

UCF Graduate Council

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GRADUATE POLICY COMMITTEE MINUTES

Minutes of February 08, 2006 meeting

Members Present Patricia Bishop, Jim Moharam

Recorder Rhonda Nelson

Guests Present Max Poole

Handouts: Health insurance for graduate assistants, recommended changes in policies affecting graduate education, and recommendations concerning financial support for graduate assistants.

- The meeting began at 11:30 a.m. in 243 Millican Hall. A quorum was established.
- Recommended changes in policies affecting graduate education.** The committee reviewed the recommendation letter on full-time enrollment and split level classes that was being prepared for the provost's review. They also reviewed the recommended financial support letter. Dr. Bishop shared that she and Dr. Schell have been meeting regarding split level classes. The same language has been shared with both the undergraduate and graduate policy committees. The committee agreed that the wording should be the same in both the undergraduate and graduate catalogs. Both letters were reviewed at length and changes were made to both. Steve Goodman moved that we carry this resolution forward to the Steering Committee. Dr. Goodman shared that the Steering Committee will meet on February 9 at 4:00 p.m. Jim Moharam indicated that he would attend this meeting as Dr. Goodman had another commitment at this same time. Dr. Bishop will update these memos and forward to Moharam and Goodman. Dr. Bishop reflected upon the fact that because we have a common state course numbering system, that 4000 level courses are clearly UG. And, that the split level was meant for the combination of 4000/5000 split only. Dr. Bishop indicated that she will set up a meeting to talk with Engineering about this. David indicated that he would share this 5000 level policy information with the engineering people. Dr. Bishop indicated to the group that if any of the group were aware that other colleges would like to have discussions on any of these policies, to let her know, as she would be available to discuss any of these proposals with them.
- Review of health insurance handout.** The group reviewed these options again. Option #1 does not include health insurance, while option 2 would. Dr. Bishop indicated to the committee that once a year, a tuition report is provided to the BOG as an information item. Both options were discussed again at length and suggestions for changes were reviewed. The committee again reviewed parts of the tuition policy statement. Dr. Bishop will make updates to this document.
- Action items.** Dr. Bishop will share updated draft letters with the provost, with the graduate coordinators at their next meeting, and with the research group. Dr. Bishop will compile all the financial support documents. She will forward today's changes to Goodman. The committee will review the whole financial document at the next meeting. Dr. Bishop agreed to bring the executive summary report from the 2/1 meeting to the next meeting. Dr. Bishop will forward the 5000 level definition out to everyone. Goodman will email Manoj information for the Steering Committee.
- Meeting adjourned at 1:00 p.m.

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