

UCF Graduate Council

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GRADUATE POLICY COMMITTEE MINUTES

Minutes of September 14, 2016 meeting

Members Present Kendall Cortelyou-Ward, Paul Dombrowski, Atsusi Hirumi, Tracy Jones, Jim Moharam, Andrew Randall, Kyle Rohde, Meg Scharf, Zixia Song

Recorder Michele Pozdoll

Staff Members Michele Pozdoll

Welcome and call to order. Dr. Tracy Jones called the meeting to order and a quorum was established. Dr. Jones welcomed everyone to the first meeting for this fall. Introductions followed. Dr. Jones gave an overview of the responsibilities of the committee and also gave a demo of the Graduate Council website. The responsibilities of the committee, the member list, the agendas and minutes of the meetings are available on this site. The draft polices and final approved polices are also located on this site. Dr. Jones informed the committee of the policy guide on the Graduate Studies homepage.

Proxy voting. The committee agreed that proxy voting would not be allowed if any members were not able to attend a particular meeting; however, it was agreed that committee members could join the meeting via teleconference and vote on issues if they were not available to attend in person.

Graduates teaching load in their final year- The committee discussed, this is not a policy and should be taken back to the college/department that is having the issue.

Transfer of "internal" C grades from UCF Graduate Program to another-Tabled

It was decided the committee will take this agenda item back to each of their Associate Deans for discussion. Also Dr. Jones will provide research from other university and present at our next meeting.

Suggestion from Michael Mousseau (Professor and Graduate Program Coordinator in the Department of Political Science) that we do not need 4th (external) reader on dissertation committees before students can reach candidacy (and take dissertation hours). He thinks a 4th (external) readers are best added on after the dissertation proposal defense, which occurs in the first semester of candidacy status.-The committee held a lengthy discussion and decided to leave this policy as is.

Adjournment. The meeting adjourned at 11:20 am. The next meeting is set for September 28.

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