



Graduate Council Policy Committee, Policy Tracking Form

This form is to be used by the Graduate Council Policy Committee (GCPC) to request additions, changes, or deletions of graduate education policies.

Routing:

1) Graduate Council Policy Committee recommends policy; 2) College of Graduate Studies Associate Deans complete the form and 3) the Graduate Council Policy Committee Chair submits it to the Faculty Senate Steering Committee for consideration, and, if appropriate, also submits to Faculty Senate; 4) if there are no issues, it is submitted to the Dean of the College of Graduate Studies for approval; 5) if approved, it is submitted to the Provost for final approval; 6) if approved, the policy is updated on the website and the form is archived.

This committee examines existing policies and procedures and recommends new policies and procedures with regard to graduate education, including but not limited to policies and procedures affecting admissions, academic progress, and financial support for graduate students. Approved policies are added to the graduate catalog for the next academic year.

Use one form for each policy request: New Modification Deletion

Policy Reference No.: _____ **Date Approved by GCPC:** _____

Intent of Policy:

Policy Statement:

(if this is a modification, please include the original policy, in addition to the update)

Formal implementation plan:

(indicate who this policy applies to, when it will take effect, how exceptions would be made, and for how long)

Approval Signatures

Faculty Senate GCPC Chair: _____ **Date:** _____

College of Graduate Studies Dean: _____ **Date:** _____

Provost (or Provost designee): _____ **Date:** _____