. in Social Science Education

### Rationale:

The Social Science Education program faculty wish to provide the best possible program and educational experience for students completing degrees within the College of Education and, specifically, Social Science Education degrees. Thus, modifications to the current course of study for the M.Ed. in Social Science Education need to be made in an effort to make it as current, flexible, and beneficial for the students as possible.

The first modification to the Core is to include EDF 6233 Analysis of Classroom Teaching (3 credit hours) as a requirement instead of the option of selecting one course from the following: EDF 6155 Lifespan Human Development and Learning (3 credit hours), EDF 6517 Perspectives on Education (3 credit hours), or EDF 6727 Critical Analysis of Social, Ethical, Legal, and Safety Issues Related to Education (3 credit hours). As these elective courses are for initial teacher certification and students within this major are certified teachers, taking these courses are not in the best interest of these students. From discussions with current and former students, Educational Studies faculty, and members of the Social Science Education Program Advisory Committee, there is a clear indication that EDF 6233 would be more beneficial for students in this program than the selection of one course of the following: EDF 6155, EDF 6517, or EDF 6727. In addition to this change, three credits of graduate electives, to be approved by an advisor, will be added so that students may take a course of his or her choice within the College of Education, such as EDG 6223 Curriculum Theory and Organization (3 credit hours) or ESE 6217 Curriculum Design (3 credit hours).

Within the Specialization section, students will be allowed to choose from 12 credit hours of SSE electives at the 5000 level or above (6 credit hours must be at the 6000 level or above) instead of being prescribed to take SSE 5391 Global Education: Theory and Practice (3 credit hours) and SSE 5776 Democracy and Education (3 credit hours), as well as a third SSE elective. The desire is to allow more flexibility for the students within the SSE course offerings, as well as the fact that SSE 5391 and SSE 5776 are not currently being taught and will not be in the foreseeable future. In order to best serve students completing a Social Science Education degree, students will be expected to take 6 credit hours of social science content. This is in response to numerous requests from current and past students, local county social studies curriculum supervisors, perspective students, and members of the Social Science Education Advisory Committee.

<b>Current Program</b>	<b>Proposed Program</b>
<b>Core Courses—12 or 15 Credit Hours</b> <ul style="list-style-type: none"><li>• EDF 6401 Statistics for Educational Data (3 credit hours) or EDF 6432 Measurement and Evaluation in Education (3 credit hours)</li><li>• EDF 6481 Fundamentals of Graduate Research in Education (3 credit hours)</li><li>• ESE 6909 Research Report (2,1 or 3</li></ul>	<b>Core Courses—15 or 18 Credit Hours</b> <ul style="list-style-type: none"><li>• EDF 6233 Analysis of Classroom Teaching (3 credit hours)</li><li>• EDF 6401 Statistics for Educational Data (3 credit hours) or EDF 6432 Measurement and Evaluation in Education (3 credit hours)</li><li>• EDF 6481 Fundamentals of Graduate</li></ul>

<p>credit hours) or Graduate electives approved by adviser (6 credit hours)</p> <p><b>Select one of the following courses:</b></p> <ul style="list-style-type: none"> <li>• EDF 6155 Lifespan Human Development and Learning (3 credit hours)</li> <li>• EDF 6517 Perspectives on Education (3 credit hours)</li> <li>• EDF 6727 Critical Analysis of Social, Ethical, Legal, and Safety Issues Related to Education (3 credit hours)</li> </ul>	<p>Research in Education (3 credit hours)</p> <ul style="list-style-type: none"> <li>• Graduate electives approved by adviser (3 credit hours)</li> </ul> <p>Culminating Experience – Select Option A or Option B:</p> <ul style="list-style-type: none"> <li>• Option A: ESE 6909 Research Report (2,1 or 3 credit hours)</li> <li>• Option B: Two Graduate Electives Approved by Adviser (6 credit hours) and Comprehensive Examination</li> </ul>
<p><b>Specialization Courses—9 Credit Hours</b></p> <ul style="list-style-type: none"> <li>• SSE 5391 Global Education: Theory and Practice (3 credit hours)</li> <li>• SSE 5776 Democracy and Education (3 credit hours)</li> <li>• Elective approved by adviser (3 credit hours)</li> </ul>	<p><b>Specialization Courses— 18 Credit Hours</b></p> <ul style="list-style-type: none"> <li>• 12 credit hours of SSE electives at the 5000 level or above (6 credit hours must be at the 6000 level or above)</li> <li>• 6 credit hours of social science content electives (AFH, AMH, ASH, CPO, EUH, HIS, INR, LAH, or POS) at the 5000 level or above</li> </ul>
<p><b>Curriculum Courses—12 Credit Hours</b></p> <ul style="list-style-type: none"> <li>• EDG 6223 Curriculum Theory and Organization (3 credit hours)</li> <li>• ESE 6217 Curriculum Design (3 credit hours)</li> <li>• Electives approved by adviser (6 credit hours)</li> </ul>	



