

UCF Graduate Council

[Home](#) > [Policy](#) > [Minutes](#)

GRADUATE POLICY COMMITTEE MINUTES

Minutes of November 30, 2006 meeting

Members Present Patricia Bishop, Jim Moharam, Max Poole, Paul Rompf

Recorder Rhonda Nelson

Guests Present Youndy Cook, Dan Dill

Handouts: Resolution GS-1, Resolution GS-2, compliance forms, Request for Exemption/Disclosure form, sections from faculty handbooks from various universities on consenting relationships, conflict of interest form, permission to use form, and a powerpoint presentation on Conflict of Interest/Commitment.

The Policy Subcommittee met at 10:00 on November 30 in Room 243 MH. The minutes were approved from the November 2 meeting. The members discussed the possibility of meeting on Tuesdays instead of Thursdays for next semester. Some members needed to check their calendars. Rhonda was asked to follow up with an email to members.

Resolution GS-1: Thesis and Dissertation Submittals. The latest draft was distributed and discussion continued on this resolution. Dr. Bishop indicated that she shared this draft with the College Graduate Coordinators on November 15 for their review and comments. No additional comments were received from the coordinators regarding this policy. Dr. Liberman then asked the group for a motion to adopt this resolution. The members voted unanimously in favor of this and recommended that it be forwarded on to the Faculty Senate for review and consideration.

GS -2: ETD Dissemination Policy. The latest draft was distributed for the continuation of discussion on this resolution. Dr. Bishop informed the members that she shared this draft with the College Graduate Coordinators at their November 15 meeting for their review and comments. There were no additional comments to report from the College Graduate Coordinators. Discussion followed in regards to what could be done to inform and educate students on copyright information. Members agreed that it would be good to look at current workshops that are being offered to see what additional information can be included. Dr. Bishop indicated that Graduate Studies would review their workshops also. The chair then asked the members for a motion. The members moved and seconded a motion to recommend adopting this resolution. This resolution will be forwarded on to the Faculty Senate for review and consideration.

Faculty-graduate student potential conflicts of interest. Handouts were distributed which included policies from various universities regarding faculty-student relationships. The handouts were reviewed and discussion began on conflict of interest rules and regulations. The group discussed writing a blanket policy. The group reviewed the conflict of interest language from various colleges and felt that U of KS was a well written policy to consider. A suggestion was made to have something written up that would include a set of examples for students and faculty. The group agreed that it would be good to prepare a policy that could be sent through the Graduate Council Policy and Procedures Committee first. Focus will be on the integrity involving T & D committees. Additional topics should include information on implementation guidelines, information about employment, and student directions as to how to apply. Dr. Bishop indicated that we need to make sure that every graduate student and faculty are aware of these guidelines when implemented, and that they be distributed at orientations and other group functions periodically. The chair then asked for a motion to have Youndy Cook and Dr. Bishop develop a statement that can be reviewed at the next meeting. The members voted to have a statement developed for review. Dr. Liberman then pointed out several sections from the Collective Bargaining Agreement booklet that would be good for the members to review. Sections included the part on academic freedom on page 5.3 line C, on page 7 A-D, and on page 8, the section on harassment. Dr. Bishop indicated that she would also review the conflict of interest procedures from the U of KS and would prepare similar statements to be included in this draft. A suggestion was made to include a section for faculty on removing oneself from the evaluative situation, when appropriate (check Cornell and Yale's policies). At the next meeting in January, the proposed statement will be shared for review.

Adjournment and next meeting. Dr. Bishop will provide a statement to review for the next meeting. Youndy Cook will be informed of upcoming meetings. This meeting was adjourned at 11:30 a.m. The next Graduate Council Policy meeting will be held on January 11, 10:00, 243 MH.