

UCF Graduate Council

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GRADUATE POLICY COMMITTEE MINUTES

Minutes of January 18, 2006 meeting

Members Present Patricia Bishop

Recorder Rhonda Nelson

Guests Present Max Poole

Staff Members Tracy Jones

Handouts: Policy chapter, financial chapter, comments from the Financial Open Forum, and graduate certificate memos.

- The meeting began at 11:30 a.m. in 243 Millican Hall.
- Policy chapter.** The committee continued reviewing the policy chapter. Dr. Bishop indicated that she had updated all changes discussed at the last meeting. All changes were reviewed again. Additional changes that were discussed today included the following: rework program of study area and add additional clarification; under graduate GPA area, add a paragraph clarifying unsatisfactory performance and additional minor changes on this page; other small grammatical changes were made.
- Split level courses.** The group discussed split level courses further and all agreed that a plan should be put in place on proper procedures and how to record this information. Dr. Bishop indicated that she talked with the deans regarding the policy chapter changes this morning. The 4000 level courses were of the most concern. The split level courses will need further review. Dr. Bishop indicated that if any of the committee members has any additional comments on this or other policies, please forward those to Dr. Bishop or the committee chair.
- Policy changes.** There was a question regarding the business practice for UG curriculum policy changes and graduate curriculum policy changes. A comment was made that UG curriculum policy changes go directly to the provost and do not go through the Faculty Senate; whereas the graduate curriculum policy changes are required to go through the Faculty Senate. Dr. Bishop will get clarification on this policy. A question was raised on what types of policy changes need to go through the Faculty Senate. Dr. Goodman clarified that major policy changes should go through the Senate. Split level is not a new policy and does not need to go to the Faculty Senate, if just procedural changes are made. Dr. Bishop shared that by February 13, she will need to make a response to SACS regarding standard updates.
- Faculty Senate Resolutions.** Dr. Bishop had drafted 3 resolutions for the committee to review. Resolution 1 was regarding full-time enrollment policy for master's thesis and doctoral dissertation students. Resolution 2 was on graduate programs of study including only 5000 level or higher courses. The committee agreed to hold off on this resolution. Resolution 3 was regarding split level classes and separate syllabi. The committee made some suggested changes. Dr. Bishop will update resolutions 1 and 3, and will forward to Dr. Goodman to share at the next meeting of the Steering Committee.
- Review of graduate certificate programs.** Dr. Bishop shared the memos that she had prepared for the colleges regarding the recent review of graduate certificate programs established in 1999 and 2002.
- Financial chapter.** Dr. Bishop asked for ideas from the group, and what options could be looked at. The group reviewed the proposed options: waive out of state funding for all students; waive out of state tuition for all master's and doctoral students; and waive tuition for everyone. A suggestion was made regarding having a possible incentive system for faculty like a bank approach with accumulative credits to be used at a later time. Another suggestion included whether a fringe benefit rate could be used for tuition purposes. This would be in lieu of tuition. Every proposal that leaves the university could include this fringe benefit for students. Dr. Bishop will check with Finance and Accounting regarding the possibilities of these ideas.
- The committee agreed to invite Dr. Neal Gallagher to one of the next upcoming meetings for a discussion on 4000 level courses.
- Meeting adjourned at 1:40 p.m. Next meeting will be January 25, 11:30 a.m., in Room 243 Millican Hall.