# SOCIAL SCIENCE EDUCATION M.Ed. PROGRAM DESCRIPTION

The College of Education offers a Social Science Education M.Ed. program designed to meet advanced knowledge and skill needs of the Social Science classroom teacher.

## CURRICULUM

The Social Science Education M.Ed. program requires a minimum of 33 credit hours beyond the bachelor's degree, including 15-18 credit hours of core courses and 18 credit hours of specialization.

### Total Hours Required for M.Ed.—33 or 36 Credit Hours beyond the Bachelor's Degree.

The M.Ed. program requires a research report at the completion of studies or a research study housed in one or more courses. The research study and final report will focus on reviewing and analyzing contemporary research in a student's particular specialization within the education profession in order to help students acquire knowledge and skills pertaining to research based best practices in that specialization area. For students already working in a school setting, this research based learning activity also typically involves action research (i.e., application and analysis of the effectiveness of research based best practices in the classroom).

#### Core Courses—~~12 or 15~~ 15 or 18 Credit Hours

- EDF 6233 Analysis of Classroom Teaching (3 credit hours)
- EDF 6401 Statistics for Educational Data (3 credit hours) or EDF 6432 Measurement and Evaluation in Education (3 credit hours)
- EDF 6481 Fundamentals of Graduate Research in Education (3 credit hours)
- Graduate electives approved by adviser (3 credit hours)

#### Culminating Experience – Select Option A or Option B:

- Option A: ESE 6909 Research Report (2,1 or 3 credit hours)
- Option B: Two Graduate Electives Approved by Adviser (6 credit hours) and Comprehensive Examination
- ~~ESE 6909 Research Report (2,1 or 3 credit hours) or Graduate electives approved by adviser (6 credit hours)~~

#### ~~Select one of the following courses:~~

- ~~EDF 6155 Lifespan Human Development and Learning (3 credit hours)~~
- ~~EDF 6517 Perspectives on Education (3 credit hours)~~
- ~~EDF 6727 Critical Analysis of Social, Ethical, Legal, and Safety Issues Related to Education (3 credit hours)~~



## **Specialization Courses—~~189~~ Credit Hours**

(Electives must be approved by adviser)

- 12 credit hours of SSE electives at the 5000 level or above (6 credit hours must be at the 6000 level or above)
- 6 credit hours of social science content electives (i.e. AFH, AMH, ASH, CPO, EUH, HIS, INR, LAH, or POS) at the 5000 level or above

~~SSE 5391 Global Education: Theory and Practice (3 credit hours)~~

~~SSE 5776 Democracy and Education (3 credit hours)~~

~~Elective approved by adviser (3 credit hours)~~

## **Curriculum Courses—~~12~~ Credit Hours**

- ~~EDG 6223 Curriculum Theory and Organization (3 credit hours)~~
- ~~ESE 6217 Curriculum Design (3 credit hours)~~
- ~~Electives approved by adviser (6 credit hours)~~

## **Admissions**

For information on general UCF graduate admissions requirements that apply to all prospective students, please visit the [Admissions and Registration](#) section of the Graduate Catalog.

Applicants must [apply online](#). Please be sure to submit all requested material by the established deadline(s).

In addition to the general admission requirements, applicants to this program must provide:

- A bachelor's degree.
- 3.0 GPA or higher in the last 60 hours.
- Current Florida Professional Teaching Certificate in Social Science Education or have completed all the requirements for that Professional Teaching Certificate.
- A score of at least a 220 (computer-based test or paper-based equivalent) on the Test of English as a Foreign Language (TOEFL) is required for applicants from countries where English is not the official language or applicants whose bachelor's degree is not from an accredited U.S. institution.

