

**Graduate Policy Committee**  
**January 19, 2011**  
**10:00 – 11:30, MH 243**

**AGENDA**

- 1) Welcome and call to order; minutes review
- 2) Scholarly Integrity/Responsible Conduct of Research
- 3) Continuous/ Part-time T/D enrollment issues
  - a) continuous enrollment in thesis/dissertation hours
  - b) part-time thesis/dissertation hours
  - c) summer enrollment
  - d) enrollment when in an internship away from UCF, etc. (LOA, summer)
- 4) Other business
- 5) Adjournment

## **Graduate Training in Academic Integrity and the Responsible Conduct of Research**

**Draft: 11-2.1.1**

New for 2011-2012 Graduate Catalog:

<http://www.graduatecatalog.ucf.edu/content/Policies.aspx?id=5700&linkidentifier=id&itemid=5700>

General Graduate Policies/Academic Integrity Training (new)

The central activities and missions of a university rest upon the fundamental assumption that all members of the university community conduct themselves in accordance with a strict adherence to academic and scholarly integrity. To maintain this atmosphere in the UCF graduate community, it is crucial that all students are made aware of the expectations of academic integrity, the responsibilities associated with research and scholarly work, and the consequences associated with the failure to abide by these expectations.

All UCF students are expected to adhere to the essential standards of academic integrity, as outlined in the Golden Rule <http://goldenrule.sdes.ucf.edu/> and its associated UCF regulations (UCF-5.008, <http://www.regulations.ucf.edu/chapter5/index.html>). The advanced nature of graduate education, the higher level of scholarly and research activity associated with graduate work, and the higher level of expected behavior of students who have been awarded a bachelor's degree make it essential that additional training in the areas of academic integrity and the responsible conduct of research (RCR) be provided to graduate students at UCF. This additional training will serve to guide their conduct as graduate students at UCF and provide the requisite ethical background for their future roles as leaders and educators.

Starting with the Fall 2011 term, all students newly admitted to doctoral programs will be required to complete training designed to inculcate an awareness and understanding of the fundamental issues of academic integrity and the responsible conduct of research. This training includes:

1. Completion of the on-line Collaborative Institutional Training Initiative (CITI) module of the "Responsible Conduct of Research" in the appropriate disciplinary area. This must be completed prior to the end of a student's second major (Fall/Spring) term of enrollment.
2. Completion of at least two core and two elective face-to-face ethics/RCR workshops prior to a student's advancement to candidacy.

The College of Graduate Studies, working in conjunction with the Office of Research and Commercialization, will offer a series of basic core and elective ethics/RCR workshops to enable students to fulfill the requirements outlined above. These workshops and training modules are open to all UCF graduate students and postdoctoral fellows and associates. Programs are encouraged to develop alternatives for the training workshops that focus on issues of particular relevance to their specific disciplines and fields, or that better accommodate the schedules of their students. To satisfy the requirements of the workshop training, a syllabus must be submitted for review and approval by the College of Graduate Studies and the Office of Research and Commercialization prior to student attendance.