

# UCF Graduate Council

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## GRADUATE POLICY COMMITTEE MINUTES

### Minutes of October 12, 2011 meeting

#### Members Present

Jeffrey Bedwell, Patricia Bishop, Jacque Byers, Linda Colding, Steven Ebert, Jim Moharam, Nicole Owens, Paul Rompf, Eladio Scharron, Gerald Smith, Michael Stern, Axel Stock

#### Recorder

Rhonda Nelson

#### Staff Members

Max Poole

### Welcome and call to order

Dr. Jim Moharam called the meeting to order and a quorum was established. The minutes of the last meeting were reviewed and approved.

### Recommendation on proposed academic misconduct review process

The committee reviewed the changes to the flowchart that were made from the last meeting. The committee felt that the process was much improved and voted unanimously to approve the revised process and flowchart depiction. The committee recommended that the flowchart be attached to the Golden Rule to clarify the process for students.

Dr. Stern then shared a list of proposed revisions to the AAMR form. For the alleged misconduct violations section, the detailed descriptions were replaced by general misconduct categories. The committee recommended a number of additional changes to the academic sanction section and the removal of item #1 ("the allegations are dismissed") from the Faculty/student section. The signatures required and routing of the form were discussed, and the committee recommend a note on the form to state that a copy of the form must be submitted to the department chair/unit head. The committee unanimously approved the form with the recommended revisions. This form will be shared with Dr. Vites to inform the discussion of the undergraduate committee. The committee asked that Dr. Moharam prepare a cover sheet to go with the form that summarizes the revised process and form recommendations. It was noted that the golden rule should ultimately be made consistent with the final process.

### Clarification of Graduate Faculty/Graduate Faculty Scholar status policy

Dr. Bishop shared information from NCSU regarding their graduate faculty process. She indicated that they have categories including chair, co-chair, external, consultant, graduate school rep, member, minor, and vice chair. Discussion was held on adopting some of these additional roles. A question was raised on whether it would be considered a policy matter or a practice to adopt these. Some members of the committee indicated that addition of the additional categories was not necessary. Further discussion of this agenda item will continue at the next meeting.

### Next Meeting

The next meeting will be held on October 26. If you have any additional issues, please send to Jim Moharam or Michael Stern.

The meeting adjourned at 3:00 PM.

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