Applicants who have graduated from an accredited university or college teacher certification program in another state or country, in the appropriate subject and/or grade range, may also be admitted to the M.Ed. program at the discretion of the program director.

Students may not switch from an MA program to an M.Ed. program, or vice versa, without going through the university's admission process. Courses used to gain initial state certification may not be transferred into an M.Ed. program.

## **Application Deadlines**

<b>Social Science Education M.Ed.</b>	<b>Fall Priority</b>	<b>Fall</b>	<b>Spring</b>	<b>Summer</b>
<b>Domestic Applicants</b>	Jan 15	Jul 15	Dec 1	Apr 15
<b>International Applicants</b>	Jan 15	Jan 15	Jul 1	Nov 1
<b>International Transfer Applicants</b>	Jan 15	Mar 1	Sep 1	Dec 15

## **FINANCIALS**

Graduate students may receive financial assistance through fellowships, assistantships, tuition support, or loans. For more information, see [Financing Grad School](#), which describes the types of financial assistance available at UCF and provides general guidance in planning your graduate finances. The [Financial Information](#) section of the Graduate Catalog is another key resource.

### **Fellowships**

Fellowships are awarded based on academic merit to highly qualified students. They are paid to students through the Office of Student Financial Assistance, based on instructions provided by the College of Graduate Studies. Fellowships are given to support a student's graduate study and do not have a work obligation. For more information, see [Financing Grad School](#), which includes descriptions of UCF fellowships and what you should do to be considered for a fellowship.



School of Social Work  
Web site: <http://www.cohpa.ucf.edu/social/>

## MEMORANDUM

To: College of Health and Public Affairs Graduate Committee

From: Estelli Ramos  
M.S.W. Coordinator

Date: February 16, 2009

Subject: Total Credit hours for the Masters of Social Work Program

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**The School of Social Work is requesting permission to increase the total credit hours for the M.S.W. program from 60 to 62 credits.**

**SOW 6246 Policy Analysis and Social Change and SOW 6914 Integrative Research Project are presently given 2 credit hours for each course. Both courses require a substantial amount of work that is reflective of a 3 credit hour course. The change in credit hours will allow the students to have a fair compensation for their level of work and commitment given to the class.**

**Both courses will have an increase of face to face time from 2 hours per session to 3 hours per session.**

**In SOW 6246 Policy Analysis and Social Change the course has added an Advocacy Portfolio that requires the students to develop an analytical and political interactional model of policy analysis, create a media outreach campaign, and attend a lobbying session in Tallahassee's state capitol which consists of meeting with elected officials and lobbying on selected issues.**

**In SOW 6914 Integrative Research Project the course added a social work practice field base research project which requires a submission design to IRB for approval. This added new IRB project has allowed the students to learn additional knowledge regarding research principals, design tools for data collection, and develop skills in writing and research analysis. These new additions required extending both the course sessions and intensifying the workload.**



## Social Work MSW

College : Health and Public Affairs	Degree : MSW
Department : Social Work	Option : Nonthesis
Program Websites : <a href="http://www.cohpa.ucf.edu/social/">http://www.cohpa.ucf.edu/social/</a>	

### PROGRAM DESCRIPTION

The Master of Social Work MSW program prepares students for advanced social work practice. The program educates students for community-based clinical social work practice with individuals, families, and groups.

### CURRICULUM

The MSW program is composed of 30 credit hours of required core courses and 30 credit hours of advanced clinical specialist courses. Independent learning is demonstrated throughout the curriculum through the process of inquiry and dialogue. Projects such as research studies, clinical assessments and treatment plans, papers and internships also contribute to the self-development of our students. The research study and final report will focus on reviewing and analyzing contemporary research in a student's particular specialization within the profession in order to help students acquire knowledge and skills pertaining to research-based best practices in that specialization area. Students in the 60-hour program must include at least 30 hours of course work at the 6000 level in their program of study.

**Total Required Hours—<sup>62</sup>~~60~~ Credit Hours Minimum beyond the Bachelor's Degree.**

#### Prerequisites—18 Credit Hours

Introductory three-credit college-level courses in the following areas or equivalents are required for admission into the program from the following areas: Biology with human content, English or Communication, Psychology, Statistics, Sociology, and Diversity.

