

# UCF Graduate Council

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## GRADUATE POLICY COMMITTEE MINUTES

### Minutes of March 30, 2016 meeting

**Members Present** Alan Fyall, Atsusi Hirumi, Jim Moharam, Meg Scharf

**Recorder** Tracy Jones

**Staff Members** Tracy Jones

**Welcome and call to order.** Chair Khaled called the meeting to order and a quorum was established.

**Approval of minutes from the last meeting.** The minutes from our last meeting were reviewed and approved.

The committee reviewed the continuous enrollment policy for thesis and dissertation students. At the time, the committee agreed that no changes to the policy were needed. Students that need to sit out a semester can request a special leave of absence.

The committee then discussed the certificate policy that was changed so that courses used to complete a certificate will no longer expire after 3 years. They will expire after 7 years in line with master's classes.

**Other issues.** None

**Adjournment.** The meeting adjourned at 10:50 am.

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