

UCF Graduate Council

[Home](#) > [Policy](#) > [Minutes](#)

GRADUATE POLICY COMMITTEE MINUTES

Minutes of January 11, 2007 meeting

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| Members Present | Patricia Bishop, Jim Moharam, Max Poole, Paul Rompf |
| Recorder | Rhonda Nelson |
| Guests Present | Youndy Cook, Sherry Andrews, Dan Dill, Consuela Stebbins, Robert Armacost, Heidi Watt |

Handouts: Faculty-graduate student potential conflict of interest draft policy

The Policy Subcommittee met at 10:00 on January 11 in Room 243 MH. The meeting was called to order by Dr. Aaron Liberman. The minutes were approved from the November 30 meeting. **New meeting time.** The members agreed to change the time of this meeting to 12:00 in order to accommodate all committee members this semester. The new meeting time will be 12:00 for the remainder of the Policy meetings scheduled for February 8, March 1, March 22, and April 12.

Faculty-graduate student potential conflicts of interest. Dr. Bishop provided a draft of the Faculty-graduate student potential conflicts of interest document for review. Heidi Watt and Robert Armacost from Faculty Relations attended this meeting. Dr. Armacost indicated that he has been reviewing other university's websites regarding this policy. Discussion was held as to the appropriate place for this policy to be located. Dr. Bishop pointed out that some of the information in this draft document was taken from Article 19 of the [UCF BOT-UFF Collective Bargaining Agreement](#). This document included sections on Policy, Definitions, Conflicts of Interest/Commitment Prohibited, and professional conduct. Discussion followed on defining the policy statement first, then following up with a management plan. Discussion was also held on addressing this draft as a resolution. It will then be forwarded to the Faculty Senate for review. They will also be asked to address the proper placement for this document. The committee agreed to reword the document as Resolution #3. The group then reviewed the last part of the document which included notes from other universities. There was a suggestion to add additional examples. The committee was asked to think about all of the types of relationships that may be of concern and if this document captured all possibility points for sections A & B. Youndy Cook was asked to rewrite the document in a legal format. If the committee agrees at the next meeting to recommend adopting this policy, it will then be forwarded to the Faculty Senate. Jim Moharam agreed to discuss this next month with the Steering Committee and the Personnel Committee. The revised document will be reviewed at the next meeting.

Adjournment and next meeting. This meeting was adjourned at 11:05 a.m. The next Graduate Council Policy meeting will be held on February 8, 243 MH.

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