#### Foundation Curriculum: Generalist Social Work Practice—30 Credit Hours

- SOW 5305 Social Work Practice I: Generalist Practice (3 credit hours)
- SOW 5306 Social Work Practice II: Intervention Approaches (3 credit hours)
- SOW 5105 Human Behavior and Social Environment I: Individual (3 credit hours)
- SOW 5106 Human Behavior and Social Environment II: Social Systems (3 credit hours)
- SOW 5132 Diverse Client Populations (3 credit hours)
- SOW 5235 Social Welfare Policies and Services (3 credit hours)
- SOW 5404 Social Work Research (3 credit hours)
- Generalist Field Education and Seminars (6 credit hours)
- Practice elective (3 credit hours)

#### Advanced Curriculum: Clinical Specialist—30 Credit Hours

- SOW 6348 Clinical Practice with Individuals (3 credit hours)
- SOW 6324 Clinical Practice with Groups (3 credit hours)
- SOW 6612 Clinical Practice with Families (3 credit hours)
- SOW 6123 Psychosocial Pathology (3 credit hours)
- SOW 6246 Policy Analysis and Social Change (2 credit hours) <sup>(3)</sup>
- SOW 6914 Integrative Research Project in Clinical Practice (2 credit hours) <sup>(3)</sup>
- Clinical Field Education and Seminars (8 credit hours)
- Clinical elective (3 credit hours)
- Clinical elective (3 credit hours)

An approved general elective can be selected in consultation with adviser and MSW graduate program director from list below:

- SOW 6938 ST: Violence Against Women: A Global Perspective (3 credit hours)
- SOW 5355 Studies in Social Work Practice (3 credit hours)
- SOW 5387 Nonprofit Resource Development (3 credit hours)
- SOW 5432 Evaluating Social Work (3 credit hours)
- SOW 6604 Medications in Social Work Practice (3 credit hours)
- SOW 5624 Social Work Practice in Mexican Culture (3 credit hours)
- SOW 5625 Social Work with Women (3 credit hours)
- SOW 5635 Social Work Practice in Schools (3 credit hours)
- SOW 5642 Aging in Social Situations (3 credit hours)
- SOW 6938 ST: Interventions with Elderly and Their Families (3 credit hours)
- SOW 5652 Children Services in Social Work (3 credit hours)
- SOW 6655 Child Abuse: Treatment and Prevention (3 credit hours)
- SOW 5662 Strategies in Employee Assistance Programs (3 credit hours)
- SOW 6670 Gay and Lesbian Experience in American Society (3 credit hours)
- SOW 5735 Documentation Skills for Helping Professionals (3 credit hours)
- SOW 6938 ST: Interventions with Substance Abusers (3 credit hours)
- SOW 6938 ST: Prevention and Treatment of Adolescent Substance Abuse (3 credit hours)
- SOW 6846 Spirituality in Professional Counseling (3 credit hours)
- SOW 6373 Clinical Supervision (3 credit hours)
- SOW 6383 Social Work Administration (3 credit hours)
- SOW 6384 Administrative Supervision in Social Work (3 credit hours)
- SOW 6656 Clinical Practice with Children and Adolescents (3 credit hours)
- SOW 6689 Sex Therapy (3 credit hours)
- SOW 6938 ST: Forensic Social Work (3 credit hours)
- SOW 6155 Human Sexuality in Social Work Practice (3 credit hours)
- PAD 5859 Grant and Contract Management (3 credit hours)
- MHS 6400 Theories of Counseling and Personality (3 credit hours)

## Field Education

Field instruction is an integral part of graduate social work education. It provides the student with an opportunity to test classroom knowledge as well as to develop and refine foundation and advanced practice skills. Decisions regarding field assignment are determined by the Field Director. Only agency sites approved by the School of Social Work may be used for field instruction. Generalist MSW students complete a minimum of 500 hours in the field; clinical MSW students complete a minimum of 550 clock hours in the field. Field education includes a field seminar.

## Full-time Study

The full-time program may be completed in two years of full-time study in residence. The first year of study includes 24 credit hours in class work and 6 credit hours in field education. The second year of study includes 22 credit hours in class work and 8 credit hours in the field.

## Part-time Study

For students who do not have a BSW degree, part-time education is available at the Orlando campus and at the UCF Regional Daytona Beach campus. This program may be completed in four calendar years. For students who have received a BSW degree from a CSWE-accredited college or university within six years prior to enrollment, there is also a part-time program in the advanced clinical curriculum at the Orlando campus and Regional Daytona Beach campus.

