

UCF Graduate Council

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GRADUATE POLICY COMMITTEE MINUTES

Minutes of September 02, 2015 meeting

Members Present

Annette Khaled, Mubarak Shah, Karen Aroian, Christopher Atkinson, Yoon Choi, Kendall Cortelyou-Ward, Alan Fyall, Jim Moharam, Liqiang Ni, Andrew Randall, Meg Scharf

Recorder

Michele Pozdoff

Staff Members

Tracy Jones, John Weishampel, Rhonda Nelson

Welcome and call to order. Chair Khaled called the meeting to order and a quorum was established. The chair welcomed everyone to the first meeting for this fall. Introductions followed. Chair Khaled asked Rhonda to give an overview of the responsibilities of the committee. Rhonda also gave a demo of the Graduate Council website. The responsibilities of the committee, the member list, the agendas and minutes of the meetings are available on this site. The draft policies and final approved policies are also located on this site. Here is the link to the Policy Committee website: <http://www.graduatecouncil.ucf.edu/Policy/>

Proxy voting. The committee agreed that proxy voting would not be allowed if any members were not able to attend a particular meeting; however, it was agreed that committee members could join the meeting via teleconference and vote on issues if they were not available to attend in person.

Doctoral students enrolled in fewer than 3 hours-This item was a request from the Appeals Committee. This was a carryover from last year. Some colleges have been enforcing this policy and some have not. A lengthy discussion followed with several ideas and topics being discussed. Discussion was also held on the continuous enrollment policy. It was pointed out that if a student was not enrolled, they could not use the library. Another question raised was whether part-time students should have a separate policy. One suggestion considered was that after a doctoral student has completed their required credits for the degree and has moved into candidacy, to allow the student with the approval of their advisor to take less than 3 credit hours. The committee agreed on the merit of this suggestion and the appropriate wording of a statement to be included in the graduate catalog will be crafted for review at the next meeting. Dr. Khaled suggested that this committee make contact with the Appeals Committee and suggested the Graduate College representative on the Appeals Committee attend the next Policy Meeting for more discussion. It was suggested that this item be shared with the graduate associate deans also. The committee agreed to table this item and will continue discussion at the next meeting.

Adjournment. The meeting adjourned at 11:35 pm. The next meeting is set for September 23.