

UCF Graduate Council

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GRADUATE POLICY COMMITTEE MINUTES

Minutes of April 24, 2008 meeting

Members Present Patricia Bishop, Paul Rompf, Vicky Zygouris-Coe, Jim Moharam

Recorder Rhonda Nelson

Guests Present Sami Durrani, student rep

Staff Members Michael Stern, Max Poole

Welcome and introductions. Dr. Aaron Liberman, chair, called the meeting to order at 8:30 a.m.

Minutes. The minutes from the April 17 meeting were reviewed and approved.

Report on graduate certificates for the years of 1998, 2001, and 2004. Dr. Liberman asked that Dr. Bishop give a follow up report on graduate certificates. The revised listing of the certificates with low enrollment or low completion rates were: CAH – Contemporary Humanities, Theoretical and Applied Ethics, and Gender Studies; COE – Teaching Excellence, Foreign Language Education, Gifted Education, and Coaching; ECS – Construction Engineering, Surface Water Modeling, Communications Systems, Transportation Engineering, Electrical Circuits, Systems Simulation, CAD/CAM, and HVAC Engineering; COHPA – Social Work Administration; CON – Pediatric Nurse Practitioner; and COS – Domestic Violence and Applied Math. She reported that the letters had been prepared and were ready for Dr. Liberman's signatures. The letters will be sent to the colleges after today's meeting.

Graduate Faculty Qualifications. The committee began reviewing the document (see agenda) for any additional changes. They discussed the new section that was added entitled adjunct graduate faculty. Discussion was held on whether a different term was needed to define this group. Terms that were discussed included visiting, external, courtesy, temporary, and scholar. The committee agreed that this section should be retitled visiting graduate faculty scholars and that this wording should be corrected throughout the document. The purpose of the visiting graduate faculty scholar should also be defined in this section. A question was raised on whether the visiting graduate faculty scholar could serve on multiple committees and for what length of time. It was noted that Dr. Lin Huff-Corzine's office should be informed of this definition so that it could be included in the Faculty Handbook. Discussion was held on all of the various faculty terms that HR has listed on their website. Questions were then raised on who could be a visiting graduate faculty scholar. Discussion followed regarding the appropriate definition that should be used for a center/institute person and if this group would fall under associate graduate faculty. Under section B4, the group discussed what outside member means and the purpose of an outside member. The consensus was that they were a person that brings a knowledge and disciplinary focus to the committee. It was further agreed that an outside member was also part of the committee. It was also noted that it should be stated in the document that joint and secondary joint members were not external members. The consensus was that visiting graduate faculty scholars were external members but were not otherwise affiliated with the department such as through joint and secondary joint appointments. It was agreed that a section E be added that included minimum responsibilities of the external members of the committee. Dr. Liberman asked that the document be revised with all of the revisions that were agreed upon today and then shared with the committee members. A motion was made and seconded that this document be forwarded to the Graduate Council Policy Committee for final review in fall 2008.

Announcements and adjournment. Dr. Liberman adjourned the meeting at 9:45. Dr. Liberman reported that there were no additional scheduled meetings for this committee until fall

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