## Transfer Credit

Students who have completed course work in an accredited MSW program may transfer up to 30 credit hours toward the 60 credit hours of the degree. Students must have received a grade of "B-" or higher in these courses. Courses must be evaluated on a course-by-course basis by the graduate program director.

## Equipment Fee

Students in the MSW program pay a \$35 equipment fee each semester enrolled.

## Independent Learning

Independent learning is demonstrated throughout the curriculum through the process of inquiry and dialogue. Projects such as research studies, clinical assessments and treatment plans, papers and internships also contribute to the self-development of our students.

## INDEPENDENT LEARNING

Independent learning is demonstrated throughout the curriculum through the process of inquiry and dialogue. Projects such as research studies, clinical assessments and treatment plans, papers and internships also contribute to the self-development of our students.

The field experiences and practice electives provide substantial opportunities for students to learn independently and practically about social work practice.

## ADMISSIONS

For information on general UCF graduate admissions requirements that apply to all prospective students, please visit the Admissions and Registration section of the Graduate Catalog. Applicants must apply online. All requested materials must be submitted by the established deadline(s).

The Master of Social Work Program offers several options to students including full-time study, advanced standing admission, as well as early morning classes and evening classes to support part-time study. Students are admitted and can begin course work in fall semesters only.

In addition to the general UCF graduate admission requirements, applicants to this program must provide:

- One official transcript (in a sealed envelope) from each college/university attended.
- One completed college-level course in each of the following six areas: biology with human content, English or communication, diversity, statistics, psychology, and sociology.
- Résumé.
- Three letters of recommendation.
- A personal statement. Applicants must write a personal/autobiographical statement that should be 2 - 5 pages and covers the following questions:
  - What are the reasons and experiences that led you to choose social work as a profession? Did you consider other professions, if so why did you prefer social work?
  - What are your social work career interests? Which client population is of special interest to you?
  - What are your personal strengths that you can bring to this profession? How have these strengths been demonstrated in the past?
  - What do you feel is your personal mission in social work and where do you see yourself 10 years from now in the field of social work?
  - What major issues do you think that professional social work should be concerned with? What is the role of social work in relation to this issue?
- Writing sample. Applicants must submit a paper written for any class in their undergraduate studies that dealt with social based issues. The paper should be 5-10 pages and will be used to evaluate the applicant's ability to write. If the applicant does not have any paper which addresses social issues, he/she is welcome to submit any paper of his/her choice.

To be accepted into and retained in the program, students are expected to demonstrate initiative, dependability, social concern, self awareness, appreciation for diversity in others, problem solving ability, ease in relating with others, skill in writing and speaking, and professional ethics.

## Advanced Standing

If the criteria for admission are met, applicants with baccalaureate degrees in social work from a CSWE-accredited school/program are invited to submit an application for Advanced Standing admission to the Master of Social Work program. Admission with advanced standing is limited to those who demonstrate the academic potential and professional maturity to meet the demands of the program and who will have adequate preparation for MSW practice with one year of graduate study. Previous baccalaureate course work that received at least a "B-" will be reviewed to ensure content equivalency. In advanced standing admission, a maximum of 30 foundation level credits may be waived based on the content equivalency to meet foundation year MSW requirements, which consist of courses in human behavior and the social environment, policy, research, social work practice, and social work field placement.

To be considered for advanced standing admission, the bachelor's degree must have been completed within six years of the time of initial enrollment in the master's program.

## Application Deadlines

All application materials must be submitted by the appropriate deadline listed below.

Social Work MSW	Fall Priority	Fall	Spring	Summer
Domestic Applicants	Jan 15	Jul 15		
International Applicants	Jan 15	Jan 15		
International Transfer Applicants	Jan 15	Mar 1		

## FINANCIALS

Graduate students may receive financial assistance through fellowships, assistantships, tuition support, or loans. For more information, see





Office of the Dean

March 4, 2009

To: The Graduate Council Curriculum Committee

From: Interim Associate Dean Ronnie Korosec

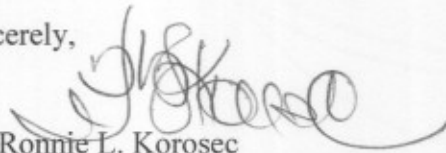
**Re: Inactivation of the MS in Physical Therapy**

We are requesting that the MS in Physical Therapy be inactivated on the UCF degree program inventory. As part of the policy of the national organization for Physical Therapy, the APTA, and our accrediting agency, CAPTE, it was required that by 2020 all accredited programs would be at the doctoral level. The UCF Physical Therapy program was actually one of the last programs in the nation to make the transition.

