

Graduate Council Program Review Committee

August 28, 2020 • 9:30 am • Zoom

MINUTES

Members Present: Kristen Schellhase (CHPS), Winston Schoenfeld (CGS Liaison), Cheyenne Ro (RHSMG), Xiaohu Xia (COS), Patrick LiKamWa (Optics), Shannon Taylor (CBA), Rich Gause (Library), Travis Jewett (COM), Cheryl Briggs (CAH), Jean Davis (CON), Hansen Mansy (CECS)

Recorder: Emily Stettner

Welcome and call to order

The meeting was called to order at 9:35am by Emily Stettner. Introductions of the members followed.

Overview of purpose and role of committee

Dr. Schoenfeld presented a PowerPoint on the committee's function and explained the related policies. The committee's charge to review the graduate faculty in the programs that will be examined as part of the 7-year cycle was explained. This year, the committee will review programs in the College of Community Innovation and Education. The graduate faculty in these programs will be reviewed in the fall. Next, there was an overview of the policies on graduate faculty and scholars.

In the spring, any programs in which the external reviewers suggest be discontinued will be reviewed. The committee will also review the different graduate student awards for teaching, thesis, and dissertation, as well as, the review of the University Excellence in Graduate Teaching and the University Excellence in Graduate Mentoring awards.

Emily Stettner gave an overview of the Graduate Council website and Teams. It was explained the Graduate Council website is where information regarding the Graduate Council and the different subcommittees will be available. Meeting agendas, minutes, schedules, etc. for the Program Review Committee will be available on this site. For Teams, a demonstration was given on the location of materials for faculty review including worksheets, policy, and vitas.

Announcements/Discussions

Primary reviewers were discussed and assigned for faculty nominations for future meetings. The faculty in the College of Community Innovation and Education will be reviewed during the next meeting on September 11th. The following committee members volunteered to review for the first meeting: Travis Jewett, Rich Gause, Cheryl Briggs.

It was discussed that the committee will reserve meetings for new program proposals on October 9th and November 20th.

The meeting was adjourned at approximately 10:08am. The next meeting will be held on September 11th via Zoom.