

# UCF Graduate Council

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## GRADUATE POLICY COMMITTEE MINUTES

### Minutes of January 24, 2008 meeting

Members Present	Patricia Bishop, Jim Moharam
Recorder	Rhonda Nelson
Guests Present	Sami, Durrani, Lance Tomei, Mike Robinson
Staff Members	Michael Stern, Max Poole

**Welcome and introductions.** Dr. Liberman called the meeting to order at 8:30 a.m.

**Graduate programs requiring external exams.** This discussion focused on external exams that were required for graduation. Dr. Lance Tomei, Education, presented a list of graduate programs that required external examinations for graduation in the College of Education. Dr. Tomei shared that the State Board of Education Rule 6A-5.066, Section (1) @ 2.e requires that we endorse as program completers "only candidates who...earn passing scores on all portions of the Florida Teacher Certification examination (FTCE) required in Section 1012.56, Florida Statutes." Discussion was held on the programs that required this. He also shared that a similar provision has recently been added to the SBE Rule 6A-5.081 that imposes a like requirement on graduates from state approved programs leading to certification in educational leadership, beginning with all students admitted to the program in August 2008 or later. These students will be required to pass the Florida Ed Leadership Examination (FELE) as a program completion requirement. Students have to pass all applicable testing. Dr. Tomei indicated that the affected MA programs have statements that indicate this requirement. He indicated that exams are available throughout the year. A student is required to pass all 3 parts for state certification. The state is moving towards offering these online. Dr. Tomei indicated to the committee that all students are informed and are aware of these state requirements. The committee suggested that this should also be put in writing to the students to inform them about the requirements of graduation and certification. The group also discussed the ramifications for a student if they did not pass the state certification requirements and if students should be tracked. Dr. Tomei indicated that it is a rare incidence that a student does not pass. Further discussion to follow regarding state requirements. Dr. Robinson also shared information regarding their Counselor Ed program. He indicated that MA school counselor students are required to complete a 2 part exam which involves a portfolio and an exit exam CPCP (national exam) with no external score. The committee suggested they require the exam and use the portfolio as a culminating experience. The committee then discussed further whether a policy statement was needed on clarification of programs that have external exams.

**Graduate faculty qualifications.** Dr. Bishop was asked to give a summary of the handouts on the faculty qualifications in preparation for the next meeting. A question was raised as to whether an advisory committee was needed before the candidacy exam. It was pointed out that the graduate catalog had language that pertained to this and that this information would be shared at the next meeting. Graduate faculty qualifications will be discussed further at the next meeting.

**Announcements and adjournment.** Dr. Liberman asked that Max Poole prepare a draft policy statement on external exams for review at the next meeting. Faculty qualifications will also be addressed at the next meeting. The meeting was adjourned at 10:00 a.m.

**Next meeting.** The next meeting of this committee is scheduled for February 7, 8:30 a.m. in MH 243.

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