When the Doctor of Physical Therapy (DPT) was created in 2007, there were still students actively taking courses to complete the MS. These students were allowed to finish up their course work and according to the program director, Dr. Gerry Smith, those students have now graduated. Therefore, there is no longer a need for the MS program to show on the UCF program inventory.

Please let me know if you have additional questions.

Sincerely,

  
Dr. Ronnie L. Korosec  
Interim Associate Dean of Graduate Studies and Technology

cc:

Dr. Patricia Bishop  
Dr. Max Poole  
Dr. Michael Frumkin  
Dr. Gerry Smith  
Ms. Rhonda Nelson  
Ms. Ranetta Guinn





School of Electrical Engineering and  
Computer Science

Memorandum

**Date:** March 10, 2009

**To:** Dr. Charles Reilly, Interim Associate Dean  
College of Engineering and Computer Science

Dr. Marwan Simaan, Interim Dean  
College of Engineering and Computer Science

**From:** Dr. Ronald Dutton  
Coordinator, Computer Science Graduate Program

**RE:** Inactivation of Software Engineering for Web-based Applications Certificate

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The School of Electrical Engineering and Computer Science recommends the inactivation of the Software Engineering for Web-Based Applications Certificate effective for one year. We also request that the program remain active in the College of Engineering and Computer Science's program inventory so that it may be reactivated at a later date if the need arises.

We are recommending the inactivation of the certificate program due to economic reasons. At this time, with the state of the budget, there are not enough resources to support the program and fund the educators, as well as promote the new certificate adequately. It is our hope that in the next year we can secure enough funding to allow the program to be re-activated. At this time there are no students currently enrolled in the program, and none that have applied to the program in the upcoming semesters.



Department of English

## Memo

To: UCF Graduate Council: Curriculum Subcommittee  
From: Melody Bowdon, Department of English  
Date: February 16, 2009  
Re: Curricular changes in Graduate Certificate in Professional Writing

In the fall of 2008, the faculty members affiliated with the Department of English Graduate Certificate in Professional Writing unanimously agreed that it would be in the best interests of our students and our program more generally to make the following relatively minor curricular change, which is described below and presented in the attached catalog mark-up:

**Change the current requirement of ENC 5216 Editing Professional Writing to ENC 6217 Technical Editing.** For the past few semesters we have cross-listed these courses and incorporated supplemental work for the students enrolled in the 6000-level section. After some experience with this practice, however, the faculty agrees that the 6217 curriculum is more appropriate for certificate students, many of whom wish to be professional editors upon completion of the program. This change will streamline articulation between the certificate and the MA in Technical Communication, for which ENC 6217 is a requirement. Many certificate students matriculate into the MA program, and this change will support that process as well as offering a more appropriate course experience for all students who enroll and a more manageable load for the instructor. This will create no short or long term logistical problem with course scheduling, etc., as ENC 6217 is taught regularly in the online format required for our web-based certificate.

## PROGRAM DESCRIPTION

The Graduate Certificate in Professional Writing offers professionals opportunities to develop and improve communication skills vital to advancing in the workplace.

## CURRICULUM

This flexible five-course sequence of graduate study includes three required core courses and allows students to choose two electives. Additional courses from the MA programs in Technical Communication, Rhetoric and Composition or from other relevant programs may also be used as electives with approval from the program coordinator or graduate director.

### Total Hours Required—15 Credit Hours Minimum

### Required Courses—9 Credit Hours

- 0. ENC 5337 Modern Rhetorical Theory (3 credit hours)
- 0. ENC 5237 Writing for the Business Professional (3 credit hours)
- 0. ENC ~~6217 Technical Editing~~ (3 credit hours)  
Deleting: ~~ENC-5216-Editing-Professional-Writing~~

### Elective Courses—6 Credit Hours

Choose two courses from the following list or, with the approval of the program coordinator or graduate studies director, choose other appropriate 5000- or 6000-level courses from the MA programs in Technical Communication or Rhetoric and Composition.

