

Graduate Council Policy Committee
September 6, 2017 • 10:30 am • MH 395 E

MINUTES

Members Present: Deborah Altomare (COM), Karen Aroian (CON), Ven Basco (Library), Vladimir Gatchev (COB), Qian Hu (COHPA), Bobby Jeanpierre (CEHP), Tracy Jones (CGS Liaison), Zhe Liu (COS), Jim Moharam (Optics, Chair), Andrew Randall (CECS), Mathilda Van Niekerk (RCHM)

Guests Present: Taylor Ellis (COB), Devon Jensen (CGS)

Recorder: Michele Pozdroll

Welcome and call to order

The meeting was called to order at 10:30am by committee chair Dr. Moharam

General business

No minutes to review.

Introductions:

Dr. Moharam reviewed all the committee listed under the graduate council site. Dr. Jones reviewed the new graduate council site, along with the location of the policy guide which is located under the Graduate Studies main page site under "policy guide". Dr. Jensen discussed the duties of the policy committee. No proxy voting, need a quorum or must call into the meeting. Dr. Jones informed the committee member to take the policy discussion back to their programs so each college/program is aware of what policies are being discussed.

Annual Reports:

Dr. Jones updated the committee on the annual reports that was discussed last semester. The policy committee agreed there should be a policy for annual reports but is not a policy yet. The annual reviews will start at the beginning of the student's course work. Waiting on what type of electronic system will be used. May be the same as what is used presently for the faculty annual reports. Dr. Jones discussed some of the points being worked on regarding the annual reports.

1. Electronic System
2. Workflow built into the electronic system
3. Ideally would like a template to be developed which will allow the programs to add information as well
4. Will be used to collect important data
5. Would like for students to give their input also
6. Funding for performance

7 year from time of admit term instead of timing of course:

Tracy discussed with the committee that this agenda item came from the Graduate Associate Dean's meeting. 7 years is the agreed upon year that a student should complete their degree. Hopefully will reduce the number of appeals of the 7 year rule. Dr. Jones asked the committee to bring back to their colleges. The policy committee will make up a draft policy for the committee to review and vote on.

Accelerated Bachelor's/Master's Programs: The committee did not have time to discuss. This agenda item will be added onto the October 11th agenda. Tracy informed the committee that Dr. Weishampel know more about this item and can provide samples. Dr. Weishampel should be present at our next meeting for discussion.

Conclusion

The meeting was adjourned at approximately 11:25am. The next meeting will be held on October 11th at 10:30am in MH 395 E.