

UCF Graduate Council

[Home](#) > [Policy](#) > [Minutes](#)

GRADUATE POLICY COMMITTEE MINUTES

Minutes of February 08, 2017 meeting

Members Present

Karen Aroian, Yoon Choi, Kendall Cortelyou-Ward, Paul Dombrowski, Atsusi Hirumi, Annette Khaled, Jim Moharam, Andrew Randall, Meg Scharf

Recorder

Michele Pozdoll

Staff Members

Tracy Jones, Devon Jensen, John Weishampel

Welcome and call to order. Dr. Jim Moharam called the meeting to order and a quorum was established.

Approval of minutes from the last meeting. Minutes approved from January 18th meeting.

Zero credit hour courses-Dr. Jones provided examples on a few zero credit graduate courses. The committee did agree that a capstone course should not be listed or taken as a zero credit hour course. They did not see a problem with volunteer work or a seminar course to be zero credit hours. The committee could not understand why a student would want to sign up for a zero credit hour course, when you can take a 3 credit hour course. How would this show up on a transcript? More request for zero credit hour courses are being submitted to the Curriculum Committee for approval. Curriculum Committee is looking for guidance from the Policy Committee on the zero credit hour courses. Should we just leave this up to the programs to decide or should there be a policy in place? A policy suggestion was made regarding the zero credit hour courses: "For courses where no work or evaluation is required, examples would be Research or Seminars". This could also be a liability issue here at UCF for volunteers in the lab. After a lengthy discussion it was decided to table this agendaitem- continued-***Drs. Jones and Weishampel will provide sample language at our February 22nd meeting.***

Annual reviews examples and discussion- *tabled further discussion needed.*

Thesis and Dissertation New Statement- *will be on the next agenda.*

Adjournment. The meeting adjourned at 11:30 am. The next meeting is set for February 22th.

© 2015 University of Central Florida

Graduate Council 407-823-3567. Site maintained by College of Graduate Studies, Millican Hall 230, PO Box 160112, Orlando, FL 32816-0112. [Graduate Studies webmaster](#)