- ☐ ENC 6306 Persuasive Writing (3 credit hours)
- ☐ ENC 6247 Proposal Writing (3 credit hours)

Anna Jones 3/12/09 11:52 AM

**Comment:** This is the only program change for which we are requesting approval. Changes to the catalog copy below are the result of editing to improve clarity.

Anna Jones 3/12/09 11:35 AM

**Deleted:** 5216 Editing Professional Writing

Anna Jones 3/12/09 11:47 AM

**Comment:** This language doesn't change the way the Professional Writing Certificate operates but only reiterates and clarifies the curriculum description above.

- 0. ENC 5930 Current Topics in Professional Writing (3 credit hours)
- 0. ENC 5291 Developing Professional Writing Projects (3 credit hours)
- 0. ENC 5245 Teaching Professional Writing (3 credit hours)
- 0. ENC 5276 Writing/Consulting: Theory and Practice (3 credit hours)
- 0. ENG 5009 Methods of Bibliography and Research (3 credit hours)
- 0. LIN 5675 English Grammar and Usage (3 credit hours)

## ADMISSIONS

Admission is open to those with a bachelor's degree from a regionally accredited institution. An application to the graduate certificate program, official transcripts, and a statement of academic intent must be submitted. Applicants must apply online. All requested materials must be submitted by the established deadline(s).

Anna Jones 3/12/09 11:48 AM  
Deleted: and

Successful applicants will have received a grade of "A" or "B" in an upper-division writing intensive course and will demonstrate, through their statement of intent, appropriate interest in and preparation for the program. Meeting minimum UCF admission criteria does not guarantee program admission. Final admission is based on evaluation of the applicant's abilities, past performance and the applicant's potential for completing the certificate.

Anna Jones 3/12/09 11:50 AM  
**Comment:** Here, again, this change in language doesn't affect the program requirements, but only clarifies the admissions criteria for applicants.

Anna Jones 3/12/09 11:49 AM  
**Deleted:** An application to the graduate certificate program, a statement of academic intent, and official transcripts must be submitted.

Anna Jones 3/12/09 11:51 AM  
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Anna Jones 3/12/09 11:51 AM  
Deleted: .

### Application Deadlines

Professional Writing Certificate	Fall Priority	Fall	Spring	Summer
Domestic Applicants		Jul 15	Dec 1	Apr 15
International Applicants				
International Transfer Applicants				

## **Graduate Council Curriculum Committee**

### **Course Agenda for 03-18-2009**

#### **REVISED – 3 items added in highlights**

#### **College of Medicine Special Topics**

Tabled- Provide additional rationale for the split class.

##### **ZOO 5937C Sect 01 COM-Molecular & Microbiology 4(3,1)**

**ST: Clinical Neuroscience:** PR: Graduate standing or C.I. Clinically oriented teachings of neuroscience areas including selected topics in neuropathology, neuro-oncology, neuroimmunology, neuropharmacology and neurodiagnostics.

30 character abbreviation: **ST: Clinical Neuroscience**

*AGENDA NOTES: Course Addition also being proposed.*

#### **Engineering & Computer Science Special Topics**

##### **COT 6938 Sect 01 ECS-Computer Science 3(3,0)**

**ST: Online Algorithms and Competitive Analysis:** PR: COT 5405. An introduction to the analysis and design of online algorithms. Numerous applications are given to illustrate the use of each algorithm in a concrete real-life setting.

30 character abbreviation: **ST: Online Algorithms & Compet**

#### **Health & Public Affairs Special Topics**

##### **HCI 5937C Sect 01 HPA-Health Mangt & Informatic 4(3,1)**

**ST:Health Care Informatics and Information Technology:** PR: Admission to Health Care Informatics or C.I. An overview of information systems in healthcare and information technology in healthcare decision making. Ethical, planning and legal issues of informatics will be explored.

30 character abbreviation: **ST:Health Care & Info Technolo**

*AGENDA NOTES: Course Addition also being proposed.*

##### **HCI 6938C Sect 01 HPA-Health Mangt & Informatic 4(3,1)**

**ST:Biostatistics and Decision Analysis:** PR: Admission to Master's in Health Care Informatics or C.I. This course provides students a solid foundation on descriptive and inferential analyses, including both parametric and nonparametric methods.

30 character abbreviation: **ST:Biostatistics & Decis Analy**

##### **SOW 6938 Sect 01 HPA-Social Work 3(3,0)**

**ST:Integrative Research Project in Clinical Practice:** PR: Advanced standing in MSW program. Student-selected research on an issue of clinical practice in urban settings.

30 character abbreviation: **ST:Intrgrtve Res Proj Clinc Pr**

##### **SOW 6938 Sect 01 HPA-Social Work 3(3,0)**



**ST:Policy Analysis and Social Change:** PR: Advanced Standing in the MSW program. Study of urban problems, policies, and planning from the perspective of their impact on individuals and families.

30 character abbreviation: **ST:Policy Analy & Social Chang**

### **College of Medicine Course Action Additions**

Tabled- Provide additional rationale for the split class.

**ZOO 5XXX COM-Molecular & Microbiology 4(3,1)**

**Clinical Neuroscience:** PR: Graduate standing or C.I. Clinically oriented teachings of neuroscience areas including selected topics in neuropathology, neuro-oncology, neuroimmunology, neuropharmacology, and neurodiagnostics.

30 character abbreviation: **Clinical Neuroscience**

*AGENDA NOTES: Special Topic also being proposed.*

### **College of Sciences Course Action Additions**

**BSC 6XXX COS-Biology 1(1,0)**

**Seminar in Biology:** PR: Admission to Biology M.S. or Conservation Biology G.C. or C.I. Discussions and presentations addressing current research in the field of Biology. Graded S/U. May be used in the degree program a maximum of 2 times.

30 character abbreviation: **Seminar in Biology**

**PHY 5XXX COS-Physics 3(3,0)**

**Physical Basis of Life:** PR: Graduate standing or C.I. Molecular and physical principles of origin of life, physical and chemical interpretation of life processes.

30 character abbreviation: **Physical Basis of Life**

### **College of Education Course Action Additions**

**EEC 6XXX ED-Child, Family & Comm Sci 3(3,0)**

**Global Issues in Early Childhood:** PR: Graduate standing or C.I. This course is designed to provide our students with global perspectives on early childhood development and engage our students in international research activities.

30 character abbreviation: **Global Iss in Early Child**

Tabled- check with Psychology Department for course overlap.

**EDF 7XXX ED-Ed Research, Tech & Lead 3(3,0)**

**Psychometrics:** PR: EDF 7403, C.I. Overview of classical test theory with an introduction to item response theory and generalizability theory. Techniques for evaluating validity and reliability will be applied through statistical analyses.

30 character abbreviation: **Psychometrics**

### **Health & Public Affairs Course Action Additions**

**HCI 5XXX HPA-Health Mangt & Informatic 4(3,1)**

**Health Care Informatics and Information Technology:** PR: Admission to Health Care Informatics or C.I. An overview of information systems in healthcare and information

technology in healthcare decision making. Ethical, planning and legal issues of informatics will be explored.

30 character abbreviation: **Health Care & Info Technology**

*AGENDA NOTES: Special Topic also being proposed.*

**HCI 6XXXC      HPA-Health Mangt & Informatic    4(3,1)**

**Biostatistics and Decision Analysis:** PR: Admission to Master's in Health Care Informatics or C.I. This course provides students a solid foundation on descriptive and inferential analyses, including both parametric and nonparametric methods.

30 character abbreviation: **Biostatistics & Decis Analysis**

*AGENDA NOTES: Special Topic also being proposed.*

### **Health & Public Affairs Course Action Revisions**

**SOW 6914    Integrative Research Project in Clinical Practice    2(2,0)  
3(3,0)**

PR: Advanced standing in MSW program.

Student-selected research on an issue of clinical practice in urban settings.

30 character abbreviation: **Intrgrtve Res Proj Clinc Pract**

**SOW 6246    Policy Analysis and Social Change    2(2,0)**

**SOW 6246    Policy Analysis and Social Change    3(3,0)**

~~PR: All first-year courses~~ PR: Advanced Standing in the MSW Program ~~SOW 5305, 5105, 5404, 5235, 5105, 5404, 5235, 5532, 5306, 5106, 5432, 5132, 5533.~~ program.

Study of urban problems, policies, and planning from the perspective of their impact on individuals and families.